

Central Bedfordshire  
Council  
Priory House  
Monks Walk  
Chicksands,  
Shefford SG17 5TQ

**This meeting  
will be filmed.\***



**please ask for** Sandra Hobbs  
**direct line** 0300 300 5257  
**date** 10 May 2017

## **NOTICE OF MEETING**

### **ANNUAL COUNCIL**

Date & Time

**Thursday, 18 May 2017 6.30 p.m.**

Venue at

**Council Chamber, Priory House, Monks Walk, Shefford**

Richard Carr  
**Chief Executive**

To: The Chairman and Members of the COUNCIL

***MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THIS  
MEETING***

**\*This meeting may be filmed by the Council for live and/or subsequent broadcast online at <http://www.centralbedfordshire.gov.uk/modgov/ieListMeetings.aspx?Committeeld=576>. You can view previous meetings there starting from May 2015.**

**At the start of the meeting the Chairman will confirm if all or part of the meeting will be filmed by the Council. The footage will be on the Council's website for six months. A copy of it will also be retained in accordance with the Council's data retention policy. The images and sound recording may be used for training purposes within the Council.**

**By entering the Chamber you are deemed to have consented to being filmed by the Council, including during any representation you might make, and to the possible use of the images and sound recordings made by the Council for webcasting and/or training purposes.**

**Phones and other equipment may also be used to film, audio record, tweet or blog from this meeting by an individual Council member or a member of the public. No part of the meeting room is exempt from public filming unless the meeting resolves to go into exempt session. The use of images or recordings arising from this is not under the Council's control.**

# AGENDA

## Prayers

The Reverend Dr Bernard Minton, Team Vicar of Linslade will take prayers.

1. **Apologies**

Apologies for absence to be received.

2. **Election of Chairman 2017/18**

To elect the Chairman of the Council for the municipal year 2017/18. The retiring Chairman will call for nominations for Chairman and each nomination must be seconded. Members may speak in support of nominations.

(Note: In accordance with Council Procedure Rule No. 21.7, if more than one nomination is received, a vote by show of hands will be conducted.)

The elected Chairman to sign and read out the Declaration of Acceptance of Office.

3. **Election of Vice-Chairman 2017/18**

To elect the Vice-Chairman of the Council for the municipal year 2017/18. The Chairman will call for nominations for Vice-Chairman and each nomination must be seconded. Members may speak in support of the nominations.

(Note: In accordance with Council Procedure Rule No. 21.7, if more than one nomination is received, a vote by show of hands will be conducted.)

The elected Vice-Chairman to sign and read out the Declaration of Acceptance of Office.

4. **Minutes**

To approve the minutes of the Council meeting held on 20 April 2017.

(Attached pages 5 to 10)

5. **Members' Interests**

To receive from Members any declarations of interest.

6. **Chairman's Announcements and Communications**

The Chairman to announce any matters of communication.

7. **Leader of the Council's Announcements and Communications**

The Leader of the Council to announce any matters of communication.

8. **Questions, Statements and Deputations**

To receive any questions, statements and deputations from members of the public in accordance with the Public Participation Procedure as set out in Annex 1 of part A4 of the Constitution. (This session will be held at the Chairman's discretion and will normally last no longer than 15 minutes.)

9. **Appointment of Members, Chairmen and Vice-Chairmen to Committees and other Council Bodies 2017/18**

The report outlines the requirements for appointments to committees and other Council bodies, including political proportionality. **Nominations from Group Leaders will be circulated separately (Appendices B-D).**

(Attached at pages 11 to 22)

10. **Composition of the Executive and Scheme of Delegation of Executive Functions**

The Leader of the Council to report any changes to the composition and responsibilities of the Executive for the forthcoming year and to agree the scheme of delegation as set out at parts E2 and H3 of the Constitution. **Appendix A Portfolio roles and names of the Executive and Deputy Executive Members will be circulated separately.**

(Attached at pages 23 to 25)

11. **Leader of the Council's Annual Report**

To receive an annual report from the Leader of the Council outlining policy priorities for the coming year.