

Central Bedfordshire  
Council  
Priory House  
Monks Walk  
Chicksands,  
Shefford SG17 5TQ

**This meeting may  
be filmed.\***



**Central  
Bedfordshire**

**please ask for** Sharon Griffin  
**direct line** 0300 300 5066  
**date** 22 January 2018

## **NOTICE OF MEETING**

### **SCHOOLS FORUM**

Date & Time

**Monday, 29 January 2018 at 3.00 p.m.**

Venue at

**Room 15, Priory House, Chicksands**

Richard Carr  
**Chief Executive**

To: The Chairman and Members of the SCHOOLS FORUM:

School Members:

- Ali Brabner, Cranfield Academy
- David Brandon-Bravo, Parkfields Middle School
- Pete Cohen, Oak Bank School/Academy of Central Bedfordshire
- Paul Burrett, Studham CofE Lower Schools and Pre-School
- Lisa Leonard, The Chiltern School
- Karen Hayward, Sandy Upper School
- Sue Howley MBE, Fairfield Park Lower School
- Alexia Moyle, Greenleas Lower School
- Leigh Davies, Willow Nursery School
- John Street, Etonbury Academy
- Stephen Tiktin, Beaudesert Lower School
- Oliver Button, Queensbury Academy

Non School  
Members

- Ali Challis, Early Years Private, Voluntary and Independent (PVI)  
Provider Representative
- Martin Foster, Trade Union Representative
- Mary Morris, Catholic Diocese Representative
- Sarah Mortimer, Post 16 Education Representative

Observer:	Cllr Steven Dixon, Executive Member for Education and Skills Cllr Ken Ferguson, Chairman of Children's Services Overview and Scrutiny Committee	
Current Vacancies	Primary Academy Representative (Governor, Headteacher or Representative) Church of England Diocese Representative	
Officers	Ms S Griffin	Committee Services Officer
	Mrs S Harrison	Director of Children's Services
	Ms D Hill	Senior Finance Manager – Children's Services
	Mr G Jones	Deputy Director Safeguarding and Early Help
	Mr L Jones	Deputy Director Transformation and Education

Please note that there will be a pre-meeting starting **half an hour before** the Forum meeting to enable technical aspects of the reports to be discussed with officers before the Forum meeting begins.

**\*Please note that phones and other equipment may be used to film, audio record, tweet or blog from this meeting. No part of the meeting room is exempt from public filming.**

**The use of arising images or recordings is not under the Council's control.**

# AGENDA

1. **Apologies for absence**

To receive apologies for absence and notification of substitute Members.

2. **Minutes of the previous meeting and matters arising**

To approve the minutes of the previous meeting held on the 14 December 2017 (copy attached) and to receive an update on any matters arising from these.

3. **Chairman's Announcements and Communications**

To receive any announcements from the Chairman and any matters of communication.

4. **Schools Forum powers and responsibilities**

To note the Schools Forum powers and responsibilities summary document issued by the Education Funding Agency (copy attached).

## Proposals

Item	Subject	Page Nos.
5	<b>Schools Forum and Technical Sub-group Membership including Election of Members of the Schools Forum and Sub Groups</b>	19 - 28

To provide an update on the review of the membership of the Schools Forum, term of office of members and vacancies, overview of current sub-groups, and their purpose and remit.

To receive an update on from the Sub-Groups of Schools Forum on the work being undertaken.

<b>Sub Group</b>	<b>Meetings held since last meeting of the Forum</b>	<b>Lead Officer</b>	<b>Update report attached</b>
Early Years	09.01.18	Sue Tyler	
High Needs	N/A	Leo Jones	
Growth Fund	15.11.17	Victor Wan	
School Block	N/A	Dawn Hill	

6	<b>De delegated Facilities Time</b>	29 - 38
	To seek approval for the continuation of funding for facilities release time for Trade Unions and Professional Associations.	
7	<b>Growth Fund update</b>	39 - 52
	To provide Schools Forum with an update of the pilot year for the new payment process and to seek approval for the 2018/19 payment profiles for school places commissioned by the Council.	
8	<b>Early Years Block update</b>	53 - 56
	To receive an update on the Early Years Block allocation for 2018/19.	
9	<b>Early Years SEND linked funding strands</b>	
	To receive a verbal update on the Early Years SEND linked funding strands.	
10	<b>Dedicated School Grant update</b>	57 - 66
	To receive an update on the 2017/18 DSG and funding arrangements for 2018/19.	

<b>Information</b>
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<b>Item</b>	<b>Subject</b>	<b>Page Nos.</b>
11	<b>High Needs Block spend and proposed 2018/19 budget</b>	67 - 72
	To receive an update on current projected spend against budget for the current financial year for the High Needs Block and the key next steps to seek to mitigate potential pressures for the financial year 2018/19.	
12	<b>Dedicated School Grant Contingency Budgets</b>	73 - 76
	To receive an update on the use of the School Contingency Budgets for the financial year 2017/18.	
13	<b>School Forum budget</b>	77 - 78
	To receive an update on the use of the School Forum Budget for 2017/18.	
14	<b>Work Programme</b>	79 - 80
	To consider the work programme for the Central Bedfordshire Schools Forum.	

15 **Date of the Next Meeting**

Monday 12 March 2018, 3pm, Room 15, Priory House,  
Chicksands.