

Appendix E – price increase of 1% and more than 1% (with roundings) or held at 2016 prices

2017/18 Fees & Charges – Statutory. Charges with effect from 1st January 2017

| Directorate | Name of F&C | Charge for 2016 (£) | Proposed charge for 2017 (£) | Percentage Increase |
|-------------|---|---------------------|------------------------------|---------------------|
| | Statutory | | | |
| ICS | Notice of Civil Partnership | 35.00 | 35.00 | 0% |
| ICS | Attending a marriage at the register office | 46.00 | 46.00 | 0% |
| ICS | Signing by the civil partnership registrar of the civil partnership schedule | 46.00 | 46.00 | 0% |
| ICS | Standard certificate of birth, death or marriage - from closed register | 10.00 | 10.00 | 0% |
| ICS | Short birth cert from closed register | 10.00 | 10.00 | 0% |
| ICS | Short birth cert issued at time of registration | Free | Free | 0% |
| ICS | Any other short birth cert issued at time of registration | 4.00 | 4.00 | 0% |
| ICS | Any other short birth cert issued after the time of registration | 7.00 | 7.00 | 0% |
| ICS | Standard certificate of birth, death or marriage - at the time of registration | 4.00 | 4.00 | 0% |
| ICS | Standard certificate of birth, death or marriage - after the time of registration | 7.00 | 7.00 | 0% |
| ICS | Civil Partnerships - certified copy or extract issued at the time of registration | 4.00 | 4.00 | 0% |
| ICS | Civil Partnerships - certified copy or extract issued after the time of registration | 10.00 | 10.00 | 0% |
| ICS | Attesting a notice of marriage away from his/her office for a housebound person. | 47.00 | 47.00 | 0% |
| ICS | Attesting a notice of marriage away from his/her office for a detained person. | 68.00 | 68.00 | 0% |
| ICS | Attendance of an authorised person at a place other than one provided by the registration authority, for the purpose of attesting the necessary declaration in accordance with the procedures for housebound persons. | 47.00 | 47.00 | 0% |
| ICS | Attendance of an authorised person at a place other than one provided by the registration authority, for the purpose of attesting the necessary declaration in accordance with the procedures for housebound persons. | 68.00 | 68.00 | 0% |

| Directorate | Name of F&C | Charge for 2016 (£) | Proposed charge for 2017 (£) | Percentage Increase |
|-------------|--|---------------------|------------------------------|---------------------|
| | Statutory | | | |
| ICS | Superintendent Registrar attending a marriage at the residence of a housebound person. | 84.00 | 84.00 | 0% |
| ICS | Superintendent Registrar attending a marriage at the residence of a detained person. | 94.00 | 94.00 | 0% |
| ICS | Attending a marriage at a registered building. | 86.00 | 86.00 | 0% |
| ICS | Registrar attending a marriage at the residence of a housebound person. | 81.00 | 81.00 | 0% |
| ICS | Registrar attending a marriage at the residence of a detained person. | 88.00 | 88.00 | 0% |
| ICS | Attendance of the civil partnership registrar for the purpose of signing the civil partnership schedule for house-bound persons. | 81.00 | 81.00 | 0% |
| ICS | Attendance of the civil partnership registrar for the purpose of signing the civil partnership schedule for detained persons. | 88.00 | 88.00 | 0% |
| ICS | Conversion of Civil Partnership to Marriage - Standard procedure | 45.00 | 45.00 | 0% |
| ICS | Conversion of Civil Partnership to Marriage - Two stage procedure | 27.00 | 27.00 | 0% |
| ICS | Conversion of Civil Partnership to Marriage - Certificate issued on the day of conversion. | 4.00 | 4.00 | 0% |
| ICS | Conversion of Civil Partnership to Marriage - Certificate issued after the day of conversion. | 10.00 | 10.00 | 0% |
| ICS | Certificate of worship for religious worship | 29.00 | 29.00 | 0% |
| ICS | Registration of a building for the solemnization of marriage between a man and a woman (building not already registered for the solemnization of marriages of same sex couples) | 123.00 | 123.00 | 0% |
| ICS | Registration of a building for the solemnization of marriages of same sex couples (building not already registered for the solemnization of marriages between a man and a woman) | 123.00 | 123.00 | 0% |
| ICS | Joint application for the registration of a building for the solemnization of marriage of a man and woman and same sex couples | 123.00 | 123.00 | 0% |
| ICS | General Search of the Indexes | 18.00 | 18.00 | 0% |

| Directorate | Name of F&C | Charge for 2016 (£) | Proposed charge for 2017 (£) | Percentage Increase |
|--------------------|---|---|---|---------------------|
| | Statutory | | | |
| ICS | Supply of transcript of inquest on CD | 5.00 | 5.00 | 0% |
| ICS | Additional copies of CD | 5.00 | 5.00 | 0% |
| ICS | Charge for paper copies per document of 10 pages or less | 5.00 | 5.00 | 0% |
| ICS | Charge for paper copies for each additional page | 0.50 | 0.50 | 0% |
| ICS | Fee for transcription of an inquest hearing of 360 words or less | 6.20 | 6.20 | 0% |
| ICS | Fee for transcription of an inquest hearing of between 361 and up to and including 1439 words | 13.10 | 13.10 | 0% |
| ICS | Fee for transcription of an inquest hearing of 1440 words or more, for the first 1440 words | 13.10 | 13.10 | 0% |
| ICS | Fee for transcription of an inquest hearing of 1440 words or more, after the first 1440 words, per each additional 72 words or part thereof | 0.70 | 0.70 | 0% |
| | | | | |
| | Elections: | | | |
| ICS | For each register per 1000 names or part thereof - data format | £20.00 plus £1.50 per 1,000 (or part thereof) | £20.00 plus £1.50 per 1,000 (or part thereof) | 0% |
| ICS | For each register per 1000 names or part thereof - printed format | £10.00 plus £5.00 per 1,000 (or part thereof) | £10.00 plus £5.00 per 1,000 (or part thereof) | 0% |
| | | | | |
| | Human Resources: Disclosure and Barring Service (DBS) Checks - Cost Per DBS check | | | |
| ICS | Standard | 26.00 | 26.00 | 0% |
| ICS | Enhanced | 44.00 | 44.00 | 0% |
| | | | | |
| Community Services | Penalty Charge Notices: Standard Rate | 70.00 (high level) 50.00 (low level) | 70.00 (high level) 50.00 (low level) | 0% |

| Directorate | Name of F&C | Charge for 2016 (£) | Proposed charge for 2017 (£) | Percentage Increase |
|--------------------|--|--|--|---------------------|
| | Statutory | | | |
| Community Services | Penalty Charge Notices: Discounted Rate- if paid within 14 days | 35.00 (high level) 25.00 (low level) | 35.00 (high level) 25.00 (low level) | 0% |
| Community Services | Penalty Charge Notices: Charge Certificate stage | 105.00 (high level) 75.00 (low level) | 105.00 (high level) 75.00 (low level) | 0% |
| Community Services | Penalty Charge Notices: Court and Bailiff Stage | 112.00 (high level) plus costs 82.00 (low level) plus costs | 112.00 (high level) plus costs 82.00 (low level) plus costs | 0% |
| Community Services | Fixed Penalty Notices - allowed by law (maximum / discounted): Nuisance parking - cars for sale and repair | 100 / 60 | 100 / 60 | 0% |
| Community Services | Fixed Penalty Notices - allowed by law (maximum / discounted): Abandoning a vehicle | 200 / 140 | 200 / 140 | 0% |
| Community Services | Fixed Penalty Notices - allowed by law (maximum / discounted): Litter | 80 / 50 | 80 / 50 | 0% |
| Community Services | Fixed Penalty Notices - allowed by law (maximum / discounted): Street litter control notices and litter clearing notices | 100 / 60 | 100 / 60 | 0% |
| Community Services | Fixed Penalty Notices - allowed by law (maximum / discounted): Unauthorised distribution of free literature | 80 / 50 | 80 / 50 | 0% |
| Community Services | Fixed Penalty Notices - allowed by law (maximum / discounted): Graffiti and fly posting | 80 / 50 | 80 / 50 | 0% |
| Community Services | Fixed Penalty Notices - allowed by law (maximum / discounted): Failure to produce authority (Waste Transfer Notes) | 300 / 200 | 300 / 200 | 0% |
| Community Services | Fixed Penalty Notices - allowed by law (maximum / discounted): Failure to possess a Waste Carriers Licence | 300 / 200 | 300 / 200 | 0% |
| Community Services | Fixed Penalty Notices - allowed by law (maximum / discounted): Offence in relation to waste receptacles | 100 / 60 | 100 / 60 | 0% |
| Community Services | Fixed Penalty Notices - allowed by law (maximum / discounted): Offences under Dog Control Orders | 80 / 50 | 80 / 50 | 0% |
| Community Services | Fixed Penalty Notices - allowed by law (maximum / discounted): Failure to nominate key holder and inform Local Authority | 80 / 50 | 80 / 50 | 0% |

| Directorate | Name of F&C | Charge for 2016 (£) | Proposed charge for 2017 (£) | Percentage Increase |
|--------------------|---|---------------------|------------------------------|---------------------|
| | Statutory | | | |
| Community Services | Fixed Penalty Notices - allowed by law (maximum / discounted): Noise from licensed premises under Noise Act 1996 | Not adopted | Not adopted | 0% |
| Community Services | Fixed Penalty Notices - allowed by law (maximum / discounted): Allowing a dog to foul under Dog Fouling of Land Act 1979/Environmental Protection Act 1990 | 50.00/no discount | 50.00/no discount | 0% |
| Community Services | Premises Licenses/Club certificates – Annual fees (dependent on the rateable value of the premises): No rateable value to £4,300 - band A | 70.00 | 70.00 | 0% |
| Community Services | Premises Licenses/Club certificates – Annual fees (dependent on the rateable value of the premises): £4,301 to £33,000 - band B | 180.00 | 180.00 | 0% |
| Community Services | Premises Licenses/Club certificates – Annual fees (dependent on the rateable value of the premises): £33,001 to £87,000 - band C | 295.00 | 295.00 | 0% |
| Community Services | Premises Licenses/Club certificates – Annual fees (dependent on the rateable value of the premises): £87,001 to £125,000 - band D | 320.00 | 320.00 | 0% |
| Community Services | Premises Licenses/Club certificates – Annual fees (dependent on the rateable value of the premises): £125,001 and above - band E | 350.00 | 350.00 | 0% |
| Community Services | Premises Licenses/Club certificates – new application/variation fee (dependent on the rateable value of the premises): No rateable value to £4,300 - band A | 100.00 | 100.00 | 0% |
| Community Services | Premises Licenses/Club certificates – new application/variation fee (dependent on the rateable value of the premises): £4,301 to £33,000 - band B | 190.00 | 190.00 | 0% |
| Community Services | Premises Licenses/Club certificates – new application/variation fee (dependent on the rateable value of the premises): £33,001 to £87,000 - band C | 315.00 | 315.00 | 0% |
| Community Services | Premises Licenses/Club certificates – new application/variation fee (dependent on the rateable value of the premises): £87,001 to £125,000 - band D | 450.00 | 450.00 | 0% |

| Directorate | Name of F&C | Charge for 2016 (£) | Proposed charge for 2017 (£) | Percentage Increase |
|--------------------|---|---------------------|------------------------------|---------------------|
| | Statutory | | | |
| Community Services | Premises Licenses/Club certificates – new application/variation fee (dependent on the rateable value of the premises): £125,001 and above - band E | 635.00 | 635.00 | 0% |
| Community Services | Premises Licenses/Club certificates: Application - Minor variation of club certificate | 89.00 | 89.00 | 0% |
| Community Services | Application - Replacement certificate or summary | 10.50 | 10.50 | 0% |
| Community Services | Premises Licenses/Club certificates: Application - Change of name or alteration of rules of club | 10.50 | 10.50 | 0% |
| Community Services | Premises Licenses/Club certificates: Application - Change of relevant registered address of club | 10.50 | 10.50 | 0% |
| Community Services | Notification of Interest | 21.00 | 21.00 | 0% |
| Community Services | Application - Change of certificate holder's name or address | 10.50 | 10.50 | 0% |
| Community Services | In addition, a multiplier will be applied to town and city centre pubs (those in bands D and E) where they are exclusively or primarily in the business of selling alcohol: | | | |
| Community Services | Rateable value Band D (x2) - town centre pub application fee | 900.00 | 900.00 | 0% |
| Community Services | Rateable value Band D (x2) - town centre pub annual charge | 640.00 | 640.00 | 0% |
| Community Services | Rateable value Band E (x3) - town centre pub application fee | 1,905.00 | 1,905.00 | 0% |
| Community Services | Rateable value Band E (x3) - town centre pub annual charge | 1,050.00 | 1,050.00 | 0% |
| Community Services | Temporary Event Notices (TENS) | 21.00 | 21.00 | 0% |
| Community Services | Variation of Designated Premises Supervisor (DPS) | 23.00 | 23.00 | 0% |
| Community Services | Personal licence new/renewal | 37.00 | 37.00 | 0% |
| Community Services | Personal licence change name/address | 10.50 | 10.50 | 0% |
| Community Services | New or renewal combined 3 year driver's licence | 155.00 | 155.00 | 0% |
| Community Services | Licence Fee (12 months or less): Private Hire - renew | 170.00 | 170.00 | 0% |
| Community Services | Licence Fee (12 months or less): Private Hire - new | 250.00 | 250.00 | 0% |

| Directorate | Name of F&C | Charge for 2016 (£) | Proposed charge for 2017 (£) | Percentage Increase |
|--------------------|---|---------------------|------------------------------|---------------------|
| | Statutory | | | |
| Community Services | Licence Fee (12 months or less): Hackney Carriage - new | 230.00 | 230.00 | 0% |
| Community Services | Petroleum Licence Fees (Up to 2,499 litres): 1 year [charges for additional years up to 10 years = year 1 charge x no. of years] | 42.00 | 42.00 | 0% |
| Community Services | Petroleum Licence Fees (2,500 up to 50,000 litres): 1 year [charges for additional years up to 10 years = year 1 charge x no. of years] | 58.00 | 58.00 | 0% |
| Community Services | Petroleum Licence Fees (Over 50,000 litres): 1 year [charges for additional years up to 10 years = year 1 charge x no. of years] | 120.00 | 120.00 | 0% |
| Community Services | Petroleum Licence Fees: Transfer of Petroleum Licence | 8.00 | 8.00 | 0% |
| | | | | |
| | Other Licensing | | | |
| Community Services | Lottery Certificate: Grant (statutory fee / charge) | 40.00 | 40.00 | 0% |
| Community Services | Lottery Certificate: Renewal (statutory fee / charge) | 20.00 | 20.00 | 0% |
| Community Services | Explosives Manufacture and Storage of Explosives Regulations 2005 - Storage: New - one year licence | 178.00 | 178.00 | 0% |
| Community Services | Explosives Manufacture and Storage of Explosives Regulations 2005 - Storage: New - two year licence | 234.00 | 234.00 | 0% |
| Community Services | Explosives Manufacture and Storage of Explosives Regulations 2005 - Storage: Renew - one year licence | 83.00 | 83.00 | 0% |
| Community Services | Explosives Manufacture and Storage of Explosives Regulations 2005 - Storage: Renew - two year licence | 141.00 | 141.00 | 0% |
| Community Services | Explosives Manufacture and Storage of Explosives Regulations 2005 - Registration: New - one year licence | 105.00 | 105.00 | 0% |
| Community Services | Explosives Manufacture and Storage of Explosives Regulations 2005 - Registration: New - two year licence | 136.00 | 136.00 | 0% |
| Community Services | Explosives Manufacture and Storage of Explosives Regulations 2005 - Registration: Renew - one year licence | 52.00 | 52.00 | 0% |
| Community Services | Explosives Manufacture and Storage of Explosives Regulations 2005 - Registration: Renew - two year licence | 83.00 | 83.00 | 0% |

| Directorate | Name of F&C | Charge for 2016 (£) | Proposed charge for 2017 (£) | Percentage Increase |
|--------------------|---|---------------------|------------------------------|---------------------|
| | Statutory | | | |
| Community Services | Explosives Manufacture and Storage of Explosives Regulations 2005 - Registration: Variations/Replacements/Transfers | 35.00 | 35.00 | 0% |
| Community Services | Fireworks Act 2003-Fireworks Regulations 2004 (licence for all year sale) | 500.00 | 500.00 | 0% |
| Community Services | Scaffold licence | 111.00 | 112.00 | 1% |
| Community Services | Scrap Metal Dealers Licence: Collectors Licence (3 years) | 459.55 | 464.10 | 1% |
| Community Services | Scrap Metal Dealers Licence: Site Licence (3 years) | 535.30 | 540.70 | 1% |
| | | | | |