

Central Bedfordshire
Council
Priory House
Monks Walk
Chicksands,
Shefford SG17 5TQ

**This meeting may
be filmed.***



**Central
Bedfordshire**

please ask for Martha Clampitt
direct line 0300 300 4032
date 5 September 2014

NOTICE OF MEETING

SCHOOLS FORUM

Date & Time

Monday, 15 September 2014 at 6.00 p.m.

Venue at

Council Chamber, Priory House, Monks Walk, Shefford

Richard Carr
Chief Executive

To: The Chairman and Members of the SCHOOLS FORUM:

School
Members:

David Brandon-Bravo, Headteacher, Parkfields Middle School
Paul Burrett, Headteacher, Studham CofE Lower School and Pre-School
Shirley-Anne Crosbie OBE, Headteacher, The Chiltern School
James Davis, Governor, Leighton Middle School
Angie Hardy, Headteacher, Clipstone Brook Lower School
Richard Holland, Governor, Harlington Upper School
Sue Howley MBE, Governor, Greenleas Lower School
Sharon Ingham, Headteacher, Hadrian Academy
Jim Parker, Headteacher, Manshead Upper School
John Street, Academy Middle School Representative
Stephen Tikin, Governor, Beaudesert Lower School
Rob Watson, Headteacher Stratton Upper School

Non School
Members:

Mr M Foster, Trade Union representative
Mrs M Morris, Catholic Diocese Representative
Mrs S Mortimer, Post-16 Education Representative
Sarah Stevens, Church of England Diocese Representative

Observer: Cllr MAG Versallion, Executive Member for Children's Services

Please note that there will be a pre-meeting starting **half an hour before** the Forum meeting to enable technical aspects of the reports to be discussed with officers before the Forum meeting begins.

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AGENDA

1. **Apologies for absence**

To receive apologies for absence and notification of substitute members.

2. **Chairman's Announcements and Communications**

To receive any announcements from the Chairman and any matters of communication.

3. **Members' Interests**

To receive from Members any declarations of interest.

4. **Minutes of the previous meeting and matters arising**

To approve the minutes of the previous meeting 23 June 2014 and to receive an update on any matters arising from these.

Updates

Item	Subject	Page Nos.
5	Dedicated Schools Grant To note the 2014/15 DSG allocation and Growth Fund for 2014/15. To note the 2015/16 funding arrangements.	15 - 20
6	Schools Finance Update Sept 14 To update the Schools Forum on the 2013/14 Schools out-turn position and 2014/15 Risk Register.	21 - 28
7	Dedicated School Grant Contingency Budgets To provide an update on the use of the School Contingency Budgets for 2014/15.	29 - 32
8	School Forum Budget To provide an update on the use of the School Forum Budget for 2014/15.	33 - 34

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CENTRAL BEDFORDSHIRE COUNCIL

At a meeting of the **SCHOOLS FORUM** held at Council Chamber, Priory House, Monks Walk, Shefford on Monday, 23 June 2014

PRESENT

School Members:	David Brandon-Bravo	Headteacher, Parkfields Middle School
	Paul Burrett	Headteacher, Studham CofE Lower School and Pre-School
	Shirley-Anne Crosbie OBE	Headteacher, The Chiltern School
	Angie Hardy	Headteacher, Clipstone Brook Lower School
	Richard Holland	Governor, Harlington Upper School
	Sue Howley MBE	Governor, Greenleas Lower School
	Sharon Ingham	Headteacher, Hadrian Academy
	Jim Parker	Headteacher, Manshead Upper School
	John Street	Academy Middle School Representative
	Stephen Tiktin	Governor, Beaudesert Lower School
Non-School Members:	Mr M Foster	Trade Union representative
Observer:	Cllr M AG Versallion	Executive Member for Children's Services
Apologies for Absence:	Anne Bell	
	James Davis	
	Mrs E Grant	
	Caroll Leggatt	
	Mrs M Morris	
	Mrs S Mortimer	
	Sarah Stevens	
	Rob Watson	
Officers in Attendance:	Mrs M Clampitt	Committee Services Officer
	Ms D Hill	Senior Finance Manager - Children's Services
	Miss H Redding	Assistant Director School Improvement

CBSF/14/1 Election of Chairman and Vice-Chairman for 2014/15

The Forum were invited to make nominations for the Chairman and Vice-Chairman of the Central Bedfordshire Schools Forum.

Jim Parker was the only candidate nominated and seconded. He was therefore appointed Chairman.

Richard Holland was the only candidate nominated and seconded. He was therefore appointed Vice-Chairman.

RESOLVED

1. that Jim Parker be elected Chairman of the Central Bedfordshire Schools Forum 2014/15.

2. that Richard Holland be elected Vice-Chairman of the Central Bedfordshire Schools Forum 2014/15.

CBSF/14/2 Chairman's Announcements and Communications

The Chairman reminded the Forum that the March meeting had been postponed as all of the business had been for noting.

The Chairman welcomed Colin Anderson from the EFA who would be observing the meeting.

The Chairman thanked Richard Holland for his work as Chairman for the previous two years.

The Forum requested that a letter of thanks be sent to Carol Leggatt, PVI Early Years Providers Representative, who was retiring at the end of the school year, for all of her work and involvement with the Forum.

CBSF/14/3 Members' Interests

(a) **Personal Interests:-**

None.

(b) **Personal and Prejudicial Interests:-**

None.

CBSF/14/4 Minutes of the previous meeting and matters arising

RESOLVED

That the minutes of the meeting of the Central Bedfordshire Schools Forum held on 20 January 2014 be confirmed and signed by the Chairman as a correct record.

CBSF/14/5 Report on Activity during 2013 of Early Years Reference Group

The Forum received a report which provided an update on the activity of the Early Years Reference Group.

The Head of Child Poverty and Early Intervention provided the Forum with an overview of the work carried out by the Early Years Reference Group over the past year. In particular the following areas were highlighted:

- Biggest 2 year old initiative
 - Ensuring the original target of 20% (449) places for the most deprived 2 year olds from September 2013;
 - From September 2014, this will be 40% (889) places
 - Providing the places was not the difficulty but rather finding children to use the places
 - Summer 2014 approximately high 300s for places taken up
 - 3yr olds to 4yr olds 98%

The Forum noted that there had been no change to the overall funding formula however minor changes in the funding level had been noted during 2013. There was a one off payment of an additional 10p per child/hour in the base rate paid, due to available carry forward. It was noted that the formula had remained static since its introduction.

From 2014/15 it is proposed that an additional 5p per child/hour, which the Early Years Reference Group considered at its March meeting. In addition an additional payment of 20p per child/hour will be considered for Social Deprivation raising the payment in those areas to 40p per child/hour. A table showing the new rates was set out in paragraph 6 of the report.

There were three levels of funding available for social deprivation. The funding was based on the Index of Multiple Deprivation (IMD) using January 2013 data and was distributed based on the child's level of deprivation using their postcode.

- 40p per hour for the 0-30% most disadvantaged (increased by 20p from 2014/15)
- 15p per hour for 31-60% disadvantaged (increased by 5p from 2014/15)
- 0p per hour for the remaining 61-100%

The quality factor applies to PVI's only and is at three levels:

- 20p per hour for qualified teacher (QTS) and early years graduate with early years professional status (EYP)
- 15p per hour to an early years graduate without EYP and
- 10p per hour to a level 4

Nursery and Lower schools receive a substantial Lump Sum which is not paid to PVIs, and Rates costs were also covered for Maintained Settings.

It was noted that Tribal was now used thus reducing the amount of paper. The Support Strategy had been approved for use where intensive support for settings who require improvement or are inadequate.

The EYRG had considered the Government documents called More Great Childcare and More Affordable Childcare. It was noted that no substantive changes required in Central Bedfordshire as localised rules had not been included in the funding framework.

The local agreement had been updated and approved by the EYRG to cover two, three and four year olds. Concerns were expressed at the appropriateness of two year olds in school settings in some circumstances.

The Childcare Funding Panel had met on three occasions during 2013 and approved the following funding:

Inclusion:	£45,436
New Childcare Places:	£ 76,800 (including places for 2 year olds)
Quality Improvements:	£ 44,214
Sustainability:	£117,611
Capital for Two year old Expansion:	£210,000

RESOLVED

- 1. The activity of the Early Years Reference Group be noted.**
- 2. The use of Contingency to increase the base rate be agreed in principle.**

CBSF/14/6 School Specific Contingency Budget

The Forum considered a report which provided an update on the use of the School Contingency Budgets to 2013/14, which had been split into three notional blocks: Schools, High Needs and Early Years with each block holding its own contingency budget.

Schools Contingency

It was agreed at the Schools Forum meeting of the 20 January 2014 (minute CBSF/13/23 refers) £500k of the 2013/14 balance would be added to the Individual Schools Budgets (ISB) for 2014/15 and redistributed to all schools via the pupil's basic entitlement (AWPU).

The balance had been earmarked and carried forward to 2014/15.

High Needs Contingency

It was agreed at the Schools Forum meeting of the 20 January 2014 (CBSF/13/21 refers) that the High Needs Contingency budget would be renamed Outreach Service and be reported as part of the annual report for Use of Centrally Retained Dedicated Schools Grant (DSG).

The balance had been earmarked and carried forward to 2014/15.

Early Years Contingency

The Early Years Contingency budget has been set aside to fund the headcount adjustment that is allowable within the regulations.

The balance had been earmarked and carried forward to 2014/15.

RESOLVED

That the School Specific Contingency Budget spend for the financial year 2013/14 be noted.

CBSF/14/7 Dedicated Schools Grant (DSG)

The Forum considered a report which provided an update on the 2013/14 Dedicated Schools Grant (DSG) and Growth Fund outturn, the 2014/15 DSG allocation and the 2015/16 funding consultation.

From 2013/14, the DSG would be split into three notional blocks: Early Year, High Needs and Schools.

The School and Early Years Finance (England) Regulations defines the local authority education budgets for the 2013/14 financial year only. The Regulators provided simplified local formulae, greater delegation to schools and new arrangements for funding pupils with high needs.

The Minimum Funding Guarantee (MFG) was set at negative 1.5% **per pupil** For 2013/14 and 2014/15.

It was noted that the Chief Finance Officer (CFO), annually signed two statements; the Actual deployment (outturn) and the Budget Allocation of the DSG, which confirmed it had been fully deployed in support of the School's Budget in accordance with the condition of the grant and the School Finance Regulations.

DSG Outturn 2013/14

The Schools Block is based on a per pupil unit of funding of £4,144.47 multiplied by 34,747 pupils as reported on the October 2012 census.

The Early Years Block is based on a unit of funding of £3,979.80 multiplied by 2,421 full time equivalent number of pupils as reported on the January 2013 census. In April 2014, the block was updated for 7/12ths of the January 2014 pupil numbers to cover the period September 2013 to March 2014.

The High Needs Block is a single block for high needs pupils/student age 0 – 24. For 2013/14 the block is split into two parts, pre-16 and post-16 (ages 16-24). The Forum noted that since August 2013, the post-16 funding has combined three previous budgets: SEN block grant, specialist placements funding and the cost of high needs student in Further Education (FE).

The distribution of the 2013/14 DSG based on the 47 Academy conversions at March 2014 was £178,842 (£78,632 went to Academies). Direct payments to Academies included Early Years = £267k and High Needs = £2.978k. Paragraph 11 of the report provided a breakdown of the centrally retained DSG of £16.2m.

The DSG outturn for 2013/14 was £13.979m with an in-year underspend of £2.2m. £1.665m has been allocated to School's individual budgets for 2014.15. The balance of £1.4m had yet to be allocated.

A technical sub group would be set up to deal with High Needs Funding.

Growth Fund Outturn 2013/14

The Growth Fund is for significant pre-16 growth in schools. Funds are available to both maintained schools and academies. Where a school has elected to expand they are not eligible for the Growth Fund.

The amount for 2013/14 was set at £800k and has been overspent by £217,831. The Forum approved an increase to the budget of £200k making the total Fund £1m for 2014/15.

2014/15 DSG Budget Allocation

The final DSG for 2014/15 is £182.388m. This is based on:

- Schools Block: £145.460m
- Early Years: £12.116m
- High Needs: £24.812m

The above amounts included payments directly to Academies of £83.832m, Early Years of £677k and High Needs of £3,272m.

Paragraph 26 of the report provided a breakdown of the centrally retained DSG of £18.3m for 2014/15.

Fair Schools Funding in 2015/16

The Forum noted that in March 2014 the Department for Education (DfE) launched a consultation on Fair Schools Funding in 2015/16. The DfE proposed to allocate an additional £350m and increase the per pupil budgets for the least funded local authorities. It was noted that no local authority would receive less funding as a result of this proposal.

The funding will be allocated based on minimum funding levels that a local authority should attract for its pupils. If the local authority falls below the level then their budget will be increased to meet those levels.

Paragraph 29 of the report provided an overview of the indicative minimum funding levels for each factor and for comparison Central Bedfordshire's 2014/15 Funding levels. The indicative allocation for Central Bedfordshire is £3.8m but is subject to consultation responses and updating using 2014/15 data.

The Technical Sub Group had met on 8 April and provided a response to the consultation document. Minutes were attached to the report. The Technical Sub Group were thanked for their time.

RESOLVED

1. That the 2013/14 DSG Outturn be noted.
2. That the 2013/14 Growth Fund outturn be noted
3. That the update on the 2014/15 DSG allocations be noted.
4. That the 2015/16 consultation be noted.

CBSF/14/8 Schools Forum Budget

The Forum received and considered a report which provided the spend from the Schools Forum Budget for 2013/14.

The Senior Finance Officer confirmed that at the 31 March 2014 the remaining balance for the year was £1,444. It was noted that the unspent budget would be carried forward to the next year.

Members of the Forum were reminded that they could submit travel claims for attending the Forum meetings.

RESOLVED

That the School Forum spend for the financial year 2013/14 be noted.

CBSF/14/9 Schools Forum Membership Review

The Forum considered a report which provided detailed the proposed changes to the composition of the Schools Forum from 1 September 2014.

The Forum noted that the number of maintained schools converting to academies since 2012 were as follows:

Lower Schools: 14 since 2012
Middle Schools: 7 since 2012
Upper/Secondary: 1 since 2012

It was requested that the Lower School Academy representation be increased from 1 to 3 members.

It was requested that the Middle School Academy representation be increased from 1 to 2 members.

The Forum inquired about the vacancies which currently remained in the membership. It was noted that whilst requests for volunteers had been made not volunteers had been received except from Academy representatives who were not eligible for the relevant vacancies.

The Forum agreed that the Chairman, the Senior Finance Officer and the Committee Services Officer would write for volunteers to fill the vacancies for a period of 1 year until the elections in 2015.

RESOLVED

That the Schools Forum Membership Interim Review be implemented with effect from 1 September 2014 as set out in paragraph 15 of the report.

CBSF/14/10 Letter from Chairman to EFA - Funding Lag

The Forum received an update from the former Chairman of the Schools Forum, Mr Holland, who had written to the EFA regarding the Funding Lag for Academies. A draft letter had been sent to Forum members, for comment, prior to submission to the EFA.

The EFA wrote and confirmed that the information in the letter was correct and have subsequently been in correspondence with the school stated in the letter.

It was noted that schools can liaise between themselves for the transfer of pupil premium if students move between schools. This followed a debate by the Schools Forum on how to deal with the funding lag. (Minute No. CBSF/13/3 refers) and there was a subsequent clarification in Minute No. CBSF/13/12 as follows:

Age Range change Schools

A query was raised regarding the pupil premium for those schools taking on Year 5 students from September. The Senior Finance Officer explained that if the pupil was already in the school in Year 4 then their funding would remain with the school. However, if the pupil was at another school in Year 4 then their pupil premium would not transfer unless there was a local agreement between the two schools for the funds to be transferred. The Local Authority cannot provide the funds to the new school without agreement.

The Forum noted that the EFA were unlikely to change the Policy.

RESOLVED

That the update be noted.

CBSF/14/1 Funding Allocations 15/16 Schools Block and High Needs Technical Sub Group

The Forum received a request from the Senior Finance Officer to note two dates in their diaries for Schools Block Technical Sub group to meet. The dates are
9 September from 2pm – 5pm at Priory House
And
23 September from 9.30 – 12.30 at Priory House

It was noted that the modelling for the 2015/16 funding allocations would be considered at the 9 September meeting. In addition the following items would be considered:

- Growth Fund & ICS Criteria
- Disapplication of Regulations to take account of age range changing
- DACI data
- Early Years Formula Review
- Outcome from 15/16 consultation re additional funding

The Technical Sub group would finalise the modelling at 23 September meeting.

CBSF/14/1:Future meeting dates

The future meeting dates for the 2014/15 municipal year are as follows:

- 15 September 2014 – 6.00pm – Priory House, Monks Walk, Shefford
- 24 November 2014 – 9.00am – Watling House, High Street North, Dunstable
- 26 January 2015 – 9.00am – Watling House, High Street North, Dunstable
- 09 March 2015 – 6.00pm – Priory House, High Street North, Dunstable

(Note: The meeting commenced at 6.00 p.m. and concluded at 7.30 p.m.)

Chairman

Dated

Meeting: Schools Forum
Date: 15 September 2014
Subject: Dedicated Schools Grant (DSG)
Report of: Deputy Chief Executive and Director of Children's Services
Summary: To note the 2014/15 DSG allocation and Growth Fund for 2014/15. To note the 2015/16 funding arrangements.

Contact Officer: Dawn Hill, Priory House, Shefford

Public/Exempt: Public

Wards Affected: All

Function of: Council

Reason for urgency
(if appropriate)

RECOMMENDATIONS:

- 1. To note and comment on the update to 2014/15 DSG allocations.**
- 2. To note and comment on the update to 2014/15 Growth Fund.**
- 3. To note and comment on the 2015/16 funding arrangements.**

Background

1. Since the beginning of the financial year 2006/07 local authorities have received allocations of DSG to finance the Schools Budget in each authority. The full DSG received must be applied to the Schools Budget in each authority; although authorities may provide additional resources in support of the Schools Budget should they decide to do so. From 2013/14 the Dedicated School Grant is split into three notional blocks; Early Years, High Needs and Schools.
2. The School and Early Years Finance (England) Regulations 2013 define the local authority education budgets (the non-schools education budget, the schools budget, the central expenditure and the individual schools budget) and set out how local authorities are to allocate funding from the individual schools budget (ISB) to maintained schools and private, voluntary and independent providers of free early years provision (relevant early years providers) through a locally determined formula.
3. The Regulations give effect to the decisions made to reform the school funding system through simplified local formulae, greater delegation to schools and new arrangements for funding pupils with high needs.
4. The Minimum Funding Guarantee (MFG) for schools has been set at negative 1.5% per pupil for 2013/14 and 2014/15. The calculation has been simplified compared with previous years and the Regulations set out the factors which are excluded from the calculation.

2014/15 DSG Budget Allocation

5. The distribution of the DSG for 2014/15 is based on the 'spend plus' methodology and is shown in three blocks (Early Years, Schools and High Needs).
6. The following table illustrates the DSG allocation for each block and additions. The School Block is based on October 2013 School census and the Early Years block has been updated for the January 2014 census.

Block		2014/15 (M)
Schools		145.670
Early Years		10.296
High Needs	Pre 16	21.530
	Post 16 non Schools	1.717
	Post 16 in Schools	1.139
	Place review	0.415
	Non Maintained Special Schools (NMSS)	0.011
2 Year Olds		2.480
NQT		0.053
Deduction for CRC		(0.263)
Total Indicative Allocation DSG		183.048

7. The Schools Block is based on a per pupil unit of funding of £4,144.47 multiplied by 35,148 pupils as reported on the October 2013 census.
8. The Early Years Block is based on a unit of funding of £3,979.80 multiplied by 2,587 full time equivalent number of pupil as reported on the January 2014 census. The Early Years block will be updated again in April 2015 for 7/12ths of the January 2015 pupil numbers to cover the period September 2014 to March 2015.
9. The High Needs Block is a single block for high needs pupils/students age 0- 24
10. The 2014/15 funding for early education places for 2 year olds from lower income Households is to fund Statutory Places (£2,218k) and 'trajectory building' (£262k) to create non-statutory places in preparation for the increased entitlement. Allocations have been calculated based on the estimated number of eligible 2 year olds likely to receive provision in the area, using Free School Meals data for 4 to 6 year olds as a proxy.
11. Funding for the cost of monitoring and quality assuring NQT induction is also included in the DSG.
12. As a result of state funded schools in England being withdrawn from participating in the CRC Energy Efficient Scheme a deduction is made to the DSG to compensate the Exchequer for the loss of revenue resulting from this change.

13. The following table represents the distribution of the 2014/15 DSG based on the Academy conversions as at August 2014 (48).

	DSG £'000	ISB Academies £'000	Revised DSG £'000	ISB Schools £'000	Central Spend	
					LA £'000	Academies £'000
Schools	145,513	80,949	64,564	63,000	1,564	
EY	12,759	0	12,759	9,145	2,706	908
High Needs	24,777	2,841	21,936	8,290	10,246	3,400
Total	183,049	83,790	99,259	80,435	14,516	4,308

14. The centrally retained DSG of £18.8M is further analysed in the table below.

Services	DSG £'000
Special Education Needs (Inc Post 16)	9,527
Academies Statements/Early Years	4,308
Two Year old Funding	2,480
Growth Fund	1,000
DSG Contribution to Central Overheads	719
School Admissions	260
School Contingency	105
Copyright Licences	142
Teachers Unions & Professional Associations	54
Early Years Contingency	226
School Forum	3
Total CE	18,824

Local Authority Assurance Statement

15. The Department has decided that it is no longer necessary to collect two assurance statements for the DSG. LAs will now only be required to submit an annual outturn statement, confirming that the DSG received by the authority was fully deployed in support of the schools budgets in accordance with the conditions of the grant and The School and Early Years Finance (England) Regulations 2013. However, the statement has now been expanded to include a Non Maintained Special School (NMSS) statement and Fraud cases reported in schools statement.
16. The NMSS statement requires confirmation that based on the LAs work in reviewing Individual Placement Agreements for high needs pupils/students within NMSS, nothing has come to their attention that causes them to believe that the learners reviewed were not correctly defined as high needs students.
17. The Fraud cases statement requires the confirmation of the number and value of fraud cases reported in schools and the number of those that have been investigated and where appropriate action taken.

Growth Fund 2014/15

18. The School and Early Years Finance (England) Regulations, Schedule 2, prescribes expenditure that may be deducted from the Schools budget before determining the Individual Schools Budget and held centrally. Growth Funding falls into this category and is for the purpose of expenditure due to significant growth in pupil numbers as a result of the LA's duty under section 13(1) of the 1996 Act to secure that efficient primary and secondary education are available to meet the needs of the population and in order to make provision for extra classes in order to comply with the School Admissions (Infant Class Sizes) Regulations 2012.
19. Local Authorities are required to produce criteria on which any growth funding is to be allocated, and set out the circumstances in which a payment could be made and a basis for calculating the sum. The School Forum regulations requires the agreement of the School Forum for both the central spend on and the criteria for allocating funds.
20. The following table sets out the expenditure to 31st August 2014.

	Budget £	Spend £	Balance £
2014/15 Allocation	1,000,000		
2013/14 C/F balance		(217,831)	
Growth Fund:			
Fairfield Park Lower		(68,990)	
Greenleas Lower		(131,029)	
Church End Lower		(84,003)	
Alameda Middle		(65,768)	
Etonbury Middle		(286,843)	
Redborne Upper		(164,600)	
Shefford Lower		(61,903)	
Russell Lower		(32,352)	
St Andrews Lower		(34,275)	
Roecroft Lower		(75,942)	
Stratton Upper		(37,519)	
Holywell School		(24,165)	
Infant Class Size:		0	
Total Growth Fund	1,000,000	(1,285,220)	(285,220)

21. The revised School and Early Years Finance Regulations 2013 allows LAs to carry over any unspent money from the 2014/15 growth and infant class size funds to be used for the same purpose in 2015/16. The overspend for 2014/15 will be the first call on the 2015/16 allocation for Growth Fund.

Fair Schools Funding in 2015/16

22. On 13 March 2014 the DfE launched a consultation on Fair Schools Funding in 2015/16. The consultation set out the DfE's proposal to allocate an additional £350M in 2015/16 and increase the per pupil budgets for the least funded local authorities. The DfE confirmed that no local authority would receive less funding as a result of the proposal. Central Bedfordshire and the School Forum responded to that consultation.

23. On 17th July the DfE announced the final methodology which will be used to distribute funding to LAs in 2015/16, a total of £390M, (£40M more than previously indicated). The allocation for Central Bedfordshire is an additional £5.3M (£1.5M increase to that indicated in the consultation).
24. The allocations to LAs are based on minimum funding levels, however the DfE is not proposing that LAs should use these factors in their local formula in 2015/16. It will remain for the local authority to decide how to apply its formula to meet its local circumstances. There are no proposals to change the way in which LAs can allocate funding to schools, except some minor changes to the sparsity factor. The School Forum Technical sub group will be meeting to discuss the distribution for 2015/16.
25. The DfE is not planning to make significant changes to the high needs funding arrangements for 2015/16. There will be the same methodology of distribution as in 2014/15 and further confirmation will be announced in December 2014.
26. On 25th June 2014 the DfE published a consultation on Early Years Pupil Premium and Funding for 2 year olds. For 2015/16 the DfE has announced that there will be additional funding of £50m for early years, through a new early years pupil premium. Funding will be available to nurseries, schools and other providers of early education for disadvantaged three and four years old. The DfE is also proposing that the DSG funding for two year olds is to be based on participation instead of demographic information. The Early Years Reference Group will be meeting to discuss and make proposals on the distribution of funding for 2015/16.

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Meeting: Schools Forum
Date: 15 September 2014
Subject: School Finance Update
Report of: Deputy Chief Executive and Director of Children's Services
Summary: To update the Schools Forum on the 2013/14 Schools out-turn position and 2014/15 Risk Register.

Contact Officer: Dawn Hill, Priory House, Shefford

Public/Exempt: Public

Wards Affected: All

Function of: Council

Reason for urgency
(if appropriate)

RECOMMENDATIONS:

To note the Finance update for Schools

Background

1. Central Bedfordshire Council's (the LA) Scheme for Financing Schools is based on the legislative provisions in sections 45 – 53 of the School Standards and Framework Act 1998 (the Act) and the School and Early Years Finance (England) Regulations 2012 (the regulations). Under this legislation, the Department for Education (DfE) will determine on an annual basis, the minimum size of the Schools Budget, through the Dedicated Schools Grant (DSG). The Local Authority (LA) will determine the actual level of the Schools Budget and their non –schools education Budget.
2. The LA may centrally retain funding in the Schools Budget for purposes defined in regulations made by the Secretary of State under Section 45A of the Act. The amounts to be retained centrally are decided upon annually by the LA, subject to any limits or conditions prescribed by the Secretary of State and any amounts that have to be agreed by the Schools Forum. The balance of the Schools Budget remaining after deduction of centrally retained funds is termed the Individual Schools Budget (ISB).
3. The LA will not retain any unallocated reserve within the ISB but must distribute the ISB amongst all maintained schools, using a formula which accords with regulations made by the Secretary of State and enables the calculation of a budget share for each maintained school. This budget share is then delegated to the governing body of the school concerned, unless the school is a new school which has not yet received a delegated budget, or the right to a delegated budget has been suspended in accordance with Section 51 of the Act.

4. The financial controls within which delegation works are set out in Central Bedfordshire Council's Financial Regulations for Schools in accordance with Section 48 of the Schools Standards and Framework Act (1998) and approved by the Secretary of State.
5. The LA may suspend a school's right to a delegated budget if the provisions of the authority's financial scheme (or rules applied by the scheme) have been substantially or persistently breached, or if the budget share has not been managed satisfactorily.
6. Schools must satisfy the minimum requirements with regard to financial controls, procedures and systems in operation so far as necessary for the discharge of the LA's Assistant Director Finance, S. 151 Officer responsibilities under Section 151 of the Local Government Act 1972. As this involves all financial records being maintained in school, these documents become the prime record and, therefore, are subject to a more rigorous LA and external audit.
7. To assist the Section 151 Officer in exercising his duties under the Act, Schools are categorised into Red, Amber, and Green (RAG) ratings of risk. This process takes place twice a year in July following the financial year end and receipt of the current budget plan, and January, following the Schools completion of the year end forecasts outturn. A regular update is held as schools circumstances change.
8. The Scheme (Section 4.9) permits schools to plan for a deficit budget with the maximum length of time over which schools may recover being three years. Schools' requests for licensed deficits must be supported by a detailed recovery plan. Licensed Deficits shall not normally exceed 10% of a school's budget share. No more than one third of the collective balances held by the LA will be used to back these arrangements.
9. Unlicensed deficits are reported to the Department for Education as part of the School's Consistent Financial Reporting (CFR) return.

Schools out-turn 2013/14

10. There were 89 Maintained Schools in Central Bedfordshire as at 31st March 2014 with a delegated budget of £84.018M. Maintained Schools balances as at 31st March 2014 were as follows (Appendix A):-

Sector	Revenue £		Capital £	
	2012/13	2013/14	2012/13	2013/14
Nursery (4)	527,608	476,553	57,996	45,386
Lower (73)	6,791,504	6,766,255	773,268	804,064
Middle (8)	1,714,500	1,429,467	132,209	71,726
Upper (2)	1,136,366	719,524	43,427	47,483
Special (2)	1,230,276	1,723,724	1,923	12,708
Total (89)	11,400,254	11,115,523	1,008,823	981,367

11. Schools 2013/14 CFR returns distinguish Revenue balances between committed (£370k) and uncommitted (£10.745M) reserves. Those schools holding excess uncommitted balances have been sent a letter requesting details of how the excess balance will be spent. Excess balances are deemed as 5% (Middle and Upper) or 8% (Nursery, Lower, and Special) of the School's initial ISB.

Schools risk register 2014/15

12. Following confirmation of the 2013/14 balances held by schools and receipt of the 2014/15 budget plan, schools have been assessed against the following criteria:

Criteria	Red	Amber	Green
Notice of Concern issued	X		
'No Assurance' audit statement	X		
Application for Licensed Deficit late in financial year (December)	X	X	
Unlicensed Deficit >5k or 2.5% of ISB	X		
Unlicensed Deficit < 5k or 2.5% of ISB		X	
Licensed Deficit for one year > 10% of ISB		X	
Licensed Deficit for one year < 10% of ISB			X
Licensed Deficit for two years > 10% of ISB	X		
Licensed Deficit for two years < 10% of ISB		X	
Budget monitoring concerns	X	X	
No submission of Schools Financial Value Standard	X		
Provisional Licensed Deficit for future year			X
Timeliness and/or accuracy of returns			X
Change of Head teacher and/or Bursar/Finance Officer			X

13. All maintained schools with a delegated budget must demonstrate compliance with the Schools Financial Value Standard (SFVS) and complete the assessment form on an annual basis. The LA's Assistant Director Finance, S. 151 Officer is required to certify to the DfE how many schools have completed the SFVS form and give the reasons for those that didn't complete. For 2013/14 one secondary school did not submit the return. This was due to issues within the school's senior management team.
14. No School has been issued a 'Notice of Concerns' under Section 2.15 of Central Bedfordshire's Scheme for Financing Schools during 2013/14.
15. There is currently one lower school with an agreed license deficit, with a total value of £54k. One middle school closed 2013/14 with an unlicensed deficit with a value of £49k. A letter has been send to the school outlining the LA's concerns regarding school's financial management.

16. The RAG exercise that took place in July 2014 places 27 of our 88 maintained schools into a category as shown in the table below:

Sector	No Category	Red	Amber	Green
Nursery (4)	2	0	1	1
Lower (72)	51	0	5	16
Middle (8)	5	3	0	0
Upper (2)	1	1	0	0
Special (2)	2	0	0	0
Total	61	4	6	17

All red and amber schools will receive a visit from their School Financial Adviser during the autumn term. Those schools coloured green will be closely monitored and if necessary will also receive a school visit.

17. There are 3 Middle and one Upper school currently causing financial concern. The middle schools are currently subject to a statutory notice for closure due to reducing numbers and financial viability. The upper school is currently unable to set a balance budget within the prescribed three year period.
18. A School has been issued a 'Notice of Concern' under Section 2.15 of Central Bedfordshire's Scheme for Financing Schools in 2014/15.
19. A letter will be sent to all schools informing them of their RAG category and the use of criteria following the School Forum update.

Appendix A – School 2013/14 Revenue and Capital Balances

School	2013/14 Blances				
	Revenue			Capital	Total
	Committed	Uncommitted	% of ISB		
ARLSEY NURSERY	0	34,469	0%	8,262	42,731
THE LAWNS	0	203,516	38%	11,358	214,874
WESTFIELD NURSERY	0	69,260	18%	0	69,260
WILLOW NURSERY	0	169,308	57%	25,766	195,074
Nurseries Total (4)	0	476,553		45,386	521,939

Ashton St Peters (va)	0	60,927	10%	0	60,927
Aspley Guise	0	99,317	19%	0	99,317
Beaudesert	12,505	154,138	16%	457	167,100
Caudecote	0	29,443	7%	2,823	32,266
Campton	3,800	77,711	15%	64	81,575
Chalton	0	149,388	49%	4,036	153,424
Church End	150,000	163,246	15%	4,582	317,828
Clipstone Brook	0	46,492	6%	120	46,612
Derwent	0	29,455	6%	1	29,456
Doverly Down	0	164,301	24%	1,045	165,346
Dunton	0	34,362	12%	4,607	38,969
Everton	0	43,311	17%	1	43,312
Fairfield Park	0	134,339	14%	146,534	280,873
Fliwick	0	210,153	22%	32,226	242,379
Greenleas	0	298,214	22%	91,376	389,590
Hawthorn Park	100,000	10,496	1%	6,815	117,311
Haynes	0	38,477	9%	1,830	40,307
Heathwood	0	45,221	6%	0	45,221
Hockliffe	0	43,133	13%	0	43,133
Houghton Conquest	0	107,999	15%	3,541	111,540
Houghton Regis	0	39,050	5%	1	39,051
Husborne Crawley	0	12,854	4%	7,977	20,831
Dunstable Icknield	0	297,496	28%	4,916	302,412
John Donne	0	23,603	4%	0	23,603
Kensworth	0	67,792	23%	12,343	80,135
Kingsmoor	0	72,360	11%	5,621	77,981
Laburnum	0	66,524	10%	5,144	71,668
Lancot	5,629	178,195	13%	39,861	223,685
Langford	0	43,315	7%	14,282	57,597
Lawnside	0	135,804	12%	0	135,804
Leedon	0	191,367	19%	3,523	194,890
Linslade Lower	0	95,214	11%	0	95,214
Maple Tree	3,155	28,753	2%	3,083	34,991
Mary Bassett	0	90,906	11%	1	90,907
Maulden	3,215	78,294	14%	11,614	93,123

School	2012/13 Blances				
	Revenue			Capital	Total
	Committed	Uncommitted	Total		
ARLSEY NURSERY	0	56,315	62,853	6,538	62,853
THE LAWNS	0	250,692	275,451	24,759	275,451
WESTFIELD NURSERY	0	69,288	73,811	4,523	73,811
WILLOW NURSERY	0	151,313	173,489	22,176	173,489
Nurseries Total (4)	0	527,608	585,604	57,996	585,604

Ashton St Peters (va)	0	79,736	79,736	0	79,736
Aspley Guise	120,700	14,429	135,129	0	135,129
Beaudesert	4,655	114,478	125,570	6,437	125,570
Caudecote	0	15,959	28,960	13,001	28,960
Campton	3,800	63,618	67,418	0	67,418
Chalton	0	100,330	105,508	5,178	105,508
Church End	0	122,410	122,410	0	122,410
Clipstone Brook	13,540	19,095	35,441	2,806	35,441
Derwent	0	26,923	33,741	6,818	33,741
Doverly Down	0	102,881	103,514	633	103,514
Dunton	0	52,189	67,200	15,011	67,200
Everton	0	31,508	31,509	1	31,509
Fairfield Park	0	151,885	182,736	30,851	182,736
Fliwick	6,222	163,594	211,385	41,569	211,385
Greenleas	0	88,907	88,907	0	88,907
Hawthorn Park	0	162,411	182,233	19,822	182,233
Haynes	0	67,774	69,748	1,974	69,748
Heathwood	0	67,717	73,328	5,611	73,328
Hockliffe	0	56,923	56,923	0	56,923
Houghton Conquest	0	112,612	119,216	6,604	119,216
Houghton Regis	140,000	33,590	189,574	15,984	189,574
Husborne Crawley	0	25,215	38,425	13,210	38,425
Dunstable Icknield	0	200,057	203,043	2,986	203,043
John Donne	0	27,954	27,954	0	27,954
Kensworth	0	69,151	76,891	7,740	76,891
Kingsmoor	0	70,079	70,079	0	70,079
Laburnum	0	122,186	144,965	22,779	144,965
Lancot	0	149,490	183,924	34,434	183,924
Langford	0	57,431	72,699	15,268	72,699
Lawnside	4,002	96,894	100,896	0	100,896
Leedon	0	184,627	184,627	0	184,627
Linslade Lower	0	102,070	102,070	0	102,070
Maple Tree	0	53,706	53,707	1	53,707
Mary Bassett	0	54,882	54,882	0	54,882
Maulden	0	115,280	121,296	6,016	121,296

School	2013/14 Blances					Total
	Revenue			Capital	Total	
	Committed	Uncommitted	% of ISB			
Moggerhanger	0	20,483	6%	0	20,483	20,483
Northill	0	29,280	10%	0	29,280	29,280
Potton	0	88,578	10%	1,067	88,578	89,645
Pulford	0	21,810	4%	0	21,810	21,810
Ramsey Manor	16,484	166,915	17%	6,641	183,399	190,040
Ridgmont	0	22,298	9%	20,354	22,298	42,652
Robert Peel	7,895	81,872	7%	13,065	89,767	102,832
Roecroft	0	95,674	11%	654	95,674	96,328
Russell	0	104,154	13%	8,061	104,154	112,215
Shefford	0	198,849	11%	93,971	198,849	292,820
Shelton	0	57,284	17%	6,658	57,284	63,942
Shillington	0	90,408	20%	10,631	90,408	101,039
Silsoe	12,968	77,174	13%	3,342	90,142	93,484
Slip End	0	107,260	23%	13,344	107,260	120,604
Southcott	0	91,383	9%	15,650	91,383	107,033
Southill	0	26,259	9%	0	26,259	26,259
St Andrews	0	130,197	10%	27,463	130,197	157,660
St Georges	0	16,439	4%	0	16,439	16,439
St Leonards	0	60,584	14%	0	60,584	60,584
St Marys (Caddington)	0	65,002	10%	0	65,002	65,002
St Marys (Clophill)	0	98,818	22%	0	98,818	98,818
St Swithuns	0	83,496	11%	11,766	83,496	95,262
St Vincents	0	173,614	19%	-1	173,614	173,613
Stanbridge	0	34,655	10%	4,947	34,655	39,602
Stondon	0	31,305	4%	806	31,305	32,111
Studham	0	92,779	20%	7,160	92,779	99,939
Sutton	0	39,977	13%	0	39,977	39,977
Swallowfield	0	215,772	15%	10,834	215,772	226,606
Templefield	0	75,456	7%	1,154	75,456	76,610
Thomas Johnson	0	48,184	11%	64	48,184	48,248
Thomas Whitehead	0	22,434	3%	0	22,434	22,434
Thornhill	25,000	18,036	1%	8,073	18,036	26,109
Tithe Farm	0	270,540	32%	8,485	270,540	279,025
Totterhoe	0	37,817	11%	18,681	37,817	56,498
Watling	0	17,022	2%	75,111	17,022	92,133
Westoning	0	107,360	21%	4,022	107,360	111,382
Woburn	0	138,436	40%	19,771	138,436	158,207
Wrestlingworth	0	31,350	11%	3,866	31,350	35,216
Loweres Total (73)	315,651	6,450,604		804,064	6,766,255	7,570,319

School	2012/13 Blances					Total
	Revenue			Capital	Total	
	Committed	Uncommitted	Total			
Moggerhanger	0	45,205	45,205	0	45,205	45,205
Northill	1,980	41,685	43,665	0	43,665	43,665
Potton	0	145,034	145,034	7,901	152,935	152,935
Pulford	0	20,050	20,050	0	20,050	20,050
Ramsey Manor	12,636	192,726	205,362	15,765	221,127	221,127
Ridgmont	0	15,134	15,134	39,415	54,549	54,549
Robert Peel	54,600	104,583	159,183	10,378	169,561	169,561
Roecroft	0	57,770	57,770	28,055	85,825	85,825
Russell	0	100,976	100,976	57,907	158,883	158,883
Shefford	0	235,598	235,598	30,417	266,015	266,015
Shelton	0	55,278	55,278	1,955	57,233	57,233
Shillington	0	112,054	112,054	5,327	117,381	117,381
Silsoe	32,248	71,979	104,227	25,520	129,747	129,747
Slip End	0	70,881	70,881	17,897	88,778	88,778
Southcott	0	137,876	137,876	16,690	154,566	154,566
Southill	0	32,457	32,457	0	32,457	32,457
St Andrews	0	123,102	123,102	31,549	154,651	154,651
St Georges	0	48,223	48,223	19,165	67,388	67,388
St Leonards	35,000	46,618	81,618	0	81,618	81,618
St Marys (Caddington)	0	127,894	127,894	0	127,894	127,894
St Marys (Clophill)	0	79,347	79,347	0	79,347	79,347
St Swithuns	0	60,956	60,956	9,334	70,290	70,290
St Vincents	0	207,186	207,186	-1	207,185	207,185
Stanbridge	36,986	27,672	64,658	724	65,382	65,382
Stondon	0	70,505	70,505	806	71,311	71,311
Studham	0	74,595	74,595	9,770	84,365	84,365
Sutton	0	52,996	52,996	0	52,996	52,996
Swallowfield	0	190,379	190,379	9,940	200,319	200,319
Templefield	0	60,024	60,024	6,843	66,867	66,867
Thomas Johnson	0	25,790	25,790	0	25,790	25,790
Thomas Whitehead	0	89,522	89,522	0	89,522	89,522
Thornhill	25,000	42,989	67,989	5,129	73,118	73,118
Tithe Farm	0	242,620	242,620	17,897	260,517	260,517
Totterhoe	0	37,437	37,437	26,348	63,785	63,785
Watling	0	24,658	24,658	72,448	97,106	97,106
Westoning	0	79,603	79,603	5,612	85,215	85,215
Woburn	0	121,536	121,536	16,247	137,783	137,783
Wrestlingworth	0	49,206	49,206	9,496	58,702	58,702
Loweres Total (73)	491,369	6,300,135	6,791,504	773,268	7,564,772	7,564,772

School	2013/14 Blances				
	Revenue			Capital	Total
	Committed	Uncommitted	% of ISB		
Ashton (va)	0	-48,954		0	-48,954
Brewers Hill	0	104,013	11%	0	104,013
Burgoyne	0	224,516	23%	2	224,518
Caddington Village	0	331,033	17%	1	331,034
Edward Peake	0	173,487	12%	16,835	190,325
Leighton	13,700	171,739	9%	17,886	203,325
Parkfields	15,897	125,986	6%	35,616	177,499
Streetfield	0	318,050	17%	1,386	319,436
Middles Total (8)	29,597	1,399,870		71,726	1,501,193

SANDY UPPER	25,000	180,063	4%	47,483	252,546
MANSHEAD UPPER	0	514,461	9%	0	514,461
Uppers Total (2)	25,000	694,524		47,483	767,007

CHILTERN	0	1,167,903	32%	12,708	1,180,611
IVEL VALLEY	0	555,821	14%	0	555,821
Specials Total (2)	0	1,723,724		12,708	1,736,432

Total Maintained (89)	370,248	10,745,275		11,115,523	12,096,890
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School	2012/13 Blances				
	Revenue			Capital	Total
	Committed	Uncommitted	Total		
Ashton (va)	0	182,159	182,159	1,000	183,159
Brewers Hill	0	111,702	111,702	0	111,702
Burgoyne	0	191,515	191,515	27,693	219,208
Caddington Village	0	372,189	372,189	1	372,190
Edward Peake	0	217,955	217,955	23,536	241,491
Leighton	18,198	173,661	191,859	31,933	223,792
Parkfields	27,228	94,602	121,830	48,046	169,876
Streetfield	6,240	319,051	325,291	0	325,291
Middles Total (8)	51,666	1,662,834	1,714,500	132,209	1,846,709

SANDY UPPER	93,451	483,264	576,715	43,427	620,142
MANSHEAD UPPER	0	559,651	559,651	0	559,651
Uppers Total (2)	93,451	1,042,915	1,136,366	43,427	1,179,793

CHILTERN	0	962,011	962,011	0	962,011
IVEL VALLEY	0	268,265	268,265	1,923	270,188
Specials Total (2)	0	1,230,276	1,230,276	1,923	1,232,199

Total Maintained (89)	636,486	10,763,768	11,400,254	1,008,823	12,409,077
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Meeting: Schools Forum
Date: 15 September 2014
Subject: Dedicated School Grant Contingency Budgets
Report of: Deputy Chief Executive and Director of Children's Services
Summary: To provide an update on the use of the School Contingency Budgets for 2014/15.

Contact Officer: Dawn Hill, Priory House, Shefford

Public/Exempt: Public

Wards Affected: All

Function of: Council

RECOMMENDATIONS:

- 1. To note the Dedicated School Grant (DSG) Contingency spend to 31 August 2014.**

Background

1. From 2013/14 the Dedicated School Grant is split into three notional blocks; Schools, High Needs and Early Years with each block holding its own contingency budget.

School Block

2. The Schools Specific Contingency Budget falls under Schedule 2 (Part 5) of The School and Early Years Finance (England) Regulations 2013; 'Classes or descriptions of planned expenditure prescribed for the purposes of the Schools budget of a Local Authority which may be deducted from it to determine the Individual Schools Budget (ISB)'. Part 5 relates to items that may be removed from Maintained Schools' Budget Shares by way of de-delegation. De-delegation is not an option for Academies, special schools, nurseries or PRUs.
3. Expenditure on the Schools Specific Contingency is central expenditure deducted for the purpose of ensuring that monies are available to enable an increase in a school's budget share after it has been allocated and where it subsequently becomes apparent that a governing body have incurred expenditure which it would be unreasonable to expect them to meet from the school's budget share which may include expenditure in relation to:
 - schools in financial difficulty
 - the writing off of deficits of schools which are discontinued, excluding any associated costs and overheads
 - new, amalgamating or closing schools, or

- other expenditure where the circumstances were unforeseen when initially determining the school's budget share

High Needs Block

4. Contingencies are held centrally to fund the writing off of deficits of special schools which are discontinued. At the School Forum meeting in January 2014 it was advised that due to the lateness of confirming the High Needs Block settlement for 2014/15 additional funds would be held in contingencies until the following issues had been resolved with the EFA:

- resource implications of changes in SEND provision through the implementation of the Children and Families Bill in 2014 is determined.
- funding mechanism for the Academy of Central Bedfordshire
- medical services continuing to be identified as Alternative Provision as they were previously, and so count as £8,000 per place
- impact of Post 16 changes
- how the EFA plans to top slice Local Authorities and whether that will impact on the initial settlement
- how the EFA plans to apply growth in 2014/2015

Early Years Block

5. Early Years provision is funded based on predicted total number of hours attendance of registered pupils. The LA must review the budget share when further information on actual hours of attendance is available, in accordance with Part 3 of The School and Early Years Finance (England) Regulations 2013. The Early Years Contingency budget has been set aside to fund the headcount adjustment that is allowable within the regulations.

Update

School Contingency

6. It was agreed at the School Forum meeting of the 14 October 2013 that the de-delegated contingency budget for 2014/15 would remain at the 2013/14 per pupil level of £5.63.

7. The following table sets out the expenditure to 31 August 2014:

	BUDGET £	SPEND £	BALANCE £
Carry Forward from 2013/14	70,950		
Budget Allocation 2014/15	104,510		
Adjustment Academy Recoupment		590	
Total School Contingency	175,460	590	176,050

High Needs Contingency

8. It was agreed at the School Forum meeting of the 20 January 2014 that unallocated 2014/15 High Needs Block funding would be held in contingencies until funding issues resolved, unspent funding will be redistributed to schools in 2015/16.

9. The following table sets out the expenditure to 31 August 2014:

	BUDGET £	SPEND £	BALANCE £
Carry Forward from 2013/14	155,232		
Unallocated HN Block 2014/15	851,470		
Specialist Provision adjustment to top up funding		(282,249)	
Adjustment to AP places for the ACB		560,042	
Total SEN Contingency	1,006,702	277,793	1,284,495

Early Years Contingency

- 10 The following table sets out the expenditure to 31 August 2014:

	BUDGET £	SPEND £	BALANCE £
Carry Forward from 2013/14	117,746		
Budget Allocation 2014/15	135,715		
January 2014 census adjustment		660,647	
May 2014 census adjustment		(570,455)	
Total Early Years Contingency	253,461	90,192	343,653

Appendices:

None

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Meeting: Schools Forum

Date: 15 September 2014

Subject: School Forum Budget

Report of: Deputy Chief Executive and Director of Children’s Services

Summary: To provide an update on the use of the School Forum Budget for 2014/15.

Contact Officer: Dawn Hill, Priory House, Shefford

Public/Exempt: Public

Wards Affected: All

Function of: Council

RECOMMENDATIONS:

1. To note the School Forum spend to 31 August 2014.

Background

1. The School Forum Budget falls under Schedule 2 of The School and Early Years Finance (England) Regulations 2013. ‘Classes or descriptions of planned expenditure prescribed for the purposes of the Schools budget of a Local Authority which may be deducted from it to determine the Individual Schools Budget’ – ‘establishment and maintenance of, and consultation with, Schools Forums’. Any deduction must not exceed the amount deducted for the previous funding period.
2. A budget of £3,000 for 2014/15 has been set for costs associated with the operation of the Forum, with the continued membership of the F40 group and £2,000 delegated to the Chairman of the Schools Forum to fund the commissioning of consultancy and administration support. The level of the budget will be reviewed annually.

Expenditure 2014/15

3. The following table sets out the expenditure to 31 August 2014.

	BUDGET £	SPEND £	BALANCE £
Carry Forward from 2013/14	1,444		
Budget Allocation 2014/15	3,000		
Venue Hire/Refreshments		(11)	
F40 Subscription		(1,000)	
Total	4,444	(1,011)	3,433

Appendices:
None

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