

Central Bedfordshire
Council
Priory House
Monks Walk
Chicksands,
Shefford SG17 5TQ



please ask for Leslie Manning

direct line 0300 300 5132

date 17 April 2013

NOTICE OF MEETING

APPOINTMENTS SUB-COMMITTEE

Date & Time

Thursday, 25 April 2013

**Immediately following the conclusion of the earlier
Appointments Sub-Committee considering the
appointment of the Director of Improvement and Corporate
Services**

Venue at

**Leader's Meeting Room, Ground West, Priory House,
Monks Walk, Shefford**

Richard Carr
Chief Executive

PLEASE NOTE THE START TIME

To: The Members of the APPOINTMENTS SUB-COMMITTEE:

To be announced following the General Purposes Committee on Thursday,
18 April 2013

AGENDA

1. **APPOINTMENT OF CHAIRMAN**

To appoint a Chairman for the meeting.

2. **APOLOGIES FOR ABSENCE**

To receive apologies for absence and notification of substitute Members.

3. **MEMBERS' INTERESTS**

To receive from Members any declarations of interest.

4. **EXCLUSION OF PRESS AND PUBLIC**

To consider whether to pass a resolution under section 100A of the Local Government Act 1972 to exclude the Press and Public from the meeting for the following item of business on the grounds that the consideration of the item is likely to involve the disclosure of exempt information as defined in Paragraph 1 of Part I of Schedule 12A of the Act.

Reports

Item	Subject	Page Nos.
5	Appointment of Chief Legal and Democratic Services Officer	+ To Follow

To consider a report setting out a draft list of duties for the post of Chief Legal and Democratic Services Officer together with person specifications and a timetable for the recruitment process.