

**Central Bedfordshire Council
Forward Plan of Key Decisions
1 February 2019 to 31 January 2020**

- 1) During the period from **1 February 2019 to 31 January 2020**, Central Bedfordshire Council plans to make key decisions on the issues set out below. “Key decisions” relate to those decisions of the Executive which are likely:
- to result in the incurring of expenditure which is, or the making of savings which are, significant having regard to the budget for the service or function to which the decision relates*; or
 - to be significant in terms of their effects on communities living or working in an area comprising one or more wards in the area of Central Bedfordshire.

*Savings are significant if they exceed £200,000 per annum (revenue) or £5000,000 whole life cost (capital). Expenditure is significant if it exceeds, in respect of revenue contracts: (i) £300,000 per annum; and (ii) £1m total cost; and (iii) 5 years duration (including contract extension periods); or £750,000 financial commitment (capital).

There are exceptions to these criteria which is set out in Part 2 Article 12 paragraph 1.3 in the Council’s Constitution. Specifically, expenditure which is identified in the approved Council revenue and capital budgets are not key decisions.

- 2) The Forward Plan is a general guide to the key decisions to be determined by the Executive and will be updated on a monthly basis. Key decisions will be taken by the Executive as a whole. The Members of the Executive are:

Councillor James Jamieson	Leader of the Council
Councillor Richard Wenham	Deputy Leader and Executive Member for Corporate Resources
Councillor Ian Dalgarno	Executive Member for Community Services
Councillor Steven Dixon	Executive Member for Families, Education and Children and Lead Member for Children’s Services
Councillor Eugene Ghent	Executive Member for Assets and Housing Delivery
Councillor Carole Hegley	Executive Member for Adults, Social Care and Housing Operations (HRA)
Councillor Brian Spurr	Executive Member for Health
Councillor Nigel Young	Executive Member for Regeneration

- 3) Whilst the majority of the Executive's business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is a formal notice under the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012 that part of the Executive meeting listed in this Forward Plan will be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

- 4) Those items identified for decision more than one month in advance may change in forthcoming Plans. Each new Plan supersedes the previous Plan. Any person who wishes to make representations to the Executive about the matter in respect of which the decision is to be made should do so to the officer whose telephone number and e-mail address are shown in the Forward Plan. Any correspondence should be sent to the contact officer at the relevant address as shown below. General questions about the Plan such as specific dates, should be addressed to the Committee Services Manager, Priory House, Monks Walk, Chicksands, Shefford SG17 5TQ.
- 5) The agendas for meetings of the Executive will be published as follows:

Meeting Date	Publication of Agenda
3 April 2018	22 March 2018
12 June 2018	31 May 2018
7 August 2018	26 July 2018
9 October 2018	27 September 2018
4 December 2018	22 November 2018
8 January 2019	20 December 2018
5 February 2019	24 January 2019
2 April 2019	21 March 2019

Central Bedfordshire Council

Forward Plan of Key Decisions for the period 1 February 2019 to 31 January 2020

Key Decisions

Date of Publication: 20 December 2018

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Contact officer (method of comment and closing date)
1.	Community Safety Partnership Priorities 2019-2022 -	To consider the emerging priorities identified by the Community Safety Partnership.	5 February 2019		Open	Community Services - Executive Member Comments by 05/01/2019 to Contact Officer: Lisa Scott, Community Safety Strategy Officer Email: lisa.scott@centralbedfordshire.gov.uk Tel: 0300 300 5733

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2.	Public Consultation for a Draft Air Quality Action Plan -	Following the declaration of Air Quality Management Areas in Ampthill and Sandy, a Draft Air Quality Action Plan has been produced. The purpose of the report is to seek approval to carry out the required public consultation exercise.	5 February 2019	Public Consultation	Open	Community Services - Executive Member Comments by 05/01/2019 to Contact Officer: Kay Stirling, Technical Officer Email: Kay.Sterling@centralbedfordshire.gov.uk Tel: 0300 300 5065
3.	Joint Health and Wellbeing Strategy -	To present the Joint Health and Wellbeing Strategy and the rationale behind the three priority areas for focus.	5 February 2019	Various stakeholders have been involved in the development of the strategy which has also been considered at public meetings of the Health and Wellbeing Board.	Open	Health - Executive Member Comments by 05/01/2019 to Contact Officer: Celia Shohet, Assistant Director of Public Health Email: celia.shohet@centralbedfordshire.gov.uk Tel: 0300 300 4578

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4.	Foster Carers Loans Policy -	To propose the scheme for the provision of an interest-free loan to adoptive/fostering households, who wish to extend or convert their homes in order to offer a wider range or number of placements to the Council's children in care.	5 February 2019	Corporate Parenting Panel – 25 October 2018 Children's Services Overview and Scrutiny Committee – 20 November 2018	Open	Families, Education and Children - Executive Member and Lead Member for Children's Services Comments by 05/01/2019 to Contact Officer: Micky Pompa, Finance Manager Email: Micky.Pompa@centralbedfordshire.gov.uk Tel: 0300 300 6822
5.	Executive's Response to the Voluntary and Community Sector Task Force Funding Review -	To presents the Executive's response to the Voluntary and Community Sector Task Force Funding Review submitted to the Executive at their meeting on 4 December 2018.	5 February 2019		Open	Adults, Social Care & Housing Operations (HRA) - Executive Member Comments by 05/01/2019 to Contact Officer: Sarah Hughes, Community Engagement Manager Email: sarah.hughes@centralbedfordshire.gov.uk Tel: 0300 300 6166

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6.	Housing Infrastructure Fund: Forward Funding -	To seek approval of the Biggleswade Business Case submission to Homes England.	5 February 2019	All statutory consultees	Open	Chairman of the Executive and Leader of the Council Comments by 05/01/2019 to Contact Officer: Ingrid Hooley, Programme Enabling Manager Email: ingrid.hooley@centralbedfordshire.gov.uk Tel: 0300 300 5224
7.	Housing Delivery Clause Technical Note -	The report presents the policy framework in relation to housing delivery rates that may be required on sites with planning permission through Section 106 agreements. Executive is asked to endorse this note as technical guidance for development management purposes.	5 February 2019		Open	Regeneration - Executive Member Comments by 05/01/2019 to Contact Officer: Connie Frost-Bryant, Head of Strategic Growth Email: connie.frost-bryant@centralbedfordshire.gov.uk Tel: 0300 300 4329

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8.	Developing a Vision for Central Bedfordshire -	To seek agreement for the development of a Vision for Central Bedfordshire.	5 February 2019	All statutory consultees	Open	Chairman of the Executive and Leader of the Council Comments by 05/01/2019 to Contact Officer: Anna Bosworth, Programme Enabling Manager Email: anna.bosworth@centralbedfordshire.gov.uk Tel: 0300 300 4105
9.	Commissioning of New School Places in Leighton Buzzard for September 2020 -	To seek approval of additional middle and upper school places in the Ward of Leighton Buzzard North through the expansion of Gilbert Inglefield Academy and Vandyke Upper School (academy) for September 2020.	5 February 2019	Governors, staff and parents/carers of both academies plus trade union representatives, all CBC Councillors, all CBC schools and academies, local MP, Leighton Linlade Town Council, C of E Diocese and RC Diocese, neighbouring local authorities, general public. By consultation documents, direct emails, school newsletters, school websites, press release & drop-in held at the schools. Consultation from 11/10/18 to 15/11/18.	Open	Families, Education and Children - Executive Member and Lead Member for Children's Services Comments by 05/01/2019 to Contact Officer: Victor Wan, Head of School Organisation Email: victor.wan@centralbedfordshire.gov.uk Tel: 0300 300 5574

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10.	Parking Management Strategy -	To seek agreement for the implementation of a Council Parking Management Strategy from 1 April 2019.	5 February 2019		Open	Community Services - Executive Member Comments by 05/01/2019 to Contact Officer: Jeanette Keyte, Head of Community Safety Email: jeanette.keyte@centralbedfordshire.gov.uk Tel: 0300 300 5252
11.	Improving Care Home Provision for Older People in Central Bedfordshire -	For the Executive to consider the opportunity in West-Mid Bedfordshire to improve care home provision, to authorise the commencement of consultation on the proposals contained within this report and to authorise the commencement of a procurement process to identify a suitable provider.	5 February 2019	The report itself authorises a consultation.	Open	Adults, Social Care & Housing Operations (HRA) - Executive Member Comments by 05/01/2019 to Contact Officer: Tobin Stephenson, Head of MANOP (Meeting the Accommodation Needs of Older People) Email: tobin.stephenson@centralbedfordshire.gov.uk Tel: 0300 300 4098

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12.	Final Revenue Budget 2019/20 and Medium Term Financial Plan -	To recommend the final revenue budget for 2019/20 to Council for approval on 21 February 2019.	5 February 2019		Open	Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 05/01/2019 to Contact Officer: Denis Galvin, Assistant Director of Finance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083
13.	Final Capital Budget 2019/20 -	To recommend the final capital budget for 2019/20 to Council on 21 February 2019.	5 February 2019	Executive on 8 January 2019. Corporate Resources Overview and Scrutiny Committee on 31 January 2019.	Open	Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 05/01/2019 to Contact Officer: Denis Galvin, Assistant Director of Finance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083

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14.	Final Housing Revenue Account Budget 2019/20 -	To recommend the final housing revenue account budget for 2019/20 to Council for approval on 21 February 2019.	5 February 2019	Executive on 8 January 2019. Corporate Resources Overview and Scrutiny Committee on 31 January 2019.	Open	Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 05/01/2019 to Contact Officer: Denis Galvin, Assistant Director of Finance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083
15.	Social Care, Health and Housing Fees and Charges 2019/20 -	To recommend to Council on 21 February 2019 the approval of the fees and charges for social care, health and housing for 2019/20.	5 February 2019	Corporate Resources Overview and Scrutiny Committee on 31 January 2019.	Open	Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 05/01/2019 to Contact Officer: Denis Galvin, Assistant Director of Finance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083

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16.	Proposed Charges for Traded Services to Schools and Academies 2019/20 -	To recommend to Council on 21 February 2019 the approval of the charges for traded services to schools and academies for 2019/20.	5 February 2019	Corporate Resources Overview and Scrutiny Committee on 31 January 2019.	Open	Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 05/01/2019 to Contact Officer: Denis Galvin, Assistant Director of Finance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083
17.	Treasury Management Strategy and Treasury Management Policy 2019/20 -	To recommend to Council on 21 February 2019 the approval of the Treasury Management Strategy Statement, Prudential Indicators and Minimum Revenue Provision Policy for 2019/20.	5 February 2019	Corporate Resources Overview and Scrutiny Committee on 31 January 2019.	Open	Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 05/01/2019 to Contact Officer: Denis Galvin, Assistant Director of Finance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083

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18.	Capital Strategy 2019/20 -	To recommend to Council the approval of the Capital Strategy for 2019/20.	5 February 2019	Corporate Resources Overview and Scrutiny Committee on 31 January 2019.	Open	Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 05/01/2019 to Contact Officer Denis Galvin, Assistant Director of Finance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083
19.	Investment Strategy 2019/20 -	To recommend to Council the approval of the Investment Strategy for 2019/20.	5 February 2019	Corporate Resources Overview and Scrutiny Committee on 31 January 2019.	Open	Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 05/01/2019 to Contact Officer: Denis Galvin, Assistant Director of Finance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083

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20.	Community Safety Resources -	To seek approval of the proposal for additional Community Safety resources for the Council.	5 February 2019		Open	Community Services - Executive Member Comments by 05/01/2019 to Contact Officer: Jeanette Keyte, Head of Community Safety Email: jeanette.keyte@centralbedfordshire.gov.uk Tel: 0300 300 5252
21.	Award of Contract - Refurbishment of Wet Changing Area at Saxon Leisure Centre -	To award the contract for refurbishment of wet changing area at Saxon Leisure Centre.	5 February 2019		Part exempt	Assets and Housing Delivery - Executive Member Comments by 05/01/2019 to Contact Officer: Gavin Coombs, Head of Facilities Management Email: gavin.coombs@centralbedfordshire.gov.uk Tel: 0300 300 4656

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22.	Housing Development -	To seek approval to the establishment of a wholly owned Development Company.	5 February 2019		Part exempt	Assets and Housing Delivery - Executive Member Comments by 05/01/2019 to Contact Officer: Elaine Bradbury, Development Manager Email: elaine.bradbury@centralbedfordshire.gov.uk Tel: 0300 300 4026
23.	Disposal Options for the Houghton Lodge Site -	To authorise the Director of Community Services, in consultation with the Executive Member for Assets and Housing Delivery, to consider the disposal options for the Houghton Lodge site and its disposal / development on commercial terms.	5 February 2019		Part exempt	Assets and Housing Delivery - Executive Member Comments by 05/01/2019 to Contact Officer: Andrew Gordon, Head of Estate Management Email: andrew.gordon@centralbedfordshire.gov.uk Tel: 0300 300 5882

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24.	Roof Replacement and Repairs to Housing Properties -	To accept the most economically and qualitative advantageous tender for carrying out roof replacement and repairs to Housing properties.	5 February 2019		Part exempt	Adults, Social Care & Housing Operations (HRA) - Executive Member Comments by 05/01/2019 to Contact Officer: Jonathan Rogers, Building Surveyor Email: jonathan.rogers@centralbedfordshire.gov.uk
25.	Central Bedfordshire Multi-Agency Safeguarding Arrangements -	To outline the new proposed local arrangements to establish the Multi-Agency Safeguarding Arrangements to safeguard and promote the welfare of children.	2 April 2019		Open	Cllr Steven Dixon Comments 02/03/2019 to Contact Officer: Phillipa Scott, Strategic Safeguarding Partnership Manager Email: phillipa.scott@centralbedfordshire.gov.uk Tel: 0300 300 6194

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26.	Dunstable Town Centre Regeneration - Housing Infrastructure Fund -	The report will outline the position of the Dunstable Town Centre Programme and to seek acceptance of the Housing Infrastructure Funds that are scheduled to be announced in January 2019.	2 April 2019	All statutory consultees.	Open	Regeneration - Executive Member Comments by 02/03/2019 to Contact Officer: Beverley Gaynor, Place Programme Manager Email: beverley.gaynor@centralbedfordshire.gov.uk Tel: 0300 300 5111
27.	Central Bedfordshire Council's Policy to Regulate Private Sector Housing Standards -	To approve the draft Policy to Regulate Private Sector Housing Standards.	2 April 2019	Eight weeks consultation will begin in mid December 2018, and there will be targeted consultation with landlords, tenants (where contactable), members of the Homelessness Forum, and other related agencies.	Open	Adults, Social Care & Housing Operations (HRA) - Executive Member Comments by 02/03/2019 to Contact Officer: Charlotte Gurney Email: charlotte.gurney@centralbedfordshire.gov.uk

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28.	Transfer of Sports Facility at Mill Road, Cranfield to Cranfield Parish Council -	To approve the transfer of the Mill Road site from Bloor Homes to Cranfield Parish Council, with the accompanying S106 contribution. This will enable the Parish Council, in partnership with the Bedfordshire Football Association, to deliver the planned new sports changing pavilion and football pitch.	2 April 2019	Cranfield Parish Council (CPC) and CBC Ward Members have been involved throughout discussions and support the proposal. The Bedfordshire Football Association (BFA) and local football clubs have consulted by the CPC/BFA at joint meetings in October/November.	Open	Community Services - Executive Member Comments by 02/03/2019 to Contact Officer: Lisa White, Policy Manager - Leisure, Libraries and Countryside Email: lisa.white@centralbedfordshire.gov.uk
29.	Housing Enabling Strategy -	To recommend to Council the approval of the Housing Enabling Strategy.	2 April 2019		Open	Regeneration - Executive Member Comments by 02/03/2019 to Contact Officer: Michael David, Housing Strategy & Implementation Manager Email: Michael.David@centralbedfordshire.gov.uk

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30.	Decision Making Arrangements for Removing BT Payphones in Central Bedfordshire -	To review objections to payphone removal and authorise the Director of Community Services / Parish Council regarding the removal / alternative use for those payphones in Central Bedfordshire.	2 April 2019		Open	Community Services - Executive Member Comments by 02/03/2019 to Contact Officer: Sarah Hughes, Community Engagement Manager Email: sarah.hughes@centralbedfordshire.gov.uk Tel: 0300 300 6166

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31.	Commissioning of New School Places in Biggleswade for September 2020 -	To seek approval of additional middle school places in the ward of Biggleswade North through the expansion of Edward Peake C of E VC Middle School for September 2020.	2 April 2019	Governors, staff and parents/carers of Edward Peake C of E VC Middle School, plus trade union representatives, all CBC Ward Members, all CBC schools and academies, local MP, Biggleswade Town Council, C of E Diocese, RC Diocese, neighbouring local authority and the general public By consultation document, direct email, school newsletter, CBC and school websites, press release & drop-in held at the school. Preliminary consultation from 9/10/18 to 13/11/18. Statutory consultation from 4/01/19 to 01/02/19.	Open	Families, Education and Children - Executive Member and Lead Member for Children's Services Comments by 02/03/2019 to Contact Officer: Victor Wan, Head of School Organisation Email: victor.wan@centralbedfordshire.gov.uk Tel: 0300 300 5574

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32.	Adult Social Care Business System -	To approve the award of contract for the Adult Social Care Business system.	2 April 2019	Business stakeholders consulted throughout 2016 and re-engaged from April 2018.	Part exempt Commercial Sensitivity	Adults, Social Care & Housing Operations (HRA) - Executive Member, Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 02/03/2019 to Contact Officer: Nick Murley, Assistant Director Resources Email: nick.murley@centralbedfordshire.gov.uk Tel: 0300 300 4605
33.	A6-M1 Link Road and Land North of Luton -	To seek approval of the Heads of Terms with the Land North of Luton Consortium in relation to their option on CBC owned land within the Land North of Luton development area and other matters.	2 April 2019		Fully exempt	Regeneration - Executive Member Comments by 02/03/2019 to Contact Officer: Stephen Mooring, Head of Place Delivery Email: stephen.mooring@centralbedfordshire.gov.uk Tel: 0300 300 6241

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NON KEY DECISIONS						
34.	Housing Revenue Budget Monitoring 2018/19 - Quarter 3 -	To report the quarter 3 housing revenue account budget monitoring 2018/19 report.	2 April 2019	Corporate Resources Overview and Scrutiny Committee on 30 May 2019.	Open	Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 02/03/2019 to Contact Officer: Denis Galvin, Assistant Director of Finance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083
35.	Capital Budget Monitoring 2018/19 - Quarter 3 -	To report the quarter 2 capital budget monitoring 2018/19 report.	2 April 2019	Corporate Resources Overview and Scrutiny Committee on 30 May 2019.	Open	Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 02/03/2019 to Contact Officer: Denis Galvin, Assistant Director of Finance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083

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36.	Revenue Budget Monitoring 2018/19 - Quarter 3 -	To report the quarter 3 revenue budget monitoring 2018/19 report.	2 April 2019	Corporate Resources Overview and Scrutiny Committee on 30 May 2019.	Open	Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 02/03/2019 to Contact Officer: Denis Galvin, Assistant Director of Finance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083
37.	Quarter 3 Performance Report 2018/19 -	To receive the 2018/19 quarter 3 performance monitoring report.	2 April 2019		Open	Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 02/03/19 to Contact Officer: Jackie Woods, Head of Knowledge and Insight Email: jackie.woods@centralbedfordshire.gov.uk Tel: 0300 300 5655

Postal address for Contact Officers: Central Bedfordshire Council, Priory House, Monks Walk, Chicksands, Shefford SG17 5TQ

Central Bedfordshire Council
Forward Plan of Decisions on Key Issues

For the Municipal Year 2017/18 the Forward Plan will be published on the following dates:

Period of Plan	Date of Publication
1 May 2018 – 30 April 2019	22 March 2018
1 June 2018 – 31 May 2019	3 May 2018
1 July 2018 – 30 June 2019	31 May 2018
1 August 2018 – 31 July 2019	2 July 2018
1 September 2018 – 31 August 2019	26 July 2018
1 October 2018 – 30 September 2019	31 August 2018
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