

APPENDIX A – DIRECTORATE COMMENTARY

Social Care, Health and Housing (SCHH)

1. The directorate General Fund outturn position is an overspend of £1.900M after the use of reserves.

Month: June 2016	Year to date				Year				
	Budget	Actual	Proposed (use of) / contribution to Earmarked reserves	Variance	Approved Budget	Forecast Outturn	Forecast Variance	Proposed (use of) / contribution to Earmarked reserves	Forecast Variance after use of earmarked reserves
	£000	£000	£000	£000	£000	£000	£000	£000	£000
Social Care Health and Housing									
Director of Social Care, Health, Housing	43	147	(92)	12	173	200	27	-	27
Housing Solutions (GF)	589	493	-	(96)	2,358	2,174	(184)	-	(184)
Care and Support	3,165	2,978	-	(187)	12,662	12,407	(255)	-	(255)
OPPD – Care Management	7,223	8,288	(21)	1,045	28,893	32,187	3,294	(82)	3,212
LD Care Management & MH Packages	5,334	5,021	-	(313)	21,337	21,298	(39)	-	(39)
Head of Integrated Services + Other IS	246	192	-	(54)	982	936	(46)	-	(46)
Commissioning	2,599	2,430	-	(169)	10,395	10,229	(166)	-	(166)
Resources	(2,229)	(2,367)	(35)	(173)	(8,918)	(9,427)	(509)	(140)	(649)
Total Social Care and Health	16,970	17,182	(148)	65	67,882	70,004	2,122	(222)	1,900

2. The Adult Social Care service (Care & Support, OPPD, Learning Disabilities/Mental Health and Integrated Services) is showing an overspend of £2.872M (excluding customer contributions).
3. This division has to absorb the risk of increasing Older People, Physical and Learning Disability package volumes and costs. People are living longer and the costs of dementia are on the increase. Demographic pressure of £1.9M has been built into the budget to reflect this, however, efficiency targets for this area total just short of £4.2M.
4. Within the Older People 65+ external package budgets, there are projected over spends on residential and nursing placements of £0.9M offset by additional customer income which is forecast to exceed the budget by £0.8M. There is also an over spend on non-residential packages of £1.7M partially offset by additional customer income of £0.9M. Backdated funding of £0.3M regarding long standing disputes regarding health and other local authority funding is included in the forecast.
5. The Directorate continues to track the impact of former self funders who exert pressure on residential and nursing placements budgets. Twelve have required Council support during 2016/17 compared to five that required support for the same period in 2015/16. The full year cost is estimated to be £0.202M.
6. Within Learning Disabilities, there is a projected underspend on packages of £0.334M. There exists, also, a risk (£0.262M) associated with transitions from Children's Services not reflected in the outturn forecast for 2016/17. Additional budget of £1.4M has been provided to cover the impact of transitions in 2016/17 which includes the full year effect of 2015/16 new customers and the part year effect of 2016/17 new customers. The budget has also been increased to reflect carer breakdown costs for mid life customers estimated at £0.7M. Efficiency targets for this service area amount to £0.9M.
7. There remain risks relating to the funding of customers being reviewed under the Winterbourne View national programme.

8. The Commissioning Service is projecting an underspend of £0.166M. The key variances are overspends within Contracts and Learning Disabilities offset by Contracts and Commissioning Teams' pay.
9. The Resources division is showing a projected underspend of £0.649M the majority of which relates to a projected over achievement of customer contributions

Better Care Fund (BCF)

10. The overall funding for 2016/17 is set out below: There has been a mandated increase in the Bedfordshire Clinical Commissioning Group (BCCG) contribution compared to last year.

11.

Funding Stream	2015/16 Plan £m	2016/17 Plan £m	Variance to budget 2016/17 £m
CCG	14.100	15.276	0
CBC DFG	1.190	1.315	0
LA Additional Contribution	3.417	3.417	0
Underspend from 2015/16	0	0.586m	0
TOTAL	18.707	20.534	0

12. The focus for 2016/17 will be on Out of Hospital Care, Prevention and on Protecting Social Services.
13. The BCCG funding stream includes funding paid over to CBC of £4.038M. At the end of Quarter one, there is a projected underspend on the Reablement service of £0.5M (linked to vacancies) which is offsetting projected overspends on the hospital social work teams (linked to use of agency staff) and also supporting spend on out of hospital placements and packages within Older People's services.
14. HRA is subject to a separate report.

Children's Services

15. The full year projected outturn position for 2016/17 as at June 2016 is £278K over budget after £385K use of Children's Services reserves

Month: June 2016	Year to date				Year				
Director	Budget	Actual	Proposed (use of) / contribution to Earmarked reserves	Variance	Approved Budget	Forecast Outturn	Forecast Variance	Proposed (use of) / contribution to Earmarked reserves	Forecast Variance after use of earmarked reserves
	£000	£000	£000	£000	£000	£000	£000	£000	£000
Children's Services									
Director of Children's Services	180	179	-	(1)	719	719	-	-	-
Children's Services Operations	5,679	5,409	(23)	(293)	22,385	22,328	(57)	(91)	(148)
LAC Placement Costs	2,247	2,534	(24)	263	8,974	9,496	522	(95)	427
Commissioning & Partnerships	794	758	-	(36)	3,637	3,630	(7)	-	(7)
Partnerships	213	220	(6)	1	555	680	125	(125)	-
Education Services	328	159	(19)	(188)	1,532	1,612	80	(74)	6
Total Children's Services (ex Schools / Overheads)	9,441	9,259	(72)	(254)	37,802	38,465	663	(385)	278
DSG + ESG Contribution to Central Support	(339)	(100)	-	239	(1,356)	(1,356)	-	-	-
Other School Budgets	-	(0)	-	(0)	-	-	-	-	-
Total Children's Services (excluding Schools)	9,102	9,159	(72)	(15)	36,446	37,109	663	(385)	278

16. The overspend relates to Children with Disabilities, and is due to an additional five out of area placements made since the budget build took place for 2016/17. The most recent being the placement of disabled twin boys in to an out of area residential school. Mitigating action has been taken within the directorate to reduce the original forecast overspend of £365K to £279K.
17. Out of area placements are made as a last resort when a high level of short break provisions can no longer meet the need and safeguard the child and/or their family. At present all five of the in house beds at Maythorn are occupied. The placements will be kept under review as in house beds become vacant.
18. The tables below reflect the increased number of Looked After Children (LAC) and non care placements.

	June 2015		June 2016		% change
Number of LAC :		256		255	(<1%)
In House Foster Placements	102		117		14.7%
Independent Foster Placements	79		62		(21.5%)
Residential Homes & Schools	19		17		(10.5%)
St Christopher's (Clophill & Bunyan Road)			5		
Stewartby	3		1		
Semi - Independent Living	17		9		(47%)
Placed for Adoption/ with Parents	27		33		22%
Children with Disabilities (Children with Disabilities - Maythorn)	4		5		25%
Secure Accommodation, Young Offenders & NHS	3		5		67%
Parent & Baby Units	2		1		(50%)
Unaccompanied Asylum Seeking Children:		28		58	107%
In House Foster Placements	5		10		200%
Independent Foster Placements	10		12		20%
Semi Independent Living	13		36		177%
Total Number of LAC:		284		313	10%

	June 2015	June 2016	% change
Non care placements :			
Special Guardianship Orders	123	133	8.1%
Residential Orders	46	41	(10.8%)
Adoption Allowances		47	
Other information:			
Child Protection Plan	180	203	
Children in Need	1482	1469	
Number of Referrals (YTD)	856	553	

19. The tables below reflect the use of agency staff covering substantive posts across Children Services Operations. Of the 25.7 fte Agency Staff covering vacant posts, maternity and sickness absences, 1fte Social Worker is mitigating for the Assisted Years Supported Employment's in the Intake & Assessment and Family Support teams.

All Staff	Budgeted FTE	Actual FTE	No. of Perm	Vacant	No. of Agency	% of Agency
Children in Care & Care Leavers	47.0	47.0	44.6	2.4	0	n/a
Family Support	55.6	56.6	37.1	9.4	10.0	17.7%
Intake & Assessment	55.7	56.7	44.0	3.8	8.9	15.6%
CWD	57.4	62.0	48.9	8.5	4.5	7.3%
Quality Assurance	21.8	23.4	21.5	0.6	1.3	5%
Fostering & Adoption	38.3	38.3	36.2	2.1	0	n/a
Early Intervention & Prevention	75.2	78.2	56.4	20.8	1.0	1%
Total June 2016	351.1	362.3	288.8	47.8	25.7	7.1%
Total June 2015		369.7	271.9	33.5	64.3	17.4%

Social Workers and Senior Practitioners	Budgeted FTE	Actual FTE	No. of Perm	Vacant	No. of Agency	% of Agency
Children in Care & Care Leavers	27.0	27.0	26.6	0.4	0	n/a
Family Support	39.0	40.0	24.7	5.3	10.0	25%
Intake & Assessment	23.6	24.6	15.4	1.8	7.4	30%
CWD	9.1	11.1	7.8	1.2	2.0	22%
Quality Assurance	11.3	11.3	10.1	0.6	0.6	5%
Fostering & Adoption	18.0	17.8	15.4	2.4	0	n/a
Early Intervention & Prevention	4.0	5.0	2.3	2.7	0	n/a
Total	132.1	136.8	102.4	14.4	20	14.6%

Community Services

20. The full year outturn position for Community Services is an underspend of £204K after the use of earmarked reserves of £850K for one-off specific projects.

Month: June 2016	Year to date				Year				
	Budget	Actual	Proposed (use of) / contribution to Earmarked reserves	Variance	Approved Budget	Forecast Outturn	Forecast Variance	Proposed (use of) / contribution to Earmarked reserves	Forecast Variance after use of earmarked reserves
	£000	£000	£000	£000	£000	£000	£000	£000	£000
Community Services									
Community Services Director	66	68	-	2	263	263	-	-	-
Highways Transportation	4,959	4,902	-	(57)	18,730	18,945	215	-	215
Environmental Services - Waste	4,802	4,504	-	(298)	19,117	19,250	133	(577)	(444)
Environmental Services - Other	1,100	1,020	(99)	(179)	4,833	5,131	298	(273)	25
Assets	1,118	1,109	-	(9)	4,473	4,473	-	-	-
Total Community Services	12,045	11,603	(99)	(541)	47,416	48,062	646	(850)	(204)

Highways Transportation

21. Highways and Transportation is forecasting an overall overspend of £215K. This is explained further in paragraphs 22 – 24.
22. Educational Transport are forecasting an overspend of £39K which is due to a £72K overspend within the schools transport contract and a £10K overspend in staffing, this is offset by an additional £44K of income in SEN transport.
23. Highways Contracts – forecasting a £33K overspend. This is due to an overspend of £131K within third party costs (of which £100K relates to an increase in spend on emergency repairs following the new contract), and a £95K overspend within supplies & services. These overspends are offset by underspends of £36K in staffing costs and additional income of £168K.

24. Passenger Transport Services – forecasting an overspend of £158K the majority of this (£104K) is due to staffing costs for agency cover. There are also overspends of £27K within commercial transport and £44K of additional costs for fuel and vehicle maintenance, these have been offset by £16K additional income from hiring out service fleet vehicles.

Environmental Services

25. Environmental Services is forecasting an overall underspend of £419K after the use of reserves of £850K (this mainly relates to Community Safety £500K and the Financial Investigation Unit £187K).
26. Libraries is forecasting a £189K underspend, the majority of this is due to staff vacancies of £219K, these have been offset by income being less than budget of (£29K for library services and £14K for Leighton Buzzard theatre).
27. Public Protection – is forecasting a £220K overspend, the majority of this is due to overspends on staffing costs. This is unusually high for the size of the team and will be investigated further.
28. Waste Service – is forecasting a £444K underspend, which is a result of an underspend of £83K due to staffing, £312K underspend in kerbside collection and street cleansing due to lower indexation than budgeted and a £103K underspend on Household Waste Recycling Centres due to the temporary closure of Ampthill and Leighton Buzzard. These are partially offset by underachievement of recycle income of £55K due to level of contamination.
29. **Assets** are forecasting to achieve budget.

Regeneration and Business Support

30. The full year projected outturn position for 2016/17 is a £51K underspend after the use of earmarked reserves of £181K for one-off specific projects.

Month: June 2016	Year to date				Year				
	Budget	Actual	Proposed (use of) / contribution to Earmarked reserves	Variance	Approved Budget	Forecast Outturn	Forecast Variance	Proposed (use of) / contribution to Earmarked reserves	Forecast Variance after use of earmarked reserves
Director	£000	£000	£000	£000	£000	£000	£000	£000	£000
Regeneration and Business Support									
Director	218	146	-	(72)	872	755	(117)	-	(117)
Business & Investment	(227)	(253)	-	(26)	881	989	108	(40)	68
Planning	1,012	634	-	(378)	3,375	3,514	139	(141)	(2)
Programme Delivery	-	-	-	-	-	-	-	-	-
Total Regeneration and Business Support	1,003	527	-	(476)	5,128	5,258	130	(181)	(51)

31. The Director's group is forecasting underspend of £117K which relates to staff salaries due to vacancies. This is partly offset by Business and Investment which is forecasting an overspend of £68k this also relates mainly to staffing costs which are forecast to exceed budget once vacancies have been filled, £12K relates to professional services costs.

Public Health

32. Public Health's forecast outcome is to achieve a balanced budget after proposed use of reserves. The Public Health grant is currently ringfenced so any under/overspend results in a movement against the carried forward reserve from 2015/16.

Month: June 2016	Year to date				Year					
	Director	Budget	Actual	Proposed (use of) / contribution to Earmarked reserves	Variance	Approved Budget	Forecast Outcome	Forecast Variance	Proposed (use of) / contribution to Earmarked reserves	Forecast Variance after use of earmarked reserves
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Public Health										
Director of Public Health	(3,015)	(3,074)	-	(59)	(12,060)	(12,294)	(234)	234	-	
Assistant Director of Public Health	3,025	3,198	-	173	12,100	12,498	398	(398)	-	
Total Public Health (Excl overheads)	10	124	-	114	40	204	164	(164)	-	

Improvement and Corporate Services (ICS)

33. Improvement & Corporate Services is forecasting to achieve budget after use of reserves. There are no variances to budget within the Directorate to reports as at Q1.

Month: June 2016	Year to date				Year					
	Director	Budget	Actual	Proposed (use of) / contribution to Earmarked reserves	Variance	Approved Budget	Forecast Outcome	Forecast Variance	Proposed (use of) / contribution to Earmarked reserves	Forecast Variance after use of earmarked reserves
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Improvement and Corporate Services										
Improvement and Corporate Services Leadership	38	104	(39)	27	152	395	243	(243)	-	
People	632	598	(6)	(40)	2,526	2,553	27	(27)	-	
Information Technology	1,386	1,596	-	210	5,545	5,545	-	-	-	
Customer Services	458	461	-	3	1,830	1,830	-	-	-	
Programme and Performance	80	64	-	(16)	320	320	-	-	-	
Communications and Insight	200	258	-	58	799	799	-	-	-	
Procurement	(101)	(104)	-	(3)	(405)	(405)	-	-	-	
Policy & strategy	50	50	-	-	202	202	-	-	-	
Customer & Community Insight	-	-	-	-	-	-	-	-	-	
Legal & Democratic Services	1,036	833	-	(203)	4,238	4,143	(95)	95	-	
Total Improvement and Corporate Services	3,779	3,860	(45)	36	15,207	15,382	175	(175)	-	

Corporate Resources and Costs

Corporate Resources & Costs

34. Overall Corporate Resources is forecasting to be on budget after movements to and from reserves. The £5.210M contribution to reserves relates to the New Homes Bonus and also the Redundancy reserves mentioned in the main report.

Month: June 2016	Year to date				Year				
Director	Budget	Actual	Proposed (use of) / contribution to Earmarked reserves	Variance	Approved Budget	Forecast Outturn	Forecast Variance	Proposed (use of) / contribution to Earmarked reserves	Forecast Variance after use of earmarked reserves
	£000	£000	£000	£000	£000	£000	£000	£000	£000
Corporate Resources									
Chief Executive	78	76	-	(2)	311	311	-	-	-
Finance	1,208	1,100	-	(108)	5,177	5,177	-	-	-
Housing Benefit Subsidy	(149)	(149)	-	-	(597)	(597)	-	-	-
Total Corporate Resources	1,137	1,027	-	(110)	4,891	4,891	-	-	-
Corporate Costs									
Debt Management	3,412	3,414	-	2	13,646	13,646	-	-	-
Premature Retirement Costs	689	697	-	8	2,756	2,756	-	-	-
Corporate Public Health Recharges	(158)	(151)	-	7	(631)	(631)	-	-	-
Corporate HRA Recharges	(30)	(30)	-	-	(120)	(120)	-	-	-
Efficiencies	27	(30)	-	(57)	130	130	-	-	-
Contingency and Reserves*	(1,737)	(2,914)	1,177	-	(3,596)	(8,806)	(5,210)	5,210	-
Total Corporate Costs	2,203	986	1,177	(40)	12,185	6,975	(5,210)	5,210	-
Total Corporate	3,340	2,013	1,177	(150)	17,076	11,866	(5,210)	5,210	-