

CENTRAL BEDFORDSHIRE COUNCIL

THE EXECUTIVE
Tuesday, 5 February 2019
DECISIONS DIGEST

THE CALL-IN DEADLINE FOR ANY ITEMS CONTAINED IN THIS DIGEST IS 5.00 P.M. ON THURSDAY 14 FEBRUARY 2019. SUBJECT TO ANY CALL-IN REQUESTS BEING RECEIVED, ALL THE DECISIONS WILL BE ACTIONED ON OR AFTER FRIDAY 15 FEBRUARY 2019.

**DATE
ISSUED/PUBLISHED
7 February 2019**

AGENDA ITEM NO./SUBJECT	DECISION	EXECUTIVE MEMBER	ACTIONING OFFICER
FORWARD PLAN OF KEY DECISIONS (Contact Officer: Sandra Hobbs, Senior Committee Services Officer Tel: 0300 300 5257 Email: Sandra.hobbs@centralbedfordshire.gov.uk)	That the Forward Plan of Key Decisions for the period 1 March 2019 to 29 February 2020 be noted.	Leader of the Council	Director of Resources

AGENDA ITEM NO.	DECISION	EXECUTIVE MEMBER	ACTIONING OFFICER
<p>BUDGET 2019/20 AND MEDIUM TERM FINANCIAL PLAN (Contact Officer: Denis Galvin, Assistant Director of Finance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083)</p>	<p>RESOLVED</p> <ol style="list-style-type: none"> 1. To note the consultation responses from Overview and Scrutiny, the public and stakeholders as set out in Appendices J and A(i) to the Executive report. 2. To note the Council Tax Base as set out in Appendix H to the Executive report. 3. To note that certain efficiency proposals identified in Appendix D(ii) will be subject to formal consultation and Equality Impact Assessment in the coming months and instruct the Corporate Management Team to propose alternative compensatory savings if it appears, following a review of the outcome of the consultation and Equality Impact Assessment, that any specific proposal cannot be delivered. <p>RECOMMENDED to Council</p> <ol style="list-style-type: none"> 1. <i>That the Revenue Budget for 2019/20 and the Medium Term Financial Plan for 2019/20 to 2022/23 be approved.</i> 2. <i>That in line with Government guidance, the following increases in Council tax (CBC element) for residents of Central Bedfordshire be approved:</i> <ol style="list-style-type: none"> (a) <i>a Band D increase of £14.86, representing a 1.000% increase on the charge for 2018/19 and</i> (b) <i>the CBC Band D Council Tax for 2019/20 will therefore be £1,500.64.</i> 3. <i>That the items set out in Appendix L to the Executive report be added to the Council's Budget for 2019/20 and Medium Term Financial Plan for 2019/20 to 2022/23, noting that the use of previously identified funding streams does not necessitate any change to recommendation 2 above.</i> 	<p>Deputy Leader and Executive Member for Corporate Resources</p>	<p>Director of Resources</p>

AGENDA ITEM NO.	DECISION	EXECUTIVE MEMBER	ACTIONING OFFICER
<p>CAPITAL PROGRAMME 2019/20 TO 2022/23 (Contact Officer: Denis Galvin, Assistant Director of Finance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083)</p>	<p><i>RECOMMENDED to Council</i> <i>That the Capital Programme for 2019/20 to 2022/23 be approved.</i></p>	<p>Deputy Leader and Executive Member for Corporate Resources</p>	<p>Director of Resources</p>

AGENDA ITEM NO.	DECISION	EXECUTIVE MEMBER	ACTIONING OFFICER
<p>BUDGET FOR THE HOUSING REVENUE ACCOUNT (LANDLORD BUSINESS PLAN) (Contact Officer: Denis Galvin, Assistant Director of Finance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083)</p>	<p>RESOLVED</p> <p>To note the HRA's debt portfolio and interest payments due in 2018/19.</p> <p>RECOMMENDED to Council</p> <ol style="list-style-type: none"> 1. <i>That the plans for additional borrowing of £35M over the MTFP period, to be used for building new affordable housing, be approved.</i> 2. <i>That the recent legislative changes relating to Housing Finance and their impact on the Landlord Business Plan, be noted.</i> 3. <i>That the Landlord Business Investment Plan, which proposes HRA investment throughout the Council area, be approved.</i> 4. <i>That the HRA Revenue Budget for 2019/20 and the Landlord Business Plan Summary at Appendices A and B to the Executive report, be approved.</i> 5. <i>That the 2019/20 to 2022/23 HRA Capital Programme at Appendix C to the Executive report, be approved.</i> 6. <i>That the average rent decrease of 1% for Council tenancies for 2019/20 in line with the national rental decrease as per Government legislation, be approved.</i> 	<p>Deputy Leader and Executive Member for Corporate Resources</p>	<p>Director of Resources</p>

AGENDA ITEM NO.	DECISION	EXECUTIVE MEMBER	ACTIONING OFFICER
<p>TREASURY MANAGEMENT STRATEGY AND TREASURY POLICY 2019-20 (Contact Officer: Denis Galvin, Assistant Director of Finance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083)</p>	<p><i>RECOMMENDED to Council</i> <i>That the Treasury Management Policy, Treasury Management Strategy Statement, Prudential Indicators and Minimum Revenue Provision Policy for 2019/20, be approved.</i></p>	<p>Deputy Leader and Executive Member for Corporate Resources</p>	<p>Director of Resources</p>
<p>CAPITAL STRATEGY 2019/20 (Contact Officer: Denis Galvin, Assistant Director of Finance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083)</p>	<p><i>RECOMMENDED to Council</i> <i>That the Capital Strategy for 2019/20 be approved.</i></p>	<p>Deputy Leader and Executive Member for Corporate Resources</p>	<p>Director of Resources</p>
<p>INVESTMENT STRATEGY 2019/20 (Contact Officer: Denis Galvin, Assistant Director of Finance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083)</p>	<p><i>RECOMMENDED to Council</i> <i>That the Investment Strategy for 2019/20 be approved.</i></p>	<p>Deputy Leader and Executive Member for Corporate Resources</p>	<p>Director of Resources</p>

AGENDA ITEM NO.	DECISION	EXECUTIVE MEMBER	ACTIONING OFFICER
<p>PROPOSED CHARGES FOR TRADED SERVICES TO SCHOOLS AND ACADEMIES 2019/20 (Contact Officer: Denis Galvin, Assistant Director of Finance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083)</p>	<p><i>RECOMMENDED to Council</i></p> <ol style="list-style-type: none"> <i>1. That the charges for traded services to Schools and Academies 2019/20, as set out in Appendix A to the Executive report, be approved.</i> <i>2. That the charges for the new services to be introduced for 2019/20, as set out in Appendix B to the Executive report, be approved.</i> <i>3. That the year on year price changes, as set out in Appendix C, and the volumetrics analysis for 2017/18 and 2018/19, set out in Appendix D to the Executive report, be noted.</i> 	<p>Deputy Leader and Executive Member for Corporate Resources</p>	<p>Director of Resources</p>
<p>SOCIAL CARE, HEALTH AND HOUSING FEES & CHARGES 2019/20 (Contact Officer: Denis Galvin, Assistant Director of Finance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083)</p>	<p><i>RECOMMENDED to Council:</i></p> <ol style="list-style-type: none"> <i>1. That the fees and charges prices for 2019/20, as set out in Appendices A and B to the Executive report, be approved.</i> <i>2. That the new fees and charges for 2019/20, as set out in Appendix C to the Executive report, be approved.</i> 	<p>Deputy Leader and Executive Member for Corporate Resources</p>	<p>Director of Resources</p>

AGENDA ITEM NO.	DECISION	EXECUTIVE MEMBER	ACTIONING OFFICER
<p>VOLUNTARY AND COMMUNITY SECTOR INFRASTRUCTURE FUNDING REVIEW – EXECUTIVE RESPONSE <i>(Contact Officer: Sarah Hughes, Community Engagement Manager</i> Email: sarah.hughes@centralbedfordshire.gov.uk Tel: 0300 300 6166)</p>	<ol style="list-style-type: none"> 1. That the response of the Executive to the scrutiny task force recommendations contained at Appendix 1 be approved. 2. To note that in parallel with the review of funding for the three Voluntary and Community Sector infrastructure organisations, £69,000 has been included in the Medium Term Financial Plan for 2019/20. 3. That the Scrutiny task force recommendation that a second phase of the review be undertaken, be approved. 4. That the second phase be sponsored by the Deputy Leader and Executive Member for Corporate Resources, in place of a scrutiny task force. 5. To request officers to prepare a Project Implementation Document (PID) to scope the parameters of the review, outline the timescale for completion and the resources and capacity required to undertake the review and set out a realistic timeframe for preparation of the PID. 6. That the Director of Children’s Services be authorised, in consultation with the Deputy Leader and Executive Member for Corporate Resources, to approve the PID ensuring the Council’s relationship with the entire Voluntary and Community Sector (VCS) is in scope, exploring how the sector supports the delivery of the Council’s statutory obligations, where there is leverage of external resources and grant income and where greater clarity might be required to ensure the sector can adapt to changing needs and future challenges. 7. That the Deputy Leader and Executive Member for Corporate Resources be asked to nominate two Executive Members, and in consultation with the Chair of Corporate Resources OSC, two non-Executive Members to participate in the Phase 2 Review. 	<p>Executive Member for Adults, Social Care & Housing Operations (HRA)</p>	<p>Director of Children’s Services</p>

AGENDA ITEM NO.	DECISION	EXECUTIVE MEMBER	ACTIONING OFFICER
<p>DEVELOPING A VISION FOR CENTRAL BEDFORDSHIRE <i>(Contact Officer: Anna Bosworth, Programme Enabling Manager</i> Email: anna.bosworth@centralbedfordshire.gov.uk Tel: 0300 300 4105)</p>	<p>That the development of a long-term (20+ years) Vision for Central Bedfordshire as a place, which will inform the Council's next strategic 5-year plan and provide a framework for future decision making, be endorsed.</p>	<p>Chairman of the Executive and Leader of the Council</p>	<p>Chief Executive</p>
<p>BIGGLESWADE HOUSING INFRASTRUCTURE FUND (HIF) FORWARD FUNDING <i>(Contact Officer: Ingrid Hooley, Programme Enabling Manager</i> Email: ingrid.hooley@centralbedfordshire.gov.uk Tel: 0300 300 5224)</p>	<ol style="list-style-type: none"> 1. That the submission of a bid to the Housing Infrastructure Fund administered by the Ministry of Housing, Communities and Local Government, to assist in delivering infrastructure to support development in Biggleswade, be approved. 2. That the Director of Resources (s151 Officer) and the Director of Regeneration and Business be authorised, in consultation with the Executive Member for Regeneration and Business, to agree the final contents of the submission. 	<p>Executive Member for Regeneration</p>	<p>Director of Regeneration and Business</p>
<p>JOINT HEALTH AND WELLBEING STRATEGY <i>(Contact Officer: Celia Shohet, Assistant Director of Public Health</i> Email: celia.shohet@centralbedfordshire.gov.uk Tel: 0300 300 4578)</p>	<p>That the Joint Health and Wellbeing Strategy 2018-2023 which outlines why each priority has been identified, the actions required and the anticipated outcomes, be endorsed.</p>	<p>Executive Member for Health</p>	<p>Director of Public Health</p>

AGENDA ITEM NO.	DECISION	EXECUTIVE MEMBER	ACTIONING OFFICER
<p>SCHOOLS FOR THE FUTURE – COMMISSIONING NEW SCHOOL PLACES IN THE WARD OF LEIGHTON BUZZARD NORTH THROUGH THE EXPANSION OF GILBERT INGLEFIELD ACADEMY AND VANDYKE UPPER SCHOOL FOR SEPTEMBER 2020 (Contact Officer: Victor Wan, Head of School Organisation Email: victor.wan@centralbedfordshire.gov.uk Tel: 0300 300 5574)</p>	<p>1. That the new school places required in Leighton Buzzard be approved to meet the Council’s statutory duty under The Education and Inspections Act 2006, by noting the positive responses received to the consultation by the governing bodies of Gilbert Inglefield Academy and Vandyke Upper School to the expansion of each school by 2 forms of entry (60 places in each year group) by September 2020.</p> <p>2. That the Director of Children’s Services be authorised, in consultation with the Executive Member for Families, Education and Children, to approve the capital expenditure as set out in the report. This is subject to approval of the proposals by the Department for Education, and subject to the granting of planning permissions under Part 3 of the Town and Country Planning Act.</p>	<p>Executive Member for Families, Education and Children and Lead Member for Children's Services</p>	<p>Director of Children's Services</p>
<p>FOSTER CARERS LOAN SCHEME (Contact Officer: Micky Pompa, Finance Manager Email: Micky.Pompa@centralbedfordshire.gov.uk Tel: 0300 300 6822)</p>	<p>That the Foster Carers Loan Scheme be approved.</p>	<p>Executive Member for Families, Education and Children and Lead Member for Children's Services</p>	<p>Director of Children's Services</p>

AGENDA ITEM NO.	DECISION	EXECUTIVE MEMBER	ACTIONING OFFICER
<p>PUBLIC CONSULTATION FOR A DRAFT AIR QUALITY ACTION PLAN (Contact Officer: Kay Stirling, Technical Officer Email: Kay.Sterling@centralbedfordshire.gov.uk Tel: 0300 300 5065)</p>	<ol style="list-style-type: none"> 1. That the Director of Community Services be authorised to commence a public consultation regarding the Draft Air Quality Action Plan, as set out in Appendix A to the report, to ensure that Members, residents/businesses, relevant agencies/organisations and statutory consultees are consulted on the proposals. 2. To request the Director of Community Services to report the outcome of the consultation to the Sustainable Communities Overview and Scrutiny Committee with a finalised Air Quality Action Plan for review and comment, before being approved by the Executive Member for Community Services. The Air Quality Action Plan will make specific reference to existing declared Air Quality Management Areas in Sandy and Ampthill. 	<p>Executive Member for Community Services</p>	<p>Director of Community Services</p>

AGENDA ITEM NO.	DECISION	EXECUTIVE MEMBER	ACTIONING OFFICER
<p>ESTABLISHING A COUNCIL OWNED HOUSING COMPANY <i>(Contact Officer: Elaine Bradbury, Development Manager</i> Email: elaine.bradbury@centralbedfordshire.gov.uk Tel: 0300 300 4026)</p>	<ol style="list-style-type: none"> 1. That the creation of a housing company, limited by shares and wholly owned by the Council be approved, with the overarching aim of increasing housing supply in Central Bedfordshire be approved through: <ul style="list-style-type: none"> • the development of sites owned by the Council; and • the creation and, where appropriate, retention by the Company, of housing stock with a range of tenures that address gaps in the market not met by either the private sector or through development within the HRA. 2. That the proposed governance arrangements for the Company, as set out in paragraphs 44 to 47 in the report, be approved. 3. That the Director of Community Services be authorised, in consultation with the Council’s Chief Executive, Director of Resources, Monitoring Officer and a reference group consisting of the Leader, Deputy Leader and Executive Member for Corporate Resources, Executive Member for Adults, Social Care and Housing Operations and Executive Member for Assets and Housing Delivery to set up an appropriate company structure, including; <ol style="list-style-type: none"> (a) commencement of the incorporation of the Company and selection of the name of the Company in order to do so. (b) approval of the type of company, the articles of the company and the composition of the Board. (c) appointment of the Directors and Company Secretary of the Company. (d) approval of a Shareholders’ Agreement to be entered into between the Company and the Council. (e) ensuring that the Company will hold appropriate insurances and/or benefit from the insurances that the Council holds. 4. That the Deputy Leader and Executive Member for Corporate Resources be authorised to take decisions on the exercise of shareholder powers in the Company. 5. That the Director of Resources be authorised, in consultation with the Deputy Leader and Executive Member for Corporate Resources, and in line with the Council’s Treasury Management Policy, to agree the terms of a £250,000 loan to be made by the Council to the Company to fund set up costs and provide initial working capital. 6. That the Director of Resources be authorised to determine prices, in agreement with the Company, for any services provided by the Council for the Company. 	<p>Executive Member for Assets and Housing Delivery</p>	<p>Director of Community Services</p>

AGENDA ITEM NO.	DECISION	EXECUTIVE MEMBER	ACTIONING OFFICER
<p>HOUSING DELIVERY CLAUSE TECHNICAL NOTE <i>(Contact Officer: Connie Frost-Bryant, Head of Strategic Growth</i> Email: connie.frost-bryant@centralbedfordshire.gov.uk Tel: 0300 300 4329)</p>	<ol style="list-style-type: none"> 1. That the Housing Delivery Clause Technical Note be endorsed as planning guidance for Development Management purposes. 2. That the Director of Regeneration and Business be authorised, in consultation with the Executive Member for Regeneration, to make any minor amendments to the Housing Delivery Clause Technical Guidance Note. 	Executive Member for Regeneration	Director of Regeneration and Business
<p>COMMUNITY SAFETY RESOURCES <i>(Contact Officer: Jeanette Keyte, Head of Community Safety</i> Email: jeanette.keyte@centralbedfordshire.gov.uk Tel: 0300 300 5252)</p>	That the additional community safety resources, as set out in the report, be approved.	Executive Member for Community Services	Director of Community Services
<p>FUTURE USE OF THE HOUGHTON LODGE SITE, AMPHILL <i>(Contact Officer: Andrew Gordon, Head of Estate Management</i> Email: andrew.gordon@centralbedfordshire.gov.uk Tel: 0300 300 5882)</p>	<p>That the future use of the Houghton Lodge Site, Ampthill be approved based on:</p> <ul style="list-style-type: none"> • a scheme to deliver high-quality downsizer accommodation for older people on the site; • the exploration of other sites where the Council is intervening in the housing market, to consider the overall provision of affordable housing in the area; and • the demolition of buildings on site once it is vacated to mitigate revenue expenditure and minimise opportunities for unauthorised use. 	Executive Member for Assets and Housing Delivery	Director of Community Services

AGENDA ITEM NO.	DECISION	EXECUTIVE MEMBER	ACTIONING OFFICER
<p>SAXON LEISURE CENTRE, BIGGLESWADE, WET CHANGING AREA REFURBISHMENT <i>(Contact Officer: Gavin Coombs, Head of Facilities Management Email: gavin.coombs@centralbedfordshire.gov.uk Tel: 0300 300 4656)</i></p>	<p>That the award of the refurbishment of the wet changing area at Saxon Leisure Centre to Contractor A, as detailed in exempt Appendix 1, be approved subject to approval of the Council's Medium Term Financial Plan (MTFP) in February 2019.</p>	<p>Executive Member for Assets and Housing Delivery</p>	<p>Director of Community Services</p>
<p>SAXON LEISURE CENTRE, BIGGLESWADE WET CHANGING AREA REFURBISHMENT <i>(Contact Officer: Gavin Coombs, Head of Facilities Management Email: gavin.coombs@centralbedfordshire.gov.uk Tel: 0300 300 4656)</i></p>	<p>To note that the award of the contract to Contractor A would be via the SCAPE framework.</p>	<p>Executive Member for Assets and Housing Delivery</p>	<p>Director of Community Services</p>

Date Issued:	8 February 2019	To:	All Members of the Council and the Corporate Management Team
<p>NOTE: Recommendations of the Executive to the Council (shown in bold and italics) are NOT subject to call-in.</p>			