

2018 Fees & Charges

Resources Services

2018 Fees & Charges – Resources (inc Registration) - Charges with effect from 1st January 2018

Name of F&C	Charge for 2017 (£)	Percentage Increase for 2017	Proposed charge for 2018 (£)	Percentage Increase
Marriages - Outside Venue Monday - Friday	430.00	0%	442.00	2.9%
Marriages - Outside Venue Saturday	505.00	0%	519.60	2.9%
Marriages - Outside Venue Sunday	565.00	0%	581.40	2.9%
Marriages and Civil Partnerships - Ceremony Rooms: Monday - Friday	155.00	0%	159.50	2.9%
Marriages and Civil Partnerships - Ceremony Rooms: Saturday	205.00	0%	240.90	2.9% increase plus £30 to recover full cost
Marriages and Civil Partnerships - Ceremony Rooms Ampthill only - Sunday	275.00	New	313.00	2.9% increase plus £30 to recover full cost
Marriages and Civil Partnerships -Ceremony Rooms Biggleswade, Dunstable, Leighton B: Monday - Friday	145.00	0%	These fees are to be discontinued. Fees for all ceremony rooms to be the same as Ceremony Room fees above (formerly just charged at Ampthill)	n/a
Marriages and Civil Partnerships -Ceremony Rooms Biggleswade, Dunstable, Leighton B: Saturday	180.00	0%		n/a

Name of F&C	Charge for 2017 (£)	Percentage Increase for 2017	Proposed charge for 2018 (£)	Percentage Increase
Civil Partnerships - Outside Venue Monday - Friday	365.00	0%	376.00	2.9%
Marriages and Civil Partnerships - Ceremony Rooms Ampthill - Sunday	275.00	New	283.00	2.9%
Civil Partnerships - Outside Venue Saturday	430.00	0%	442.00	2.9%
Civil Partnerships - Outside Venue Sunday	495.00	0%	509.00	2.9%
Celebratory Services - Approved Premises - outside venue - weekdays	215.00	0%	221.00	2.9%
Celebratory Services - Approved Premises - outside venue Saturdays	280.00	0%	288.00	2.9%
Celebratory Services - Approved Premises - Local Authority venue - weekdays	235.00	0%	242.00	2.9%
Celebratory Services - Approved Premises - Local Authority venue - Saturdays	290.00	0%	298.00	2.9%
Approved Premises Licence Fee (Three year) First application (minimum fee for 2 rooms only - £100 to be added for each additional room to be licenced)	1,425.00	0%	1,466.00	2.9%
Approved Premises Licence Fee (Three year) Renewal (minimum fee for 2 rooms only - £100 to be added for each additional room to be licenced)	1,045.00	0%	1,075.00	2.9%
Celebratory Services - Approved Premises - outside venue - Sundays	335.00	0%	345.00	2.9%
Nationality Checking Service - Adults who submit a single application pays one fee	70.00	0%	84.00	Proposed figure reflects actual cost to CBC and has been reviewed against neighbouring authorities
Nationality Checking Service - Children's applications	35.00	0%	42.00	

Name of F&C	Charge for 2017 (£)	Percentage Increase for 2017	Proposed charge for 2018 (£)	Percentage Increase
Citizenship Ceremonies - Individual Ceremony (VAT n/a)	115.00	0%	118.00	2.9%
Settlement Checking Service	100.00	0%	110.00	Proposed figure reflects actual cost to CBC and has been reviewed against neighbouring authorities
Settlement Checking Service – Children’s Applications	15.00	0%	18.00	
European Passport Return Service	10.00	New	15.00	
Civil Funerals	215.00	0%	221.00	2.9%
Express Certificates (includes statutory fee)	21.00	0%	22.00	2.9%
Postage for certificates	1.00	0%	1.00	2.9%

Freedom of Information:

Requests that require 18 hours or less to compile	No charge	0%	No charge	0.0%
Requests that require 18 hours to compile	455.00	1%	468.20	2.9%
Additional cost per hour or part thereof	25.30	1%	26.00	2.9%

Disbursement Costs:

Postage under £20	No charge	0%	No charge	0.0%
Postage £20 or over	Actual cost	0%	Actual cost	0.0%
E-mail Transmission	No charge	0%	No charge	0.0%
CD / DVD per disk	5.60	1%	5.80	2.9%

Local Land Charges:

Full Residential Search (LLC1 and Con29)	133.00	0%	133.00	0.0%
Full Commercial Search (LLC1 and Con29)	201.00	0%	201.00	0.0%
LLC1 Certificate of Search	20.00	0%	20.00	0.0%
Con 29 Local Enquiries (Residential)	113.00	0%	113.00	0.0%

Name of F&C	Charge for 2017 (£)	Percentage Increase for 2017	Proposed charge for 2018 (£)	Percentage Increase
Con 29 Local Enquiries (Commercial)	181.00	0%	181.00	0.0%
Part II optional	15.00	0%	15.00	0.0%
Solicitors own question	25.00	0%	N/A	
Additional Question	New		18.00	n/a
Additional parcel of land	13.50	0%	13.50	0.0%
Personal Search	Free		Free	
Copy documents	2.24	0%	2.20	0.0%

Human Resources:

Disclosure and Barring Service (DBS) Checks -

Administrative Charge	21.70	1%	22.30	2.9%
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Local Taxation: Cost of Collection

Administration charge on Court Costs - Council Tax	83.00	0%	83.00	0.0%
Administration charge on Court Costs - NNDR	83.00	0%	83.00	0.0%

Communications:

Advertising in News Central

Full page	1,515.00	1%	No longer exists	n/a
Half page	1,010.00	1%	No longer exists	n/a
Quarter page	505.00	1%	No longer exists	n/a
Eighth of page	273.00	1%	No longer exists	n/a

Legal Services (Note that these charges relate to the public and external organisations accessing our Legal Services. Not internal access):

S38 per hour (with minimum charge 2017 - £1262, 2018 - £1291)	152.00	1%	156.40	2.9%
S278	197.00	1%	202.70	2.9%
Planning Agreements	197.00	1%	202.70	2.9%
Unilateral Undertaking (VAT n/a)	657.00	1%	676.10	2.9%
Notice of Registration (VAT n/a)	106.00	1%	109.10	2.9%

Name of F&C	Charge for 2017 (£)	Percentage Increase for 2017	Proposed charge for 2018 (£)	Percentage Increase
Consent to Postpone (VAT n/a)	106.00	1%	109.10	2.9%
Deed of Covenant (VAT n/a)	106.00	1%	109.10	2.9%
Consent to Sub-let (VAT n/a)	106.00	1%	109.10	2.9%
Deferred Payment Charge	258.00	1%	265.50	2.9%
Any Other Charge Rate / 3rd Party Charge Rate per hour	152.00	1%	156.40	2.9%
Leasehold enquiries per hour	152.00	1%	156.40	2.9%
Photocopying (external solicitors and other parties) - per sheet	0.30	1%	0.30	2.9%
Photocopying (external solicitors and other parties) - admin charge	7.10	1%	7.30	2.9%

Contact us...

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