

**Central Bedfordshire Council  
Forward Plan of Key Decisions  
1 January 2017 to 31 December 2017**

- 1) During the period from **1 January 2017 to 31 December 2017**, Central Bedfordshire Council plans to make key decisions on the issues set out below. “Key decisions” relate to those decisions of the Executive which are likely:
- to result in the incurring of expenditure which is, or the making of savings which are, significant (namely £200,000 or above per annum) having regard to the budget for the service or function to which the decision relates; or
  - to be significant in terms of their effects on communities living or working in an area comprising one or more wards in the area of Central Bedfordshire.

There are exceptions to these criteria which is set out in C2 1.3 in the Council’s Constitution. Specifically, expenditure which is identified in the approved Council revenue and capital budgets are not key decisions.

- 2) The Forward Plan is a general guide to the key decisions to be determined by the Executive and will be updated on a monthly basis. Key decisions will be taken by the Executive as a whole. The Members of the Executive are:

Councillor James Jamieson	Leader of the Council
Councillor Maurice Jones	Deputy Leader and Executive Member for Health
Councillor Steven Dixon	Executive Member for Education and Skills
Councillor Carole Hegley	Executive Member for Social Care and Housing and Lead Member for Children’s Services
Councillor Nigel Young	Executive Member for Regeneration
Councillor Brian Spurr	Executive Member for Community Services
Councillor Richard Wenham	Executive Member for Corporate Resources

- 3) Whilst the majority of the Executive’s business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is a formal notice under the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012 that part of the Executive meeting listed in this Forward Plan will be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

- 4) Those items identified for decision more than one month in advance may change in forthcoming Plans. Each new Plan supersedes the previous Plan. Any person who wishes to make representations to the Executive about the matter in respect of which the decision is to be made should do so to the officer whose telephone number and e-mail address are shown in the Forward Plan. Any correspondence should be sent to the contact officer at the relevant address as shown below. General questions about the Plan such as specific dates, should be addressed to the Committee Services Manager, Priory House, Monks Walk, Chicksands, Shefford SG17 5TQ.
- 5) The agendas for meetings of the Executive will be published as follows:

Meeting Date	Publication of Agenda
7 June 2016	26 May 2016
2 August 2016	21 July 2016
11 October 2016	29 September 2016
6 December 2016	24 November 2016
10 January 2017	22 December 2016
7 February 2017	26 January 2017
4 April 2017	23 March 2017

## Central Bedfordshire Council

### Forward Plan of Key Decisions for the period 1 January 2017 to 31 December 2017

#### Key Decisions

Date of Publication: 24 November 2016

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Contact officer (method of comment and closing date)
1.	Draft Local Plan for Central Bedfordshire -	To agree the draft Local Plan for public consultation (Statutory stage - Reg 18).	10 January 2017	Wide range of Stakeholder and community engagement planned for 2016.	Open  Draft Local Plan for Central Bedfordshire	Executive Member for Regeneration Comments by 10/12/2016 to Contact Officer: Sue Frost, Interim Head of Service for Place Delivery Email: <a href="mailto:sue.frost@centralbedfordshire.gov.uk">sue.frost@centralbedfordshire.gov.uk</a> Tel: 0300 300 4952
2.	Award of Contract - Development of Biggleswade South Gypsy and Traveller Site -	Tender evaluation submission for Executive approval for the construction of a new Gypsy and Traveller Site at Biggleswade South.	10 January 2017		Part exempt  Award of Contract - Development of Biggleswade South Gypsy and Traveller Site	Executive Member for Social Care and Housing Comments by 10/12/2016 to Contact Officer: Ian Johnson, Housing Asset Manager Email: <a href="mailto:ian.johnson@centralbedfordshire.gov.uk">ian.johnson@centralbedfordshire.gov.uk</a> Tel: 0300 300 5202

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
3.	Disposal Site - Village Farm Sutton -	To consider disposal of land at Village Farm Sutton.	10 January 2017		Part exempt Commercially sensitive Disposal Site - Village Farm Sutton	Executive Member for Corporate Resources Comments by 10/12/2016 to Contact Officer: Andrew Gordon, Head of Estate Management Email: <a href="mailto:andrew.gordon@centralbedfordshire.gov.uk">andrew.gordon@centralbedfordshire.gov.uk</a> Tel: 0300 300 5882
4.	Leisure Management Contract -	To consider the Leisure Management Contract arrangements following capital investment of £20.095m at Dunstable Leisure Centre.	10 January 2017		Fully exempt The report contains sensitive commercial and contractual information. Leisure Management Contract	Executive Member for Community Services Comments by 10/12/2016 to Contact Officer: Jill Dickinson, Assistant Director Leisure, Libraries and Countryside Email: <a href="mailto:jill.dickinson@centralbedfordshire.gov.uk">jill.dickinson@centralbedfordshire.gov.uk</a> Tel: 0300 300 4258

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5.	Children's Services Transformation Programme -	To consider a transformation programme for Children's Services.	10 January 2017		Open  Children's Services Transformation Programme	Executive Member for Social Care and Housing Comments by 10/12/2016 to Contact Officer: Sue Harrison, Director of Children's Services Email: <a href="mailto:sue.harrison@centralbedfordshire.gov.uk">sue.harrison@centralbedfordshire.gov.uk</a> Tel: 0300 300 4229
6.	ERP System Replacement -	To receive an update on the SAP contracts covering HR and Finance.	10 January 2017		Open  ERP System Replacement	Executive Member for Corporate Resources Comments by 10/12/2016 to Contact Officer: Stephan Conaway, Chief Information Officer Email: <a href="mailto:stephan.conaway@centralbedfordshire.gov.uk">stephan.conaway@centralbedfordshire.gov.uk</a> Tel: 0300 300 4463

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
7.	Sustainability and Transformation Plan -	To receive an update on the Sustainability and Transformation Plan.	10 January 2017		Open  Sustainability and Transformation Plan	Deputy Leader and Executive Member for Health Comments by 10/12/2016 to Contact Officer: Patricia Coker, Head of Service, Partnerships - Social Care, Health & Housing Email: <a href="mailto:patricia.coker@centralbedfordshire.gov.uk">patricia.coker@centralbedfordshire.gov.uk</a> Tel: 0300 300 5521
8.	BT's Proposal to Remove 80 Payphones across Central Bedfordshire -	The Executive will be asked to consider the results of the Council's consultation on BT's proposal to remove 80 payphones across Central Bedfordshire and make its Second decision on which phones it supports being removed and which phones should remain.	10 January 2017	Ward Councillors, Town and Parish Councils and residents were consulted from 15 November - 15 December 2016.  The consultation comprised an online consultation form and direct email.	Open  BT's Proposal to Remove 80 Payphones across Central Bedfordshire	Executive Member for Community Services Comments by 10/12/2016 to Contact Officer: Sarah Hughes, Community Engagement Manager Email: <a href="mailto:sarah.hughes@centralbedfordshire.gov.uk">sarah.hughes@centralbedfordshire.gov.uk</a> Tel: 0300 300 6166

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
9.	Refresh of the Partnership Vision for Education -	To provide the Executive with the refreshed Partnership Vision for Education which has been developed following the Peer Review of Arrangements for School Improvement in March 2016.	7 February 2017	Engagement will take place with a range of key partners, including schools.	Open  Refresh of the Partnership Vision for Education	Executive Member for Education and Skills Comments by 07/01/17 to Contract Officer: Helen Redding, Assistant Director School Improvement Email: <a href="mailto:helen.redding@centralbedfordshire.gov.uk">helen.redding@centralbedfordshire.gov.uk</a> Tel: 0300 300 6057
10.	Determination of the Council's Admission Arrangements for the Academic Year 2018/19 -	Determination of the Council's admission arrangements for the academic year 2018/19.	7 February 2017		Open	Executive Member for Education and Skills Comments by 07/01/2017 to Contract Officer: Jessica Mortimer Email: <a href="mailto:jessica.mortimer@centralbedfordshire.gov.uk">jessica.mortimer@centralbedfordshire.gov.uk</a> Tel: 0300 300 4766

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
11.	2016 Economic Insight -	To review the economic assessment for Central Bedfordshire.	7 February 2017	Internal consultation and informal consultation with external partners undertaken between April 2016 to October 2016.  The Business Survey – October 2015.	Open  2016 Economic Insight	Deputy Executive Member for Regeneration Comments by 07/01/2017 to Contact Officer: Linda Kitchener, Economic Policy Officer Email: <a href="mailto:linda.kitchener@centralbedfordshire.gov.uk">linda.kitchener@centralbedfordshire.gov.uk</a> Tel: 0300 300 6415
12.	Re-development of Croft Green, Dunstable -	To award the tender for the construction phase of the re-development of Croft Green, Dunstable.	7 February 2017		Part exempt Appendix will contain commercially sensitive information. Re-development of Croft Green, Dunstable	Deputy Executive Member for Social Care and Housing (Volunteering) Comments by 07/01/2017 to Contact Officer: Matt Berry, Interim Regeneration & Renewal Manager Email: <a href="mailto:matthew.berry@centralbedfordshire.gov.uk">matthew.berry@centralbedfordshire.gov.uk</a> Tel: 0300 300 4493

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
13.	Proposed distribution of the Dedicated Schools Grant (DSG) Schools Block for 2017/2018 -	The report sets out the proposed distribution of the Dedicated Schools Grant (DSG) Schools Block for 2017/2018 and requests ratification of the Authority Proforma Tool (APT) which must be approved by no later than 28 Feb 2018 which is the date that schools budgets should be sent out.	7 February 2017		Open  Proposed distribution of the Dedicated Schools Grant (DSG) Schools Block for 2017/2018	Executive Member for Education and Skills Comments by 07/01/2017 to Contact Officer: Helen Redding, Assistant Director School Improvement Email: <a href="mailto:helen.redding@centralbedfordshire.gov.uk">helen.redding@centralbedfordshire.gov.uk</a> Tel: 0300 300 6057

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14.	Commissioning of New School Places in Barton-Le-Clay and Marston Moretaine for September 2018 -	To provide the outcome of the consultation by Arnold Academy, Barton-Le-Clay and Church End Lower School, Marston Moretaine to expand by one form of entry (30 places in each year group) by September 2018.	4 April 2017		Open  Commissioning of New School Places in Barton-Le-Clay for September 2018	Executive Member for Education and Skills Comments by 04/04/2017 to Contact Officer: Victor Wan, Senior Education Officer (Planning) Email: <a href="mailto:victor.wan@centralbedfordshire.gov.uk">victor.wan@centralbedfordshire.gov.uk</a> Tel: 0300 300 5574
15.	Parking Strategy -	To receive the outcome of the consultation and adopt the Parking Strategy.	4 April 2017	Sustainable Communities Overview and Scrutiny Committee on 16 March 2017. 12 weeks public consultation commencing in November 2016.	Open  Parking Strategy	Executive Member for Community Services Comments by 04/03/2017 to Contact Officer: Gerri Davies, Principal Strategic Transport Officer Email: <a href="mailto:geraldine.davies@centralbedfordshire.gov.uk">geraldine.davies@centralbedfordshire.gov.uk</a> Tel: 0300 300 4854

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16.	The Integration of Health and Social Care in Central Bedfordshire -	To provide the Executive with the Council's emerging vision for the integration of Health and Social care in Central Bedfordshire.	4 April 2017	Sustainable Community Overview and Scrutiny Committee and Task and Finish Group	Open  The Integration of Health and Social Care in Central Bedfordshire	Executive Member for Social Care and Housing Comments by 04/03/2017 to Contact Officer: Jonathon Partridge, Head of Governance Email: <a href="mailto:jonathon.partridge@centralbedfordshire.gov.uk">jonathon.partridge@centralbedfordshire.gov.uk</a> Tel: 0300 300 4634
17.	The Day Offer for Older People and Adults with Disabilities -	To report back to the Executive with the outcome of Stage 1 to improve the day offer for older people and adults with disabilities and to seek approval of Stage 2.	4 April 2017		Open  The Day Offer for Older People and Adults with Disabilities	Executive Member for Social Care and Housing Comments by 04/03/2017 to Contact Officer: John King, System Redesign Officer (Prevention) Email: <a href="mailto:john.king@centralbedfordshire.gov.uk">john.king@centralbedfordshire.gov.uk</a> Tel: 0300 300 6310

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<b>NON KEY DECISIONS</b>						
18.	Draft Budget & Medium Term Financial Plan 2017/18 – 2020/21 -	The report proposes the Budget for 2017/18 and updates the Medium Term Financial Plan (MTFP) approved by Council in February 2016.	10 January 2017		Open  Draft Budget & Medium Term Financial plan 2017/18 – 2020/21	Executive Member for Corporate Resources Comments by 10/12/2016 to Contact Officer: Denis Galvin, Head of Financial Performance Email: <a href="mailto:denis.galvin@centralbedfordshire.gov.uk">denis.galvin@centralbedfordshire.gov.uk</a> Tel: 0300 300 6083
19.	Draft Capital Programme 2017/18 – 2020/21 -	The report proposes the Capital Programme for the four years from April 2017. It excludes the Housing Revenue Account (HRA) which is subject to a separate report.	10 January 2017		Open  Draft Capital Programme 2017/18 – 2020/21	Executive Member for Corporate Resources Comments by 10/12/2016 to Contact Officer: Denis Galvin, Head of Financial Performance Email: <a href="mailto:denis.galvin@centralbedfordshire.gov.uk">denis.galvin@centralbedfordshire.gov.uk</a> Tel: 0300 300 6083

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20.	Draft Budget for the Housing Revenue Account 2(Landlord Service) 2017/18 - 2020/21 and Business Plan -	The report sets out the financial position of the Housing Revenue Account (HRA) and the Budget for 2017/18.	10 January 2017		Open  Draft Budget for the Housing Revenue Account 2(Landlord Service) 2017/18 - 2020/21 and Business Plan	Executive Member for Social Care and Housing, Executive Member for Corporate Resources Comments by 10/12/2016 to Contact Officer: Denis Galvin, Head of Financial Performance Email: <a href="mailto:denis.galvin@centralbedfordshire.gov.uk">denis.galvin@centralbedfordshire.gov.uk</a> Tel: 0300 300 6083
21.	Final Budget & Medium Term Financial Plan 2017/18 – 2020/21 -	The report proposes the Budget for 2017/18 and updates the Medium Term Financial Plan (MTFP) approved by Council in February 2016.	7 February 2017		Open  Final Budget & Medium Term Financial plan 2017/18 – 2020/21	Executive Member for Corporate Resources Comments by 07/01/2017 to Contact Officer: Denis Galvin, Head of Financial Performance Email: <a href="mailto:denis.galvin@centralbedfordshire.gov.uk">denis.galvin@centralbedfordshire.gov.uk</a> Tel: 0300 300 6083

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
22.	Final Capital Programme 2017/18 – 2020/21 -	The report proposes the Capital Programme for the four years from April 2017. It excludes the Housing Revenue Account (HRA) which is subject to a separate report.	7 February 2017		Open  Final Capital Programme 2017/18 – 2020/21	Executive Member for Corporate Resources Comments by 07/01/2017 to Contact Officer: Denis Galvin, Head of Financial Performance Email: <a href="mailto:denis.galvin@centralbedfordshire.gov.uk">denis.galvin@centralbedfordshire.gov.uk</a> Tel: 0300 300 6083
23.	Final Budget for the Housing Revenue Account (Landlord Service) 2017/18 - 2020/21 and Business Plan -	The report sets out the financial position of the Housing Revenue Account (HRA) and the Budget for 2017/18.	7 February 2017		Open  Final Budget for the Housing Revenue Account 2(Landlord Service) 2017/18 - 2020/21 and Business Plan	Executive Member for Social Care and Housing, Executive Member for Corporate Resources Comments by 07/01/2017 to Contact Officer: Denis Galvin, Head of Financial Performance Email: <a href="mailto:denis.galvin@centralbedfordshire.gov.uk">denis.galvin@centralbedfordshire.gov.uk</a> Tel: 0300 300 6083

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24.	Period 9 (Quarter 3) – 2016/17 Revenue Budget Monitoring -	The report sets out the financial position for 2016/17 as at the end of December 2016.	4 April 2017		Open  Period 9 (Quarter 3) – 2016/17 Revenue Budget Monitoring	Executive Member for Corporate Resources Comments by 04/03/2017 to Contact Officer: Denis Galvin, Head of Financial Performance Email: <a href="mailto:denis.galvin@centralbedfordshire.gov.uk">denis.galvin@centralbedfordshire.gov.uk</a> Tel: 0300 300 6083
25.	Period 9 (Quarter 3) – 2016/17 Capital Budget Monitoring -	The report sets out the Capital financial position for 2016/17 as at the end of December 2016. It excludes the Housing Revenue Account (HRA) which is subject to a separate report.	4 April 2017		Open  Period 9 (Quarter 3) – 2016/17 Capital Budget Monitoring	Executive Member for Corporate Resources Comments by 04/03/2017 to Contact Officer: Denis Galvin, Head of Financial Performance Email: <a href="mailto:denis.galvin@centralbedfordshire.gov.uk">denis.galvin@centralbedfordshire.gov.uk</a> Tel: 0300 300 6083

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26.	Period 9 (Quarter 3) – 2016/17 Housing Revenue Account Budget Monitoring -	The report sets out the financial position for 2016/17 as at the end of December 2016.	4 April 2017		Open  Period 9 (Quarter 3) – 2016/17 Housing Revenue Account Budget Monitoring	Executive Member for Social Care and Housing, Executive Member for Corporate Resources Comments by 04/03/2017 to Contact Officer: Denis Galvin, Head of Financial Performance Email: <a href="mailto:denis.galvin@centralbedfordshire.gov.uk">denis.galvin@centralbedfordshire.gov.uk</a> Tel: 0300 300 6083
27.	Quarter 3 Performance Monitoring -	To receive quarter 3 (October to December 2016) performance monitoring report.	4 April 2017		Open  Quarter 3 Performance Monitoring	Executive Member for Corporate Resources Comments by 04/03/2017 to Contact Officer: Tobin Stephenson, Programme Manager Email: <a href="mailto:tobin.stephenson@centralbedfordshire.gov.uk">tobin.stephenson@centralbedfordshire.gov.uk</a> Tel: 0300 300 4098

**Postal address for Contact Officers: Central Bedfordshire Council, Priory House, Monks Walk, Chicksands, Shefford SG17 5TQ**

**Central Bedfordshire Council**  
**Forward Plan of Decisions on Key Issues**

For the Municipal Year 2016/17 the Forward Plan will be published on the thirtieth day of each month or, where the thirtieth day is not a working day, the working day immediately proceeding the thirtieth day, or in February 2017 when the plan will be published on the twenty-eighth day:

<b>Period of Plan</b>	<b>Date of Publication</b>
1 May 2016 – 30 April 2017	1 April 2016
1 June 2016 – 31 May 2017	29 April 2016
1 July 2016 – 30 June 2017	26 May 2016
1 August 2016 – 31 July 2017	24 June 2016
1 September 2016 – 31 August 2017	21 July 2016
1 October 2016 – 30 September 2017	2 September 2016
1 November 2016 – 31 October 2017	29 September 2016
1 December 2016 – 30 November 2017	28 October 2016
1 January 2017 – 31 December 2017	24 November 2016
1 February 2017 – 31 January 2018	22 December 2016
1 March 2017 – 28 February 2018	26 January 2017
1 April 2017 – 31 March 2018	24 February 2017
1 May 2017 – 30 April 2018	23 March 2017