

Central Bedfordshire
Council
Priory House
Monks Walk
Chicksands,
Shefford SG17 5TQ

**This meeting
may be filmed.***



**Central
Bedfordshire**

please ask for Leslie Manning
direct line 0300 300 5132
date 21 December 2017

NOTICE OF MEETING

AUDIT COMMITTEE

Date & Time

Monday, 8 January 2018 9.30 a.m.

Venue at

Room 15, Priory House, Monks Walk, Shefford

Richard Carr
Chief Executive

PLEASE NOTE THE START TIME

To: The Chairman and Members of the AUDIT COMMITTEE:

Cllrs M C Blair (Chairman), D J Lawrence (Vice-Chairman), D Bowater,
P Downing, R Morris, D Shelvey and A Zerny

[Named Substitutes:

Cllrs R D Berry, Mrs J G Lawrence, I Shingler and N Warren]

All other Members of the Council - on request

***MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THIS
MEETING***

***Please note that phones and other equipment may be used to film, audio record, tweet or blog from this meeting. No part of the meeting room is exempt from public filming.**

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AGENDA

1. **Apologies for Absence**

To receive apologies for absence and notification of substitute Members.

2. **Minutes**

To approve as a correct record the minutes of the meeting of the Audit Committee held on 27 September 2017.

3. **Members' Interests**

To receive from Members any declarations of interest.

4. **Chairman's Announcements and Communications**

To receive any announcements from the Chairman and any matters of communication.

5. **Petitions**

To receive petitions from members of the public in accordance with the Public Participation Procedure as set out in Annex 2 of Part 4G of the Constitution.

6. **Questions, Statements or Deputations**

To receive any questions, statements or deputations from members of the public in accordance with the Public Participation Procedure as set out in Annex 1 of Part 4G of the Constitution.

Reports

Item	Subject	Page Nos.
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| 7. | Certification of Claims and Returns Annual Report 2016-17 | * 13 - 26 |
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To receive a report from Ernst & Young LLP summarising the results of the external auditor's work on Central Bedfordshire Council's 2016-17 housing benefit subsidy claim and other returns as appropriate.

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| 8. | Annual Audit Letter for the Year Ended 31 March 2017 | * 27 - 50 |
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To consider the Annual Audit Letter from Ernst & Young LLP which sets out the key issues arising from the external auditor's work and which the external auditor feels should be brought to the attention of the Council.

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| 9. | Audit Planning Report | * | 51 - 90 |
| | To consider a report from Ernst & Young LLP which provides the Audit Committee with a basis to review the company's proposed audit approach and scope for the 2017/18 audit and ensure that the audit is aligned with the Committee's service expectations. | | |
| 10. | Update on Preparations for the General Data Protection Regulation (GDPR) | * | 91 - 120 |
| | To consider an update on preparations for the General Data Protection Regulation and the Council's plans for compliance. | | |
| 11. | Statement of Accounts 2017/18 | * | 121 - 126 |
| | To consider the key changes required to the Council's statutory Statement of Accounts for 2017/18. | | |
| 12. | Local Government Pension Scheme Update | * | 127 - 136 |
| | To consider an update on the Local Government Pension Scheme (LGPS) fund performance and progress with pooling. | | |
| 13. | Risk Update Report | * | 137 - 146 |
| | To consider an overview of the Council's risk position as at November 2017. | | |
| 14. | Internal Audit Progress Report | * | 147 - 156 |
| | To consider an update on the progress of work by Internal Audit for 2017/18. | | |
| 15. | Tracking of Internal Audit Recommendations | * | 157 - 164 |
| | To consider a summary of high priority recommendations arising from Internal Audit reports together with the progress made in their implementation. | | |
| 16. | Work Programme | * | 165 - 168 |
| | To consider the Audit Committee's work programme. | | |