

**Central Bedfordshire Council
Forward Plan of Key Decisions
1 December 2015 to 30 November 2016**

- 1) During the period from **1 December 2015 to 30 November 2016**, Central Bedfordshire Council plans to make key decisions on the issues set out below. “Key decisions” relate to those decisions of the Executive which are likely:
- to result in the incurring of expenditure which is, or the making of savings which are, significant (namely £200,000 or above per annum) having regard to the budget for the service or function to which the decision relates; or
 - to be significant in terms of their effects on communities living or working in an area comprising one or more wards in the area of Central Bedfordshire.

There are exceptions to these criteria which is set out in C2 1.3 in the Council’s Constitution. Specifically, expenditure which is identified in the approved Council revenue and capital budgets are not key decisions.

- 2) The Forward Plan is a general guide to the key decisions to be determined by the Executive and will be updated on a monthly basis. Key decisions will be taken by the Executive as a whole. The Members of the Executive are:

Councillor James Jamieson	Leader of the Council
Councillor Maurice Jones	Deputy Leader and Executive Member for Health
Councillor Mark Versallion	Executive Member for Education and Skills
Councillor Carole Hegley	Executive Member for Social Care and Housing and Lead Member for Children’s Services
Councillor Nigel Young	Executive Member for Regeneration
Councillor Brian Spurr	Executive Member for Community Services
Councillor Richard Wenham	Executive Member for Corporate Resources
Councillor Andrew Turner	Executive Member for Stronger Communities

- 3) Whilst the majority of the Executive’s business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is a formal notice under the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012 that part of the Executive meeting listed in this Forward Plan will be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

- 4) Those items identified for decision more than one month in advance may change in forthcoming Plans. Each new Plan supersedes the previous Plan. Any person who wishes to make representations to the Executive about the matter in respect of which the decision is to be made should do so to the officer whose telephone number and e-mail address are shown in the Forward Plan. Any correspondence should be sent to the contact officer at the relevant address as shown below. General questions about the Plan such as specific dates, should be addressed to the Committee Services Manager, Priory House, Monks Walk, Chicksands, Shefford SG17 5TQ.
- 5) The agendas for meetings of the Executive will be published as follows:

Meeting Date	Publication of Agenda
7 July 2015	25 June 2015
4 August 2015	23 July 2015
6 October 2015	24 September 2015
1 December 2015	19 November 2015
12 January 2016	22 December 2015
9 February 2016	28 January 2016
5 April 2016	24 March 2016

Central Bedfordshire Council

Forward Plan of Key Decisions for the period 1 December 2015 to 30 November 2016

Key Decisions

Date of Publication: 30 October 2015

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Contact officer (method of comment and closing date)
1.	Determination of Proposals to Amalgamate Arlesey Nursery School and Childcare Centre with Gothic Mede Academy and The Lawns Nursery, Biggleswade with Biggleswade Academy Trust -	This report will seek Executive determination of the proposals approved to be subject of consultation by the Council's Executive in June 2015.	1 December 2015	Governing Bodies Parents of children within the school Teachers and other staff Trade unions MP Local Town Councils Ward Councillors As defined in Department for Education and Education Funding Agency statutory guidance.	Open Determination of proposals to amalgamate Arlesey Nursery School and Childcare Centre with Gothic Mede Academy and The Lawns Nursery, Biggleswade with Biggleswade Academy Trust	Executive Member for Education and Skills Comments by 01/11/2015 to Contact Officer: Rob Parsons, Head of School Organisation and Capital Planning Email: rob.parsons@centralbedfordshire.gov.uk Tel: 0300 300 5572
2.	Exercise of Option to Acquire Expansion Land adjacent to St Andrews CofE Lower School within the Kings Reach Development, Biggleswade -	This report seeks Executive approval to acquire a parcel of land to be used for expansion purposes in conjunction with the new St Andrews Lower School Chestnut Avenue, Kings Reach Biggleswade.	1 December 2015		Fully exempt Exercise of option to acquire expansion land adjacent to St Andrews CofE Lower School within the Kings Reach development, Biggleswade	Executive Member for Education and Skills Comments by 01/11/2015 to Contact Officer: Rob Parsons, Head of School Organisation and Capital Planning Email: rob.parsons@centralbedfordshire.gov.uk Tel: 0300 300 5572

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3.	Proposal to Modify the Implementation Date of the Determined Statutory Proposal to Close Brewers Hill Community Middle School -	The report will provide the Committee with an update on current and forecast pupil numbers at Brewers Hill Middle School following the Department for Education's approval in June 2015 of the application of Beecroft Academy to change its age range and become a Primary School from September 2015. Executive will be asked to consider a recommendation to modify the determined implementation date of the closure of Brewers Hill Community Middle School to August 2016.	1 December 2015		Open Proposal to modify the implementation date of the determined statutory proposal to close Brewers Hill Community Middle School	Executive Member for Education and Skills Comments by 01/11/15 to Contact Officer: Helen Redding, Assistant Director School Improvement, Rob Parsons, Head of School Organisation and Capital Planning Email: helen.redding@centralbedfordshire.gov.uk Tel: 0300 300 6057 or rob.parsons@centralbedfordshire.gov.uk Tel: 0300 300 5572
4.	Central Bedfordshire Permit Scheme -	To seek approval to change current notice scheme for street works to a permit scheme in line with neighbouring authorities and Department for Transport guidelines.	1 December 2015		Open	Executive Member for Community Services Comments by 01/11/2015 to Contact Officer: Judith Wong, Project Officer Highways Email: judith.wong@centralbedfordshire.gov.uk Tel: 0300 300 6201

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5.	Superfast Broadband Extension Programme: Local Growth Fund Support -	Approval sought to extend the current Superfast Broadband Extension project contract, and associated Council resource funding, following approval of additional external funding to increase coverage (up to £3.46 million) from the South East Midlands Local Enterprise Partnership and Broadband Delivery UK.	1 December 2015		Open Superfast Broadband Extension Programme: Local Growth Fund Support	Executive Member for Corporate Resources Comments by 01/11/2015 to Contact Officer: James Cushing, Head of Investment Email: james.cushing@centralbedfordshire.gov.uk Tel: 0300 300 4984
6.	Commissioning and Award of Social Care Health and Housing Service Contracts -	To award the Social Care Health and Housing Service Contracts.	1 December 2015		Part exempt Tendering information for contracts awards Commissioning and Award of SCHH Service Contracts	Executive Member for Social Care and Housing Comments by 01/11/2015 to Contact Officer: Jane Moakes, Head of Strategic Commissioning Email: jane.moakes@centralbedfordshire.gov.uk Tel: 0300 300 5441

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7.	Proposed Establishment of Shared Service Arrangement for Provision of In-House Legal Services for CBC -	A report to explain and evaluate the main approaches utilised for delivery of shared legal services within the public sector including a recommendation that CBC move forward to identify and implement a shared legal service model.	1 December 2015		Public Establishing a Shared Legal Service	Executive Member for Corporate Resources Comments by 01/011/15 to Contact Officer: Quentin Baker, Assistant Director Legal and Democratic Services and Monitoring Officer (Interim) Email: quentin.baker@centralbedfordshire.gov.uk Tel: 0300 300 4204
8.	Determination of the Proposal to Recommission Primary Specialist Provision for Autistic Spectrum Condition in Dunstable -	To determine the proposal to recommitment Primary Specialist Provision for Autistic Spectrum Condition in Dunstable.	12 January 2016		Open Determination of the proposal to recommitment Primary specialist provision for Autistic Spectrum Condition in Dunstable	Executive Member for Education and Skills Comments by 12/12/2015 to Contact Officer: Rob Parsons, Head of School Organisation and Capital Planning Email: rob.parsons@centralbedfordshire.gov.uk Tel: 0300 300 5572

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
9.	Adoption of the Planning Obligations Strategy -	To adopt the Planning Obligations Strategy.	12 January 2016	All parties on the CBC database including the Development Industry, Town and Parish Councils between 22nd June - 3rd August.	Open Adoption of the Planning Obligations Strategy	Executive Member for Regeneration Comments by 12/12/2015 to Contact Officer: Richard Fox, Head of Development Planning and Housing Strategy, richard.fox@centralbedfordshire.gov.uk Tel: 0300 300 4105, John Goody, Housing Development Officer, john.goody@centralbedfordshire.gov.uk , Tel: 0300 300 4449, or Connie Frost-Bryant, Acting Principal Planning Officer, Local Planning and Housing Team connie.frost-bryant@centralbedfordshire.gov.uk Tel: 0300 300 4329
10.	The Future of Greenacre Older Persons Home: Outcome of Consultation and Recommendations -	To consider the future of the services delivered from Greenacre Older Persons home in light of the outcome of the public consultation processes.	9 February 2016	Residents of the home, relatives, users of the day centre, town councils, Age UK, other stakeholder groups. Public consultation	Open The Future of Greenacre Older Persons Home: Outcome of Consultation and Recommendations	Executive Member for Social Care and Housing Comments by 09/01/2016 to Contact Officer: Tim Hoyle, MANOP Head of Service Email: tim.hoyle@centralbedfordshire.gov.uk Tel: 0300 300 6065

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
11.	Central Bedfordshire's Policy for Housing Assistance 2016 - 2020 -	To adopt the Council's Policy for Housing Assistance 2016 – 2020 for providing households with financial assistance to improve the homes of the most vulnerable households.	9 February 2016		Open	Executive Member for Social Care and Housing Comments by 09/01/2016 to Contact Officer Nick Costin, Head of Housing Service Email: nick.costin@centralbedfordshire.gov.uk Tel: 0300 300 5219
12.	Environmental Enhancement Strategy -	To approve the Environmental Enhancement Strategy which is the compendium of strategies, policies and technical guidance relating to the environment. It covers areas such as ecology, landscape, climate change, renewables, trees, SuDS and sustainable growth.	9 February 2016	Key external stakeholders consulted as well as wider public consultation on individual components.	Open Environmental Enhancement Strategy	Executive Member for Regeneration Comments by 09/01/2016 to Contact Officer: Stephen Mooring, Environmental Policy Manager Email: stephen.mooring@centralbedfordshire.gov.uk Tel: 0300 300 6241
13.	Tender award for the redevelopment of Croft Green, Dunstable -	Appointment of the preferred contractor for the development of 23 sheltered housing apartments and communal facilities at Croft Green, Dunstable.	9 February 2016		Open Tender award for the redevelopment of Croft Green, Dunstable	Executive Member for Social Care and Housing Comments by 09/01/2016 to Contact Officer: Matt Berry, Interim Regeneration & Renewal Manager Email: matthew.berry@centralbedfordshire.gov.uk Tel: 0300 300 4493

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14.	Housing Strategy -	To receive the draft Housing Strategy for consideration and recommendation to Council.	9 February 2016	Public consultation carried out over a 6 week period.	Open Housing Strategy	Executive Member for Regeneration Comments by 09/01/2016 to Contact Officer Azma Ahmad-Pearce, Principal Housing Officer Email: azma.ahmad-pearce@centralbedfordshire.gov.uk Tel: 0300 300 5589
15.	Passenger Transport Strategy -	The report will seek approval for the adoption of the Passenger Transport Strategy	5 April 2016	Members, Town and Parish Councils, residents, commercial operators, community transport operators, neighbouring local authorities, relevant CBC services Formal Consultation with all stakeholders.	Open Passenger Transport Strategy	Executive Member for Community Services Comments by 05/03/2016 to Contact Officer: Susan Childerhouse, Head of Public Protection (North) Email: susan.childerhouse@centralbedfordshire.gov.uk Tel: 0300 300 4394
16.	Waste Transfer Station Operational Contract Award -	Following a procurement exercise to select a Contractor to operate the new Waste Transfer Station at Thorn Turn, this report seeks approval from the Executive to award the Contract.	5 April 2016		Open Waste Transfer Station Operational Contract Award	Executive Member for Community Services Comments by 05/03/2016 to Contact Officer: Alice Geary, Project Manager Community Services, alice.geary@centralbedfordshire.gov.uk Tel: 0300 300 6970, or Tracey Harris (Waste), Head of Waste Services Email: tracey.harris2@centralbedfordshire.gov.uk Tel: 0300 300 4646

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NON KEY DECISIONS						
17.	Council Tax Support Scheme (2016/17) -	The purpose of the report is for the Executive to review the Council's Local Council Tax Support Scheme and address the requirement to recommend to Council the approach to Local Council Tax Support for 2016/17.	1 December 2015	Legal, Risk, Finance, Equalities	Open Council Tax Support Scheme (2016/17)	Executive Member for Corporate Resources Comments by 01/11/2015 to Contact Officer: Gary Muskett, Head of Revenues & Benefits Email: gary.muskett@centralbedfordshire.gov.uk Tel: 0300 300 4097
18.	September 2015 Quarter 2 Revenue Budget Monitoring -	The report sets out the financial position for 2015/16 as at the end of September 2015. It sets out spend to date against the profiled budget and the forecast financial outturn. It excludes the Housing Revenue Account which is subject to a separate report.	1 December 2015		Open September 2015 Q2 Revenue Budget Monitoring	Executive Member for Corporate Resources Comments by 01/11/2015 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
19.	September 2015 Quarter 2 Capital Budget Monitoring -	The report provides information on the projected capital outturn for 2015/16 as at September 2015. It excludes the Housing Revenue Account which is subject to a separate report.	1 December 2015		Open September 2015 Q2 Capital Budget Monitoring	Executive Member for Corporate Resources Comments by 01/11/2015 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083
20.	September 2015 Quarter 2 Housing Revenue Account Budget Monitoring -	The report provides information on the 2015/16 Housing Revenue Account (HRA) projected outturn revenue and capital position as at September 2015.	1 December 2015		Open September 2015 Q2 Housing Revenue Account Budget Monitoring	Executive Member for Corporate Resources Comments by 01/11/2015 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083
21.	Proposal to make Drainage Byelaws -	An overview of the proposal to make drainage byelaws for the purposes of managing flood risk and making communities more resilient.	1 December 2015		Open Report	Executive Member for Regeneration Comments by 01/11/2015 to Contact Officer: Alys Bishop, Senior Engineer Email: alys.bishop@centralbedfordshire.gov.uk Tel: 0300 300 4215

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22.	Quarter 2 Performance Monitoring Report 2015/16 -	To receive the quarter 2 performance monitoring report.	12 January 2016		Open Report	Executive Member for Corporate Resources Comments by 12/12/2015 to Contact Officer: Elaine Malarky, Head of Programmes & Performance Management Email: elaine.malarky@centralbedfordshire.gov.uk Tel: 0300 300 5517
23.	Draft Budget 2016/17 and Medium Term Financial Plan -	The report proposes the draft Budget for 2016/17 and updates the Medium Term Financial Plan approved by Council in February 2015.	12 January 2016		Open Draft Budget 2016/17 and Medium Term Financial Plan	Executive Member for Corporate Resources Comments by 12/12/2015 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083
24.	Draft Budget for the Housing Revenue Account (Landlord Service) Business Plan -	The report sets out the financial position of the Housing Revenue Account (HRA) and the Draft Budget for 2016/17.	12 January 2016		Open Draft Budget for the Housing Revenue Account (Landlord Service) Business Plan	Executive Member for Corporate Resources Comments by 12/12/2015 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083

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25.	Draft Capital Programme 2016/17 to 2019/20 -	The report proposes the Draft Capital Programme (excluding HRA) for the four years from 1 April 2016.	12 January 2016		Open Draft Capital Programme 2016/17 to 2019/20	Executive Member for Corporate Resources Comments by 12/12/2015 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083
26.	5 Year Plan Performance Monitoring -	To receive the Five Year Plan performance monitoring report.	12 January 2016		Open 5 Year Plan Performance Monitoring	Executive Member for Corporate Resources Comments by 12/12/15 to Contact Officer: Deb Broadbent-Clarke, Director of Improvement and Corporate Services Email: deb.broadbent-clarke@centralbedfordshire.gov.uk Tel: 0300 300 6651
27.	Treasury Management Strategy -	To recommend to Council the approval of the Treasury Management strategy for the period beginning 1 April 2016.	9 February 2016		Open Treasury Management Strategy	Executive Member for Corporate Resources Comments by 09/01/2016 to Contact Officer: Ralph Gould, Head of Financial Control Email: ralph.gould@centralbedfordshire.gov.uk Tel: 0300 300 6779

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28.	Budget 2016/17 and Medium Term Financial Plan -	The report proposes the Budget for 2016/17 and updates the Medium Term Financial Plan approved by Council in February 2015.	9 February 2016		Open Budget 2016/17 and Medium Term Financial Plan	Executive Member for Corporate Resources Comments by 09/01/2016 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083
29.	Capital Programme 2016/17 to 2019/20 -	The report proposes the Capital Programme (excluding HRA) for the four years from 1 April 2016.	9 February 2016		Open Capital Programme 2016/17 to 2019/20	Executive Member for Corporate Resources Comments by 09/01/2016 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083
30.	Budget for the Housing Revenue Account (Landlord Service) Business Plan -	The report sets out the financial position of the Housing Revenue Account (HRA) and the Budget for 2016/17.	9 February 2016		Open Budget for the Housing Revenue Account (Landlord Service) Business Plan	Executive Member for Corporate Resources Comments by 09/01/2016 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083

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31.	December 2015 Quarter 3 Revenue Budget Monitoring -	The report sets out the financial position for 2015/16 as at the end of December 2015. It sets out spend to date against the profiled budget and the forecast financial outturn. It excludes the Housing Revenue Account which is subject to a separate report.	9 February 2016		Open December 2015 Q3 Revenue Budget Monitoring	Executive Member for Corporate Resources Comments by 08/01/2016 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083
32.	December 2015 Quarter 3 Capital Budget Monitoring -	The report provides information on the projected capital outturn for 2015/16 as at December 2015. It excludes the Housing Revenue Account which is subject to a separate report.	9 February 2016		Open December 2015 Q3 Capital Budget Monitoring	Executive Member for Corporate Resources Comments by 09/01/2016 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083
33.	December 2015 Quarter 3 Housing Revenue Account Budget Monitoring -	The report provides information on the 2015/16 Housing Revenue Account (HRA) projected outturn revenue and capital position as at December 2015.	9 February 2016		Open December 2015 Q3 Housing Revenue Account Budget Monitoring	Executive Member for Corporate Resources Comments by 09/01/2016 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083

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34.	Community Safety Partnership Priorities 2016 - 2019 -	The Community Safety Partnership Priorities 2016 - 2019 are required to come to the Council's Executive to be agreed and recommended to Council for approval.	9 February 2016		Open Report	Executive Member for Community Services Comments by 09/01/2016 to Contact Officer: Joy Piper, CSP Manager Email: joy.piper@centralbedfordshire.gov.uk Tel: 0300 300 4649
35.	Quarter 3 Performance Report -	To receive the quarter 3 performance monitoring report.	5 April 2016		Open Report	Executive Member for Corporate Resources Comments by 05/03/2015 to Contact Officer: Elaine Malarky, Head of Programmes & Performance Management Email: elaine.malarky@centralbedfordshire.gov.uk Tel: 0300 300 5517

Postal address for Contact Officers: Central Bedfordshire Council, Priory House, Monks Walk, Chicksands, Shefford SG17 5TQ

Central Bedfordshire Council

Forward Plan of Decisions on Key Issues

For the Municipal Year 2012/13 the Forward Plan will be published on the thirtieth day of each month or, where the thirtieth day is not a working day, the working day immediately proceeding the thirtieth day, or in February 2013 when the plan will be published on the twenty-eighth day:

Date of Publication	Period of Plan
2 April 2015	1 May 2015 – 30 April 2016
22 April 2015	1 June 2015 – 31 May 2016
2 June 2015	1 July 2015 – 30 June 2016
3 July 2015	1 August 2015 – 31 July 2016
31 July 2015	1 September 2015 – 31 August 2016
2 September 2015	1 October 2015 – 30 September 2016
2 October 2015	1 November 2015 – 31 October 2016
30 October 2015	1 December 2015 – 30 November 2016
3 December 2015	1 January 2016 – 31 December 2016
22 December 2015	1 February 2016 – 31 January 2017
1 February 2016	1 March 2016 – 29 February 2017
3 March 2016	1 April 2016 – 31 March 2017