

Central Bedfordshire
Council
Priory House
Monks Walk
Chicksands
Shefford SG17 5TQ



please ask for Leslie Manning
direct line 0300 300 5132
date 20 May 2014

NOTICE OF MEETING

APPOINTMENTS SUB-COMMITTEE

Date & Time

Thursday, 29 May 2014

**Immediately following the conclusion of the General
Purposes Committee**

Venue at

Room 13, Priory House, Monks Walk, Shefford

Richard Carr
Chief Executive

To: The Members of the APPOINTMENTS SUB-COMMITTEE:

Cllrs: C Hegley, J G Jamieson, J Murray, B J Spurr and M A G Versallion

[Named Substitutes:

Cllrs: B Saunders, I Shingler and N Warren]

All other Members of the Council - on request

AGENDA

1. **APPOINTMENT OF CHAIRMAN**

To appoint a Chairman for the meeting.

2. **APOLOGIES FOR ABSENCE**

To receive apologies for absence and notification of substitute Members.

3. **MINUTES**

To approve as a correct record the minutes of the meeting of the Appointments Sub-Committee held on 9 May 2014 (copy attached).

4. **MEMBERS' INTERESTS**

To receive from Members any declarations of interest.

Decisions

Item	Subject	Page Nos.
5.	Appointment of Director of Children's Services To consider a report on the shortlisting of candidates for the post of Director of Children's Services.	* 9 - 10
6.	Exclusion of Press and Public To consider whether to pass a resolution under section 100A of the Local Government Act 1972 to exclude the Press and Public from the meeting for the following item of business on the grounds that the consideration of the item is likely to involve the disclosure of exempt information as defined in Paragraph 1 of Part I of Schedule 12A of the Act.	

Exempt Paper

<i>Item</i>	<i>Subject</i>	<i>Exempt Para.</i>	<i>Page Nos.</i>
7.	Appointment of Director of Children's Services	* 1	+ To Follow

To consider exempt Appendix A to the report on the shortlisting of candidates for the post of Director of Children's Services.

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CENTRAL BEDFORDSHIRE COUNCIL

At a meeting of the **APPOINTMENTS SUB-COMMITTEE** held in the Leader's Meeting Room, Ground West, Priory House, Monks Walk, Shefford on Friday, 9 May 2014

PRESENT

Cllrs C Hegley
J G Jamieson
J Murray

Cllrs B J Spurr
M A G Versallion

Officers in Attendance:	Mr R Carr	– Chief Executive
	Ms D Clarke	– Director of Improvement and Corporate Services
	Mr L Manning (for Items 1-4 only)	– Committee Services Officer
	Mrs J Ogley	– Director of Social Care, Health and Housing
Others in Attendance:	Ms A Bainger	– Green Park
	Mr R Tulsiani	– Green Park

ASC/14/1. **Appointment of Chairman**

RESOLVED

that Councillor J G Jamieson be appointed Chairman of the Sub-Committee for this meeting only.

ASC/14/2. **Membership of Sub-Committee**

Members were aware that, following Councillor Hollick's resignation at the end of the last meeting of the Sub-Committee (minute ASC/13/52 refers), Councillor Hegley had been appointed as his replacement. The Chairman advised the meeting that Councillor Jones had since indicated that he too would be unable to attend all of the remaining meetings required under the recruitment process and had therefore resigned. Councillor Spurr had been appointed as his replacement.

NOTED

- 1 that Councillor Hegley has replaced Councillor Hollick as a member of the Sub-Committee;**
- 2 that Councillor Spurr has replaced Councillor Jones as a member of the Sub-Committee.**

ASC/14/3. **Minutes**

RESOLVED

that the minutes of the meeting of the Appointments Sub-Committee held on 20 March 2014 be confirmed and signed by the Chairman as a correct record.

ASC/14/4. **Members' Interests**

There were no declarations of interest.

ASC/14/5. **Appointment of Director of Children's Services**

RESOLVED

that this report be considered in conjunction with agenda item 7 (minute ASC/14/7 refers).

ASC/14/6. **Exclusion of Press and Public**

RESOLVED

that in accordance with Section 100A of the Local Government Act 1972 the Press and Public be excluded from the meeting for the following item of business on the grounds that consideration of the item is likely to involve the disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 12A of the Act.

ASC/14/7. **Appointment of Director of Children's Services**

The Sub-Committee considered a candidate application report by Green Park, the Council's recruitment partner, for the post of Director of Children's Services. The report set out details of all applicants, categorised by Green Park, taking account of the requirements set out in the Council's Job Description and Person Specification.

The Sub-Committee then gave full consideration to the information before it.

RESOLVED

- 1 that the applicants for the post of Director of Children's Services, identified by the Appointments Sub-Committee as being suitable for longlisting, be invited to attend preliminary interviews, testing and assessment by Green Park;**
- 2 that a report on the outcome of the recruitment activity outlined in resolution 1 above, together with a proposed shortlist of**

applicants, be submitted to the meeting of the Sub-Committee scheduled to be held on 29 May 2014.

(Note: The meeting commenced at 11.00 a.m. and concluded at 12.19 p.m.)

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Meeting: Appointments Sub-Committee
Date: 29 May 2014
Subject: Appointment of Director of Children's Services
Report of: Cllr James Jamieson, Leader of the Council
Summary: The Appointments Sub-Committee is invited to identify those candidates it considers suitable for shortlisting for the post of Director of Children's Services. The shortlisted candidates will then be invited to attend informal interviews with stakeholders on 10 June and formal interviews with the members of the Appointments Sub-Committee on 11 June 2014.

Advising Officer: Deb Clarke, Director of Improvement and Corporate Services
Contact Officer: Deb Clarke, Director of Improvement and Corporate Services
Public/Exempt: Public (Appendix A is exempt by virtue of paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972).
Wards Affected: All
Function of: General Purposes Committee

CORPORATE IMPLICATIONS

Council Priorities:

The appointment to this post will support all Council priorities.

Financial:

1. Appointment to this post is budgeted for in the Council's Medium Term Financial Plan.

Legal:

2. The appointment will be carried out according to the Council's Constitution and will not breach any relevant legislation.

Risk Management:

4. No risks identified.

Staffing (including Trades Unions):

5. Not Applicable.

Equalities/Human Rights:

6. Not Applicable.

Public Health

7. Not Applicable.

Community Safety:

8. Not Applicable.

Sustainability:

9. Not Applicable.

Procurement:

10. A recruitment partner, Green Park, has been appointed through a competitive process in line with the Council's procurement rules.

RECOMMENDATIONS:

The Committee is asked to:

- 1. Consider the reports within Appendix A on the longlisted candidates for the post of Director of Children's Services following their preliminary interviews, testing and assessment by the Council's recruitment partner Green Park;**
- 2. Agree a shortlist of candidates considered suitable for invitation to attend informal interviews with stakeholders on 10 June 2014 and formal interviews with the members of the Appointments Sub-Committee on 11 June 2014.**

Appendices:

Appendix A – Reports and test results from Green Park on the longlisted candidates for the post of Director of Children's Services (to follow)
(Note: Appendix A is exempt by virtue of paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972)

Background Papers: (open to public inspection)

None