

Central
Bedfordshire
Council
Priory House
Monks Walk
Chicksands,
Shefford SG17 5TQ



**TO EACH MEMBER OF THE
SCHOOLS FORUM**

08 January 2019

Dear Member

SCHOOLS FORUM - Monday 14 January 2019

Further to the Agenda and papers for the above meeting, previously circulated, please find attached the following additional report(s):-

18. Schools Forum Budget

To receive an update on the current position of the Schools Forum Budget

19. Schools Contingency update

To receive an update on the use of the Dedicated Schools Grant Contingency Budgets for the financial year 2018/19.

Should you have any queries regarding the above please contact me on 0300 300 5066.

Yours sincerely

Sharon Griffin
Committee Services Officer
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Central Bedfordshire Council

Schools Forum

Date: 14 January 2019

Subject: School Forum Budget

Responsible Director(s): Sue Harrison (sue.harrison@centralbedfordshire.gov.uk)

This report relates to a decision that is Non-Key

Purpose of this report

1. To update the School Forum on the current position of School Forum Budget.

RECOMMENDATIONS

The Forum is asked to:

1. **To note the spend for year to 31 December 2018.**

Background

1. The School Forum Budget falls under Schedule 2 (Part 2) of The School and Early Years Finance (England) Regulations 2018. 'Classes or descriptions of planned expenditure prescribed for the purposes of the Schools budget of a Local Authority which may be deducted from it to determine the Individual Schools Budget' – Expenditure in connection with the authority's functions under section 47A of the 1998 Act (establishment and maintenance of, and consultation with, schools forums).
2. A budget of £3,000 for 2018/19 has been set for costs associated with the operation of the Forum, with the continued membership of the F40 group and £2,000 delegated to the Chairman of the Schools Forum to fund the commissioning of consultancy and administration support. The level of the budget will be reviewed annually.

Update

3. The following table sets out the expenditure to 31 December 2018:

	BUDGET	SPEND	BALANCE
	£	£	£
Carry Forward from 2017/18	6,852		
Budget Allocation 2018/19	3,000		
F40 subscription		(500)	
General and Travel Expenses		(310)	
Hospitality		(36)	
Total	9,852	(846)	9,006

The F40 subscription is £500 for 18/19 only (usually £1,000).

Appendices

None

Background Papers

None

Report author(s): Sharon Bellamy

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Central Bedfordshire Council

School Forum

Date: 14 January 2019

Report: Dedicated School Grant Contingency Budgets

Responsible Director(s): Sue Harrison (sue.harrison@centralbedfordshire.gov.uk)

This report relates to a decision that is Non-Key

Purpose of this report

To provide an update on the use of the Dedicated Schools Grant Contingency Budgets for the financial year 2018/19.

RECOMMENDATIONS

The Forum is asked to:

To note the Dedicated School Grant (DSG) Contingency spend for the financial year 2018/19.

Background

- 1 From 2018/19 the Dedicated School Grant is split into four notional blocks; Schools, High Needs, Early Years and Central Services with each block holding its own contingency budget.

School Block

- 2 The Schools Specific Contingency Budget falls under Schedule 2 (Part 6) of The School and Early Years Finance (England) Regulations 2018; 'Classes or descriptions of planned expenditure prescribed for the purposes of the Schools budget of a Local Authority which may be deducted from it to determine the Individual Schools Budget (ISB)'. Part 6 relates to items that may be removed from Maintained Schools' Budget Shares (Primary and Secondary) by way of de-delegation. De-delegation is not an option for Academies, special schools, nurseries or PRUs.

- 3 Expenditure on the Schools Specific Contingency is central expenditure deducted for the purpose of ensuring that monies are available to enable an increase in a school's budget share after it has been allocated; and where it

subsequently becomes apparent that a governing body have incurred expenditure which it would be unreasonable to expect them to meet from the

school's budget share which may include expenditure in relation to:

- schools in financial difficulty
- the writing off of deficits of schools which are discontinued, excluding any associated costs and overheads
- new, amalgamating or closing schools, or
- other expenditure where the circumstances were unforeseen when initially determining the school's budget share.

High Needs Block

- 4 Contingencies are held centrally to fund unforeseen circumstances and any potential overspends in the centrally retained High Needs Budgets. This includes the funding of additional places and top up payments for those schools accepting pupils above the place funding provided in their initial budget allocation.

Early Years Block

- 5 Early Years provision is funded based on predicted total number of hours' attendance of registered pupils. The LA must review the budget share when further information on actual hours of attendance is available, in accordance with Part 3 of The School and Early Years Finance (England) Regulations 2018. The Early Years Contingency budget has been set aside to fund the headcount adjustment that is allowable within the regulations.

Central Services Block

- 6 This is a new block for 2018/19. It was created from the existing funding streams previously held within the Schools Block: the DSG funding that was held centrally by the local authority for central services and the retained duties element of the Education Services Grant. This block funds ongoing responsibilities for Admissions, Schools Forum, Copyright Licenses and ongoing responsibilities for all schools and is allocated on 90% on a per-pupil basis and 10% based on deprivation. Any balance between the allocation for this block and the total of individual budgets agreed by Schools Forum is held in a contingency.

Update

School Contingency

7 The following table sets out the expenditure to 31 December 2018:

	BUDGET	SPEND	BALANCE
	£	£	£
Carry Forward from 2017/18	220,757		
Carry forward from 2017/18 (Ashton Middle School Fund a/c)	29,470		
Unallocated DSG	53,922		
Rates adjustment Academy transfers	2,228		
VAT Reimbursement CLA (Credit)		42,798	
Fairfield Park Split site funding		(10,000)	
Total School Contingency	306,377	32,798	339,175

- 8 The balance brought forward to 2018/19 of £220,757 is split £123,776 de-delegated funding for Maintained schools only and £96,981 for all schools.
- 9 The current unspent balance of £339,175 is ring-fenced de-delegated funding of £123,776, £185,929 for all schools and £29,470 Ashton Middle School Fund Account balance. The balance for all schools can be distributed in 2019/20 as part of the initial ISB allocation via the Age-Weighted Pupil Unit (AWPU).

High Needs Contingency

10 The following table sets out the expenditure to 31 December 2018:

	BUDGET	SPEND	BALANCE
	£	£	£
Carry Forward from 2017/18	0		
Unallocated HN Block 2018/19	0		
Special School additional places / top-up	400,000		
Adjustment to Special Schools	(173,112)		
Additional payment to HI Toddington St George		(13,633)	
Additional places / top up Special Schools		(34,732)	
Reduced HN Block recoupment (AP places)	64,163		
Increased HN Block recoupment	(107,994)		
Total HN Contingency	183,057	(48,365)	134,692

Early Years Contingency

10 The following table sets out the expenditure to 31 December 2018:

	BUDGET	SPEND	BALANCE
	£	£	£
Carry Forward from 2017/18	341,117		
Unallocated Early Years Block 2018/19	2,183,039		
2017/18 Block adjustment		(208,013)	
PVI budget revision		(998,887)	
2017/18 census adjustment		(297,821)	
January 2018 census adjustment		(2,092)	
May 2018 census adjustment		(80,748)	
Allocation adjustment July 18		(303,270)	
Total Early Years Contingency	2,524,156	(1,890,831)	633,325

11 The balance will be required to fund October 18 census adjustments for both universal 15 hours and the additional 15 hours entitlement. There is a risk that the balance will not be sufficient to cover census adjustments.

Central School Services Contingency

12 The following table sets out the expenditure to 31 December 2018:

	BUDGET	SPEND	BALANCE
	£	£	£
Carry Forward from 2017/18	97,071		
Unallocated Central School Services Block 2018/19	57,144		
Total Central Services Contingency	154,215	0	154,215

13 School Forum approval is required for:

- central early years block provision
- any movement of funding out of the schools block
- any deficit from the previous funding period that reduces the amount of the schools budget
- any brought forward deficit on de-delegated services which is to be met by the overall schools budget

Appendices

None

Background Papers

None

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