

Central Bedfordshire
Council
Priory House
Monks Walk
Chicksands,
Shefford SG17 5TQ

**This meeting
may be filmed.***



**Central
Bedfordshire**

please ask for Leslie Manning
direct line 0300 300 5132
date 23 March 2017

NOTICE OF MEETING

AUDIT COMMITTEE

Date & Time

Monday, 3 April 2017 10.00 a.m.

Venue at

Room 15, Priory House, Chicksands, Shefford

Richard Carr
Chief Executive

To: The Chairman and Members of the AUDIT COMMITTEE:

Cllrs M C Blair (Chairman), D J Lawrence (Vice-Chairman), P Downing,
F Firth, R Morris, D Shelvey and A Zerny

[Named Substitutes:

Cllrs R D Berry, D Bowater, Mrs J G Lawrence and I Shingler]

All other Members of the Council - on request

***MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THIS
MEETING***

***Please note that phones and other equipment may be used to film, audio record, tweet or blog from this meeting. No part of the meeting room is exempt from public filming.**

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AGENDA

1. **Apologies for Absence**

To receive apologies for absence and notification of substitute Members.

2. **Minutes**

To approve as a correct record the minutes of the meeting of the Audit Committee held on 9 January 2017 (copy attached).

3. **Members' Interests**

To receive from Members any declarations of interest.

4. **Chairman's Announcements and Communications**

To receive any announcements from the Chairman and any matters of communication.

5. **Petitions**

To receive petitions from members of the public in accordance with the Public Participation Procedure as set out in Annex 2 of Part A4 of the Constitution.

6. **Questions, Statements or Deputations**

To receive any questions, statements or deputations from members of the public in accordance with the Public Participation Procedure as set out in Annex 1 of Part A4 of the Constitution.

Reports

- | Item | Subject | Page Nos. |
|-------------|---|------------------|
| 7. | Annual Review of Risk Based Verification (RBV) Policy for Housing Benefit and Local Council Tax Support Assessments

To consider an update on the operation of the current Risk Based Verification (RBV) Policy and seek approval for the proposed Policy for 2017/18. | * 23 - 30 |
| 8. | Update of ICT Disaster Recovery (DR) Plan

To consider an update on current plans for dealing with disaster recovery (DR) and the changing nature DR. | * 31 - 58 |

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|-----|---|-------------|
| 9. | Revised Local Code of Corporate Governance | * 59 - 84 |
| | To consider the updated Local Code of Corporate Governance. | |
| 10. | Updated 2017-19 Internal Audit Plan | * 85 - 100 |
| | To consider the updated risk based Internal Audit Plan for 2017-19. | |
| 11. | Risk Update Report | * 101 - 106 |
| | To consider an overview of the Council's risk position as at March 2017. | |
| 12. | Internal Audit Progress Report | * 107 - 118 |
| | To consider an update on the progress of work by Internal Audit for 2016/17. | |
| 13. | Tracking of Internal Audit Recommendations | * 119 - 130 |
| | To consider a summary of high priority recommendations arising from Internal Audit reports together with the progress made in their implementation. | |
| 14. | Work Programme | * 131 - 134 |
| | To consider the Audit Committee's work programme. | |

Exempt Appendix

- | <i>Item</i> | <i>Subject</i> | <i>Exempt Para.</i> | <i>Page Nos.</i> |
|-------------|--|---------------------|------------------|
| 15. | Annual Review of Risk Based Verification (RBV) Policy for Housing Benefit and Local Council Tax Support Assessments | * 7 | 135 - 140 |
| | To receive the exempt appendix. | | |