

Central Bedfordshire
Council
Priory House
Monks Walk
Chicksands,
Shefford SG17 5TQ

**This meeting may
be filmed.***



**Central
Bedfordshire**

please ask for Sharon Griffin
direct line 0300 300 5066
date 7 September 2017

NOTICE OF MEETING

SCHOOLS FORUM

Date & Time

Monday, 18 September 2017 at 3.00 p.m.

Venue at

Room 15 - Priory House, Monks Walk, Shefford, SG17 5TQ

Richard Carr
Chief Executive

To: The Chairman and Members of the SCHOOLS FORUM:

School Members:

Ali Brabner, Cranfield Academy
David Brandon-Bravo, Parkfields Middle School
Pete Cohen, Oak Bank School/Academy of Central
Bedfordshire
Paul Burrett, Studham CofE Lower Schools and Pre-
School
Lisa Leonard, The Chiltern School
Karen Hayward, Sandy Upper School
Sue Howley MBE, Fairfield Park Lower School
Kim McCamley, Sandye Place Academy
Alexia Moyle, Greenleas Lower School
Leigh Davies, Willow Nursery School
John Street, Etonbury Academy
Stephen Tiktin, Beaudesert Lower School
Oliver Button, Queensbury Academy

Non School Members	Ali Challis, Early Years Private, Voluntary and Independent (PVI) Provider Representative Martin Foster, Trade Union Representative Mary Morris, Catholic Diocese Representative Sarah Mortimer, Post 16 Education Representative	
Observer:	Cllr S Dixon, Executive Member for Education and Skills Cllr K Ferguson, Chairman of Children’s Services Overview and Scrutiny Committee	
Current Vacancies	Primary Academy (Head Teacher, Governor or Representative) Church of England Diocese Representative	
Officers	Ms S Griffin Mrs S Harrison Ms D Hill Mr G Jones Mr L Jones	Committee Services Officer Director of Children’s Services Senior Finance Manager – Children’s Services Deputy Director Safeguarding and Early Help Deputy Director Transformation and Education

Please note that there will be a pre-meeting starting **half an hour before** the Forum meeting to enable technical aspects of the reports to be discussed with officers before the Forum meeting begins.

***Please note that phones and other equipment may be used to film, audio record, tweet or blog from this meeting. No part of the meeting room is exempt from public filming.**

The use of arising images or recordings is not under the Council’s control.

AGENDA

1. **Apologies for absence**

To receive apologies for absence and notification of substitute Members.

2. **Minutes of the previous meeting and matters arising**

To approve the minutes of the previous meeting 12 June 2017 (copy attached) and to receive an update on any matters arising from these (copy attached).

3. **Chairman's Announcements and Communications**

To receive any announcements from the Chairman and any matters of communication.

4. **Chairman of the Sub Groups of the Schools Forum**

To ratify the decision made at meeting held on the 12 June 2017 to elect the following as chairman of the Sub Groups of the Schools Forum:

- High Needs Technical Sub Group – Mr P Cohen
- Growth Fund Technical Sub Group – Mrs A Brabner
- Early Years Technical Sub Group – Mr S Tiktin

5. **Schools Forum powers and responsibilities**

To note the Schools Forum powers and responsibilities summary document issued by the Education Funding Agency (copy attached).

Information

Item	Subject	Page Nos.
6	Sub-Groups of Schools Forum To receive an update from the Sub-Groups of Schools Forum on the work being undertaken.	25 - 28

Sub Group	Meetings held since last meeting of the Forum	Lead Officer	Update report attached
Early Years	N/A	Sue Tyler	N/A
High Needs	14 July 2017	Stuart Powell	attached
Growth Fund	N/A	Victor Wan	N/A
School Block	N/A	Dawn Hill	N/A

7	Vacancies, Training and Terms of Reference	
	To receive an update on the current membership of the Schools Forum, training for members and the Terms of Reference for the Forum.	
8	Schools Forum Association	
	To receive an overview of the Schools Forum Association.	
9	Growth Fund responses	29 - 38
	To provide an update on the responses to the proposed arrangements for the Growth Fund and the forecast spend for 2017/18.	
10	School Finance update	39 - 48
	To receive an update on the closing 2016/17 balances and review of surplus balances, the RAG rating of schools, and the request to convene a Sub Group to discuss the schools potential clawback.	
11	DSG update	49 - 56
	To provide an update on the 2017/18 Dedicated Schools Grant (DSG) and funding announcements for 2018/19.	
12	Dedicated School Grant Contingency Budgets	57 - 60
	To note the budget outturn for 2017/18.	
13	School Forum Budget	61 - 62
	To note the latest budget forecast for 2017/18.	
14	High Needs Block - Budget Monitoring and next steps	63 - 68
	To update the Schools Forum on the budget monitoring for the High Needs Block and the next steps.	
15	Work Programme	69 - 72
	To consider the work programme for the Central Bedfordshire Schools Forum.	
16	Date of the Next Meeting	
	Monday 20 November 2017, 3pm, Room 14, Priory House, Chicksands.	