

**Central Bedfordshire Council  
Forward Plan of Key Decisions  
1 May 2016 to 30 April 2017**

- 1) During the period from **1 May 2016 to 30 April 2017**, Central Bedfordshire Council plans to make key decisions on the issues set out below. “Key decisions” relate to those decisions of the Executive which are likely:

- to result in the incurring of expenditure which is, or the making of savings which are, significant (namely £200,000 or above per annum) having regard to the budget for the service or function to which the decision relates; or
- to be significant in terms of their effects on communities living or working in an area comprising one or more wards in the area of Central Bedfordshire.

There are exceptions to these criteria which is set out in C2 1.3 in the Council’s Constitution. Specifically, expenditure which is identified in the approved Council revenue and capital budgets are not key decisions.

- 2) The Forward Plan is a general guide to the key decisions to be determined by the Executive and will be updated on a monthly basis. Key decisions will be taken by the Executive as a whole. The Members of the Executive are:

Councillor James Jamieson	Leader of the Council
Councillor Maurice Jones	Deputy Leader and Executive Member for Health
Councillor Mark Versallion	Executive Member for Education and Skills
Councillor Carole Hegley	Executive Member for Social Care and Housing and Lead Member for Children’s Services
Councillor Nigel Young	Executive Member for Regeneration
Councillor Brian Spurr	Executive Member for Community Services
Councillor Richard Wenham	Executive Member for Corporate Resources
Councillor Andrew Turner	Executive Member for Stronger Communities

- 3) Whilst the majority of the Executive’s business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is a formal notice under the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012 that part of the Executive meeting listed in this Forward Plan will be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

- 4) Those items identified for decision more than one month in advance may change in forthcoming Plans. Each new Plan supersedes the previous Plan. Any person who wishes to make representations to the Executive about the matter in respect of which the decision is to be made should do so to the officer whose telephone number and e-mail address are shown in the Forward Plan. Any correspondence should be sent to the contact officer at the relevant address as shown below. General questions about the Plan such as specific dates, should be addressed to the Committee Services Manager, Priory House, Monks Walk, Chicksands, Shefford SG17 5TQ.
- 5) The agendas for meetings of the Executive will be published as follows:

Meeting Date	Publication of Agenda
5 April 2016	24 March 2016
7 June 2016	26 May 2016
2 August 2016	21 July 2016
11 October 2016	29 September 2016
6 December 2016	24 November 2016
10 January 2017	22 December 2016
7 February 2017	26 January 2017
4 April 2017	23 March 2017

## Central Bedfordshire Council

### Forward Plan of Key Decisions for the period 1 May 2016 to 30 April 2017

#### Key Decisions

Date of Publication: 24 March 2016

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Contact officer (method of comment and closing date)
1.	Housing Strategy -	To receive the draft Housing Strategy for consideration and recommendation to Council.	7 June 2016	Public consultation carried out over a 6 week period.	Open  Housing Strategy	Executive Member for Regeneration Comments by 07/05/2016 to Contact Officer Sue Frost, Interim Head of Service for Place Delivery Email: <a href="mailto:sue.frost@centralbedfordshire.gov.uk">sue.frost@centralbedfordshire.gov.uk</a> Tel: 0300 300 4952
2.	Tender award for the redevelopment of Croft Green, Dunstable -	Appointment of the preferred contractor for the development of 23 sheltered housing apartments and communal facilities at Croft Green, Dunstable.	7 June 2016		Open  Tender award for the redevelopment of Croft Green, Dunstable	Executive Member for Social Care and Housing Comments by 07/05/2016 to Contact Officer: Matt Berry, Interim Regeneration & Renewal Manager Email: <a href="mailto:matthew.berry@centralbedfordshire.gov.uk">matthew.berry@centralbedfordshire.gov.uk</a> Tel: 0300 300 4493

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
3.	Environmental Enhancement Framework -	To approve the Environmental Enhancement Strategy which is the compendium of strategies, policies and technical guidance relating to the environment. It covers areas such as ecology, landscape, climate change, renewables, trees, SuDS and sustainable growth.	7 June 2016	Key external stakeholders consulted as well as wider public consultation on individual components.	Open  Environmental Enhancement Strategy	Executive Member for Regeneration Comments by 07/05/2016 to Contact Officer: Stephen Mooring, Environmental Policy Manager Email: <a href="mailto:stephen.mooring@centralbedfordshire.gov.uk">stephen.mooring@centralbedfordshire.gov.uk</a> Tel: 0300 300 6241

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
4.	Commissioning of New School Places in Arlesey for September 2017 -	This report to the Council's Executive will consider the outcome of the consultation undertaken by Etonbury Academy on its proposal to expand by one form of entry (30 places in Year groups 5-11) by September 2017. The Council's Executive will be invited to support the proposal.	7 June 2016		Open  Commissioning of New School Places in Arlesey for September 2017	Executive Member for Education and Skills Comments by 07/05/2016 to Contact Officer: Rob Parsons, Head of School Organisation and Capital Planning Email: <a href="mailto:rob.parsons@centralbedfordshire.gov.uk">rob.parsons@centralbedfordshire.gov.uk</a> Tel: 0300 300 5572
5.	Corporate Asset Management Strategy -	The report proposes the Corporate Asset Management Strategy (CAMS) for Central Bedfordshire Council highlighting the Council's approach to the management of its assets, for consideration by the Executive.	7 June 2016		Open  Corporate Asset Management Strategy	Executive Member for Corporate Resources Comments by 07/05/2016 to Contact Officer: Steven Girling Email: <a href="mailto:steven.girling@centralbedfordshire.gov.uk">steven.girling@centralbedfordshire.gov.uk</a> Tel: 0300 300 5246

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6.	Land Acquisition -	To seek approval to add a scheme to the Capital Programme and authorise the Director of Community Services to purchase replacement farmland.	7 June 2016		Open The report will be exempt due to the commercial nature of this item. Executive Report	Executive Member for Corporate Resources Comments by 07/05/16 to Contact Officer Marcel Coiffait, Director of Community Services Email: <a href="mailto:marcel.coiffait@centralbedfordshire.gov.uk">marcel.coiffait@centralbedfordshire.gov.uk</a>
7.	Waste Transfer Station Operational Contract and Residual Waste Lots -	Following a procurement exercise to select a Contractor to operate the new Waste Transfer Station at Thorn Turn, this report seeks approval from the Executive to award the Contract.	2 August 2016		Open  Waste Transfer Station Operational Contract Award	Executive Member for Community Services Comments by 02/07/2016 to Contact Officer: Alice Geary, Project Manager Community Services, <a href="mailto:alice.geary@centralbedfordshire.gov.uk">alice.geary@centralbedfordshire.gov.uk</a> , Tel: 0300 300 6970, Tracey Harris (Waste), Head of Waste Services <a href="mailto:tracey.harris2@centralbedfordshire.gov.uk">tracey.harris2@centralbedfordshire.gov.uk</a> Tel: 0300 300 4646

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
8.	Central Bedfordshire's Policy for Housing Assistance 2016 - 2020 -	To adopt the Council's Policy for Housing Assistance 2016 – 2020 for providing households with financial assistance to improve the homes of the most vulnerable households.	2 August 2016		Open	Executive Member for Social Care and Housing Comments by 02/07/2016 to Contact Officer Nick Costin, Head of Housing Service Email: <a href="mailto:nick.costin@centralbedfordshire.gov.uk">nick.costin@centralbedfordshire.gov.uk</a> Tel: 0300 300 5219

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
9.	Commissioning of New School Places in Biggleswade for September 2017 -	This report to the Council's Executive will consider the outcome of the consultations by Biggleswade Academy Trust and the Governing Body of St Andrews Lower School, Biggleswade, each to expand by one form of entry (30 places in each lower school year group) by September 2017. The Council's Executive will be invited to support the proposals.	2 August 2016		Open  Commissioning of New School Places in Biggleswade for September 2017	Executive Member for Education and Skills Comments by 02/07/2016 to Contact Officer: Rob Parsons, Head of School Organisation and Capital Planning Email: <a href="mailto:rob.parsons@centralbedfordshire.gov.uk">rob.parsons@centralbedfordshire.gov.uk</a> Tel: 0300 300 5572



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10.	Passenger Transport Strategy - Public Transport -	The report will seek approval for the adoption of the Passenger Transport Strategy – Public Transport.	11 October 2016	Members, Town and Parish Councils, residents, commercial operators, community transport operators, neighbouring local authorities, relevant CBC services Formal Consultation with all stakeholders.	Open  Passenger Transport Strategy	Executive Member for Community Services Comments by 11/09/2016 to Contact Officer: Susan Childerhouse, Head of Public Protection (North) Email: <a href="mailto:susan.childerhouse@centralbedfordshire.gov.uk">susan.childerhouse@centralbedfordshire.gov.uk</a> Tel: 0300 300 4394

#### NON KEY DECISIONS

11.	2015/16 Revenue Outturn Report -	To consider the 2015/16 revenue financial outturn report.	7 June 2016		Open  2015/16 Revenue Outturn Report	Executive Member for Corporate Resources Comments by 07/05/2016 to Contact Officer: Denis Galvin, Head of Financial Performance Email: <a href="mailto:denis.galvin@centralbedfordshire.gov.uk">denis.galvin@centralbedfordshire.gov.uk</a> Tel: 0300 300 6083
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12.	2015/16 Capital Financial Outturn report -	To consider the 2015/16 capital financial outturn report.	7 June 2016		Open  2015/16 Capital Financial Outturn report	Executive Member for Corporate Resources Comments by 07/05/2016 to Contact Officer: Denis Galvin, Head of Financial Performance Email: <a href="mailto:denis.galvin@centralbedfordshire.gov.uk">denis.galvin@centralbedfordshire.gov.uk</a> Tel: 0300 300 6083
13.	2015/16 Housing Revenue Account Financial Outturn (Revenue & Capital) -	To consider the 2015/16 Housing Revenue Account financial Outturn (Revenue & Capital).	7 June 2016		Open  2015/16 Housing Revenue Account Financial Outturn (Revenue & Capital)	Executive Member for Social Care and Housing, Executive Member for Corporate Resources Comments by 07/05/2016 to Contact Officer: Denis Galvin, Head of Financial Performance Email: <a href="mailto:denis.galvin@centralbedfordshire.gov.uk">denis.galvin@centralbedfordshire.gov.uk</a> Tel: 0300 300 6083

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
14.	Budget Strategy and Medium Term Financial Plan -	The report proposes the Medium Term Financial Planning framework for 2017-18 through 2020-21.	2 August 2016		Open  Budget Strategy and Medium Term Financial Plan	Executive Member for Corporate Resources Comments by 02/07/2016 to Contact Officer: Denis Galvin, Head of Financial Performance Email: <a href="mailto:denis.galvin@centralbedfordshire.gov.uk">denis.galvin@centralbedfordshire.gov.uk</a> Tel: 0300 300 6083
15.	Period 3 (Quarter 1) – 2016/17 Revenue Budget Monitoring -	The report sets out the financial position for 2016/17 as at the end of June 2016.	11 October 2016		Open  Period 3 (Quarter 1) – 2016/17 Revenue Budget Monitoring	Executive Member for Corporate Resources Comments by 11/09/2016 to Contact Officer: Denis Galvin, Head of Financial Performance Email: <a href="mailto:denis.galvin@centralbedfordshire.gov.uk">denis.galvin@centralbedfordshire.gov.uk</a> Tel: 0300 300 6083

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
16.	Period 3 (Quarter 1) – 2016/17 Capital Budget Monitoring -	The report sets out the Capital financial position for 2016/17 as at the end of June 2016. It excludes the Housing Revenue Account (HRA) which is subject to a separate report.	11 October 2016		Open  Period 3 (Quarter 1) – 2016/17 Capital Budget Monitoring	Executive Member for Corporate Resources Comments by 11/09/2016 to Contact Officer: Denis Galvin, Head of Financial Performance Email: <a href="mailto:denis.galvin@centralbedfordshire.gov.uk">denis.galvin@centralbedfordshire.gov.uk</a> Tel: 0300 300 6083
17.	Period 3 (Quarter 1) – 2016/17 Housing Revenue Account Budget Monitoring -	The report sets out the financial position for 2016/17 as at the end of June 2016.	11 October 2016		Open  Period 3 (Quarter 1) – 2016/17 Housing Revenue Account Budget Monitoring	Executive Member for Corporate Resources, Executive Member for Social Care and Housing Comments by 11/09/2016 to Contact Officer: Denis Galvin, Head of Financial Performance Email: <a href="mailto:denis.galvin@centralbedfordshire.gov.uk">denis.galvin@centralbedfordshire.gov.uk</a> Tel: 0300 300 6083

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18.	Fees & Charges 2017 -	To consider the price changes for 2017.	11 October 2016		Open  Fees & Charges 2017	Executive Member for Corporate Resources Comments by 11/09/2016 to Contact Officer: Denis Galvin, Head of Financial Performance Email: <a href="mailto:denis.galvin@centralbedfordshire.gov.uk">denis.galvin@centralbedfordshire.gov.uk</a> Tel: 0300 300 6083
19.	Schools Trading 2017/18 -	To consider the updated charges for 2017/18.	11 October 2016		Open  Schools Trading 2017/18	Executive Member for Corporate Resources, Deputy Executive Member for Education and Skills Comments by 11/09/2016 to Contact Officer: Denis Galvin, Head of Financial Performance Email: <a href="mailto:denis.galvin@centralbedfordshire.gov.uk">denis.galvin@centralbedfordshire.gov.uk</a> Tel: 0300 300 6083

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20.	Period 6 (Quarter 2) – 2016/17 Revenue Budget Monitoring -	The report sets out the financial position for 2016/17 as at the end of September 2016.	6 December 2016		Open  Period 6 (Quarter 2) – 2016/17 Revenue Budget Monitoring	Executive Member for Corporate Resources Comments by 06/11/2016 to Contact Officer: Denis Galvin, Head of Financial Performance Email: <a href="mailto:denis.galvin@centralbedfordshire.gov.uk">denis.galvin@centralbedfordshire.gov.uk</a> Tel: 0300 300 6083
21.	Period 6 (Quarter 2) – 2016/17 Capital Budget Monitoring -	The report sets out the Capital financial position for 2016/17 as at the end of September 2016. It excludes the Housing Revenue Account (HRA) which is subject to a separate report.	6 December 2016		Open  Period 6 (Quarter 2) – 2016/17 Capital Budget Monitoring	Executive Member for Corporate Resources Comments by 06/11/2016 to Contact Officer: Denis Galvin, Head of Financial Performance Email: <a href="mailto:denis.galvin@centralbedfordshire.gov.uk">denis.galvin@centralbedfordshire.gov.uk</a> Tel: 0300 300 6083

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22.	Period 6 (Quarter 2) – 2016/17 Housing Revenue Account Budget Monitoring -	The report sets out the financial position for 2016/17 as at the end of September 2016.	6 December 2016		Open  Period 6 (Quarter 2) – 2016/17 Housing Revenue Account Budget Monitoring	Executive Member for Corporate Resources, Executive Member for Social Care and Housing Comments by 06/11/2016 to Contact Officer: Denis Galvin, Head of Financial Performance Email: <a href="mailto:denis.galvin@centralbedfordshire.gov.uk">denis.galvin@centralbedfordshire.gov.uk</a> Tel: 0300 300 6083
23.	Draft Budget & Medium Term Financial Plan 2017/18 – 2020/21 -	The report proposes the Budget for 2017/18 and updates the Medium Term Financial Plan (MTFP) approved by Council in February 2016.	10 January 2017		Open  Draft Budget & Medium Term Financial plan 2017/18 – 2020/21	Executive Member for Corporate Resources Comments by 10/12/2016 to Contact Officer: Denis Galvin, Head of Financial Performance Email: <a href="mailto:denis.galvin@centralbedfordshire.gov.uk">denis.galvin@centralbedfordshire.gov.uk</a> Tel: 0300 300 6083

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
24.	Draft Capital Programme 2017/18 – 2020/21 -	The report proposes the Capital Programme for the four years from April 2017. It excludes the Housing Revenue Account (HRA) which is subject to a separate report.	10 January 2017		Open  Draft Capital Programme 2017/18 – 2020/21	Executive Member for Corporate Resources Comments by 10/12/2016 to Contact Officer: Denis Galvin, Head of Financial Performance Email: <a href="mailto:denis.galvin@centralbedfordshire.gov.uk">denis.galvin@centralbedfordshire.gov.uk</a> Tel: 0300 300 6083
25.	Draft Budget for the Housing Revenue Account 2(Landlord Service) 2017/18 - 2020/21 and Business Plan -	The report sets out the financial position of the Housing Revenue Account (HRA) and the Budget for 2017/18.	10 January 2017		Open  Draft Budget for the Housing Revenue Account 2(Landlord Service) 2017/18 - 2020/21 and Business Plan	Executive Member for Social Care and Housing, Executive Member for Corporate Resources Comments by 10/12/2016 to Contact Officer: Denis Galvin, Head of Financial Performance Email: <a href="mailto:denis.galvin@centralbedfordshire.gov.uk">denis.galvin@centralbedfordshire.gov.uk</a> Tel: 0300 300 6083



Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
26.	Final Budget & Medium Term Financial Plan 2017/18 – 2020/21 -	The report proposes the Budget for 2017/18 and updates the Medium Term Financial Plan (MTFP) approved by Council in February 2016.	7 February 2017		Open  Final Budget & Medium Term Financial plan 2017/18 – 2020/21	Executive Member for Corporate Resources Comments by 07/01/2017 to Contact Officer: Denis Galvin, Head of Financial Performance Email: <a href="mailto:denis.galvin@centralbedfordshire.gov.uk">denis.galvin@centralbedfordshire.gov.uk</a> Tel: 0300 300 6083
27.	Final Capital Programme 2017/18 – 2020/21 -	The report proposes the Capital Programme for the four years from April 2017. It excludes the Housing Revenue Account (HRA) which is subject to a separate report.	7 February 2017		Open  Final Capital Programme 2017/18 – 2020/21	Executive Member for Corporate Resources Comments by 07/01/2017 to Contact Officer: Denis Galvin, Head of Financial Performance Email: <a href="mailto:denis.galvin@centralbedfordshire.gov.uk">denis.galvin@centralbedfordshire.gov.uk</a> Tel: 0300 300 6083

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
28.	Final Budget for the Housing Revenue Account (Landlord Service) 2017/18 - 2020/21 and Business Plan -	The report sets out the financial position of the Housing Revenue Account (HRA) and the Budget for 2017/18.	7 February 2017		Open  Final Budget for the Housing Revenue Account 2(Landlord Service) 2017/18 - 2020/21 and Business Plan	Executive Member for Corporate Resources, Executive Member for Social Care and Housing Comments by 07/01/2017 to Contact Officer: Denis Galvin, Head of Financial Performance Email: <a href="mailto:denis.galvin@centralbedfordshire.gov.uk">denis.galvin@centralbedfordshire.gov.uk</a> Tel: 0300 300 6083
29.	Period 9 (Quarter 3) – 2016/17 Revenue Budget Monitoring -	The report sets out the financial position for 2016/17 as at the end of December 2016.	4 April 2017		Open  Period 9 (Quarter 3) – 2016/17 Revenue Budget Monitoring	Executive Member for Corporate Resources Comments by 04/03/2017 to Contact Officer: Denis Galvin, Head of Financial Performance Email: <a href="mailto:denis.galvin@centralbedfordshire.gov.uk">denis.galvin@centralbedfordshire.gov.uk</a> Tel: 0300 300 6083

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
30.	Period 9 (Quarter 3) – 2016/17 Capital Budget Monitoring -	The report sets out the Capital financial position for 2016/17 as at the end of December 2016. It excludes the Housing Revenue Account (HRA) which is subject to a separate report.	4 April 2017		Open  Period 9 (Quarter 3) – 2016/17 Capital Budget Monitoring	Executive Member for Corporate Resources Comments by 04/03/2017 to Contact Officer: Denis Galvin, Head of Financial Performance Email: <a href="mailto:denis.galvin@centralbedfordshire.gov.uk">denis.galvin@centralbedfordshire.gov.uk</a> Tel: 0300 300 6083
31.	Period 9 (Quarter 3) – 2016/17 Housing Revenue Account Budget Monitoring -	The report sets out the financial position for 2016/17 as at the end of December 2016.	4 April 2017		Open  Period 9 (Quarter 3) – 2016/17 Housing Revenue Account Budget Monitoring	Executive Member for Corporate Resources, Executive Member for Social Care and Housing Comments by 04/03/2017 to Contact Officer: Denis Galvin, Head of Financial Performance Email: <a href="mailto:denis.galvin@centralbedfordshire.gov.uk">denis.galvin@centralbedfordshire.gov.uk</a> Tel: 0300 300 6083

**Postal address for Contact Officers: Central Bedfordshire Council, Priory House, Monks Walk, Chicksands, Shefford SG17 5TQ**

**Central Bedfordshire Council**  
**Forward Plan of Decisions on Key Issues**

For the Municipal Year 2012/13 the Forward Plan will be published on the thirtieth day of each month or, where the thirtieth day is not a working day, the working day immediately proceeding the thirtieth day, or in February 2013 when the plan will be published on the twenty-eighth day:

<b>Period of Plan</b>	<b>Date of Publication</b>
1 April 2016 – 31 March 2017	3 March 2016
1 May 2016 – 30 April 2017	1 April 2016
1 June 2016 – 31 May 2017	29 April 2016
1 July 2016 – 30 June 2017	26 May 2016
1 August 2016 – 31 July 2017	24 June 2016
1 September 2016 – 31 August 2017	21 July 2016
1 October 2016 – 30 September 2017	2 September 2016
1 November 2016 – 31 October 2017	29 September 2016
1 December 2016 – 30 November 2017	28 October 2016
1 January 2017 – 31 December 2017	24 November 2016
1 February 2017 – 31 January 2018	22 December 2016
1 March 2017 – 28 February 2018	26 January 2017
1 April 2017 – 31 March 2018	24 February 2017
1 May 2017 – 30 April 2018	23 March 2017