

CENTRAL BEDFORDSHIRE COUNCIL

At a meeting of the **COUNCIL** held in the Council Chamber, Priory House, Monks Walk, Shefford on Thursday, 17 May 2018.

PRESENT

Cllr Mrs C F Chapman MBE (Chairman)

Cllr B Saunders (Vice-Chairman)

Cllrs Mrs A Barker
R D Berry
M C Blair
D Bowater
A D Brown
J Chatterley
Mrs S Clark
K M Collins
N B Costin
I Dalgarno
S Dixon
Mrs A L Dodwell
P Downing
P A Duckett
K Ferguson
F Firth
Mrs J Freeman
E Ghent

Cllrs C C Gomm
Mrs S A Goodchild
Ms A M W Graham
Mrs D B Gurney
Mrs C Hegley
P Hollick
J G Jamieson
K Janes
J Kane
D J Lawrence
Mrs J G Lawrence
Cllr M Liddiard
K C Matthews
Ms C Maudlin
D McVicar
R Morris
T Nicols
G Perham

Cllrs A Ryan
J A G Saunders
I Shingler
P Smith
B J Spurr
Mrs T Stock
T Swain
A M Turner
M A G Versallion
B Walker
N Warren
S Watkins
B Wells
R D Wenham
J N Young
A Zerny

Apologies for Absence

Cllrs R W Johnstone
D Shelvey

Cllrs R C Stay
G Tubb

Cllr T Woodward

Officers:	Mr R Carr	– Chief Executive
	Mr M Coiffait	– Director of Community Services
	Mrs S Harrison	– Director of Children's Services
	Mrs S Hobbs	– Senior Committee Services Officer
	Mrs C Jagusz	– Committee Services Officer
	Mr J Longhurst	– Director of Regeneration and Business
	Mrs J Ogley	– Director of Social Care, Health and Housing
	Mr S Rix	– Deputy Monitoring Officer
	Mrs M Scott	– Director of Public Health
	Mr C Warboys	– Director of Resources

C/18/1

Prayers

Prayers were taken by Councillor Mrs Barker.

C/18/2 **Election of Chairman 2018/19**

Due to her expected nomination for the position for 2018/19, the Chairman relinquished the Chair and left the Chamber and the Vice-Chairman presided for this item.

The Vice-Chairman invited nominations for the office of Chairman of the Council for the municipal year 2018/19. Councillor Mrs Fiona Chapman was duly proposed and seconded. There were no other nominations.

RESOLVED

that Councillor Mrs Chapman be elected to the office of Chairman of the Council for the municipal year 2018/19.

Councillor Mrs Chapman then read out and signed the Declaration of Acceptance of Office.

The decision was unanimous.

C/18/3 **Election of Vice-Chairman 2018/19**

The Chairman invited nominations for the office of Vice-Chairman of the Council for the municipal year 2018/19. Councillor Brian Saunders was duly proposed and seconded. There were no other nominations.

RESOLVED

that Councillor Saunders be elected to the office of Vice-Chairman of the Council for the municipal year 2018/19.

Councillor Saunders then read out and signed the Declaration of Acceptance of Office.

Thereafter the Vice-Chairman thanked Members for their support.

The decision was unanimous.

C/18/4 **Minutes**

RESOLVED

that the minutes of the Council meeting held on 26 April 2018 be approved as a correct record.

C/18/5 **Members' Interests**

None were declared.

C/18/6 **Chairman's Announcements and Communications**

The Chairman thanked Members for their support in re-electing her as Chairman. She took the opportunity to thank the Vice Chairman, Councillor B Saunders and her Personal Assistant for their support during 2017/18.

Former Bedfordshire County and Mid Bedfordshire District Councillor David Thompson's Memorial Service would take place on 6 June 2018 and all Members were welcome to attend.

Councillor Mrs Gurney advised that Richard Payne's Memorial Service would take place on 30 May 2018.

The Chairman commented on the forthcoming wedding of Prince Harry and Megan Markle and with Council's agreement would convey best wishes to them for the future.

She reminded Members that directly after Annual Council there would be a special meeting of the General Purposes Committee to appoint the Appointments Panel.

C/18/7 **Leader of the Council's Announcements and Communications**

The Leader deferred his communication until item 11 'Leader of the Council's Annual Report'.

C/18/8 **Questions, Statements and Deputations**

No members of the public had registered to speak.

C/18/9 **Appointment of Members, Chairmen and Vice-Chairmen to Committees and other Council Bodies 2018/19**

The Council considered a report outlining the requirements for Member appointments to committees and other Council bodies, including taking account of political proportionality.

RESOLVED

1. that the Council confirms for the municipal year 2018/19:
 - (a) the structure, size and terms of reference of the committees, sub-committees and joint committees set out in parts 3B, 3C and 3D of the Council's Constitution; and

- (b) the allocation of seats and substitutes to these and other bodies, as listed in Appendix A to the report, in accordance with the political balance rules where they apply.
2. that the appointment of individual Members and substitutes to committees and other bodies be approved in accordance with the nominations submitted by the political groups, subject to Councillor Mrs Chapman replacing Councillor Collins as substitute on the General Purposes Committee, as attached at Appendix A to the minutes;
3. that the appointment of at least 1 Member of the Council to the Central Bedfordshire Health and Wellbeing Board be approved, as attached at Appendix B to the minutes;
4. that the appointment of the Chairmen and Vice-Chairmen of committees for the municipal year 2018/19 be approved in accordance with nominations as set out at Appendix C to the minutes;
5. to note that the following persons had been appointed to the Children's Services Overview and Scrutiny Committee as co-opted members with voting rights on education matters for the period May 2015 to the Annual Council Meeting in May 2019:
 - (a) Debbie Main, NORES (supporting Catholic education)
 - (b) David Morton, Church of England Diocesan
 - (c) Stephen Court, School Parent Governor
 - (d) Gillian Deans, School Parent Governor
 - (e) Emily Rowlands, School Parent Governor.

Upon being put to the vote 53 Members voted in favour, no Members voted against and 1 Member abstained against the resolution.

C/18/10

Composition of the Executive and Scheme of Delegation of Executive Functions

The Council noted a report from the Leader of the Council setting out the composition of the Executive, including the names of the Councillors appointed to the Executive.

The report also confirmed that the Scheme of Delegation of Executive functions was set out at Part C3 of the Council's Constitution.

NOTED

1. **that Councillor Steven Dixon remains the designated Lead Member for Children's Services;**

2. **the composition of the Executive and the allocation of portfolios, as attached at Appendix D to the minutes; and**
3. **the scheme of delegation of Executive functions, as set out at part 3A of the Council's constitution.**

C/18/11

Leader of the Council's Annual Report

The Leader presented his annual report celebrating successes over recent years and outlining plans for the future.

The Leader thanked Members and Officers for their hard work in delivering improved outcomes and financial discipline.

(Note: The meeting commenced at 6.30 p.m. and concluded at 7.17 p.m.)

Chairman

Dated

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Appendix A

NOMINATIONS FOR MEMBERSHIP OF COMMITTEES 2018/19

PROPORTIONAL BODIES	
A1. 'Ordinary' Committees	Councillors
<p>Corporate Resources Overview & Scrutiny Committee (9 members + 5 substitutes)</p>	<p>Cllr Angela Barker (C) Cllr Fiona Chapman (C) Cllr John Chatterley (C) Cllr Paul Duckett (C) Cllr Charles Gomm (C) Cllr John Kane (C) Cllr David McVicar (C) Cllr Tony Swain (L) Cllr Tim Woodward (C)</p> <p>Substitutes Cllr Antonia Ryan (L) Cllr Brian Saunders (C) Cllr Richard Stay (C) Cllr Mark Versallion (C) Cllr Nigel Warren (C)</p>
<p>Children's Services Overview & Scrutiny Committee (10 members + 6 substitutes)</p>	<p>Cllr Norman Costin (C) Cllr Ken Ferguson (C) Cllr Doreen Gurney (C) Cllr Peter Hollick (C) Cllr Ken Janes (C) Cllr Mark Liddiard (C) Cllr Antonia Ryan (L) Cllr Brian Saunders (C) Cllr David Shelvey (C) Cllr Peter Smith (C)</p> <p>Substitutes Cllr Ray Berry (C) Cllr Fiona Chapman (C) Cllr John Chatterley (C) Cllr Paul Duckett (C) Cllr Jeannette Freeman (C) Cllr Tony Swain (L)</p>

<p>Social Care, Health & Housing Overview & Scrutiny Committee (9 members + 5 substitutes)</p>	<p>Cllr Angela Barker (C) Cllr Ray Berry (C) Cllr Paul Downing (C) Cllr Paul Duckett (C) Cllr Ken Ferguson (C) Cllr Susan Goodchild (LD) Cllr Doreen Gurney (C) Cllr Peter Hollick (C) Cllr Gordon Perham (C)</p> <p>Substitutes Cllr John Chatterley (C) Cllr Alison Graham (I) (for Cllr Goodchild) Cllr Peter Smith (C) Cllr Andrew Turner (C) Cllr Mark Versallion (C)</p>
<p>Sustainable Communities Overview & Scrutiny Committee (9 members + 5 substitutes)</p>	<p>Cllr David Bowater (C) Cllr Frank Firth (C) Cllr Charles Gomm (C) Cllr Alison Graham (I) Cllr John Kane (C) Cllr Mark Liddiard (C) Cllr Ken Matthews (C) Cllr David McVicar (C) Cllr Brian Saunders (C)</p> <p>Substitutes Cllr Ray Berry (C) Cllr Gordon Perham (C) Cllr Ian Shingler (I) Cllr Mark Versallion (C) Cllr Nigel Warren (C)</p>
<p>Audit (7 members + 4 substitutes)</p>	<p>Cllr Mike Blair (C) Cllr Norman Costin (C) Cllr Paul Downing (C) Cllr David Lawrence (C) Cllr Robert Morris (C) Cllr David Shelvey (C) Cllr Adam Zerny (I)</p> <p>Substitutes Cllr David Bowater (C) Cllr Frank Firth (C) Cllr Jane Lawrence (C) Cllr Ian Shingler (I)</p>

<p>Development Management Committee (13 members + 7 substitutes)</p>	<p>Cllr Ray Berry (C) Cllr Mike Blair (C) Cllr Sue Clark (C) Cllr Kevin Collins (C) Cllr Ian Dalgarno (C) Cllr Frank Firth (C) Cllr Eugene Ghent (C) Cllr Charles Gomm (C) Cllr Ken Janes (C) Cllr Ken Matthews (C) Cllr Tom Nicols (C) Cllr Tony Swain (L) Cllr Nigel Young (C)</p> <p>Substitutes Cllr David Bowater (C) Cllr Fiona Chapman (C) Cllr Steven Dixon (C) Cllr Caroline Maudlin (C) Cllr Antonia Ryan (L) Cllr Peter Smith (C) Cllr Brian Spurr (C)</p>
<p>General Purposes (12 members + 7 substitutes)</p>	<p>Cllr Amanda Dodwell (C) Cllr Roy Johnstone (I) Cllr James Jamieson (C) Cllr David Lawrence (C) Cllr Jane Lawrence (C) Cllr Ken Matthews (C) Cllr Gordon Perham (C) Cllr Brian Spurr (C) Cllr Nigel Warren (C) Cllr Steve Watkins (C) Cllr Richard Wenham (C) Cllr Adam Zerny (I)</p> <p>Substitutes Cllr David Bowater (C) (for Cllr Johnstone) Cllr Mrs Fiona Chapman (C) Cllr Frank Firth (C) Cllr Eugene Ghent (C) Cllr Ian Shingler (I) Cllr Andrew Turner (C) Cllr Mark Versallion (C)</p>

<p>Licensing (12 members + 7 substitutes)</p>	<p>Cllr Ray Berry (C) Cllr David Bowater (C) Cllr John Chatterley (C) Cllr Kevin Collins (C) Cllr Ian Dalgarno (C) Cllr Amanda Dodwell (C) Cllr Paul Duckett (C) Cllr Tom Nicols (C) Cllr Peter Smith (C) Cllr Tony Swain (L) Cllr Nigel Warren (C) Cllr Richard Wenham (C)</p> <p>Substitutes Cllr Paul Downing (C) Cllr Frank Firth (C) Cllr Antonia Ryan (L) Cllr Brian Spurr (C) Cllr Mark Versallion (C) Cllr Nigel Young (C)</p>
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A2. Joint Committee	Councillors
<p>Wixams Joint Development Control (6 members + 3 substitutes)</p>	<p>Cllr Angela Barker (C) Cllr Mike Blair (C) Cllr Paul Downing (C) Cllr Paul Duckett (C) Cllr Ken Matthews (C) Cllr Andrew Turner (C)</p> <p>Substitutes Cllr Frank Firth (C) Cllr James Jamieson (C)</p>

A3. Other Council Bodies	Councillors
<p>Appeals Panel (9 members + 5 substitutes)</p>	<p>Cllr Fiona Chapman (C) Cllr Norman Costin (C) Cllr Ian Dalgarno (C) Cllr Ken Ferguson (C) Cllr Peter Hollick (C) Cllr Ken Matthews (C) Cllr Tony Swain (L) Cllr Brian Spurr (C) Cllr Richard Wenham (C)</p> <p>Substitutes Cllr Angela Barker (C) Cllr David Bowater (C) Cllr Antonia Ryan (L) Cllr Nigel Warren (C) Cllr Nigel Young (C)</p>
<p>Corporate Parenting Panel (8 members + 5 substitutes)</p>	<p>Cllr Angela Barker (C) Cllr Steven Dixon (C) Cllr Amanda Dodwell (C) Cllr Susan Goodchild (LD) Cllr Carole Hegley (C) Cllr Tracey Stock (C) Cllr Mark Versallion (C) Cllr Budge Wells (C)</p> <p>Substitutes Cllr Ray Berry (C) Cllr David Bowater (C) Cllr Paul Downing (C) Cllr Ken Janes (C) One drawn from the list of substitutes above for Cllr Susan Goodchild</p>
<p>Standing Advisory Council for Religious Education (SACRE) (5 members + 3 substitutes)</p>	<p>Cllr Angela Barker (C) Cllr Frank Firth (C) Cllr Doreen Gurney (C) Cllr Antonia Ryan (L) Cllr Nigel Warren (C)</p> <p>Substitutes Cllr Amanda Dodwell (C) Cllr Tony Swain (L) Cllr Mark Versallion (C)</p>

B. NON-PROPORTIONAL BODIES	
B1. Other Committees and Sub-Committees	Councillors
Licensing Sub-Committee (3 members drawn from the pool of the Licensing Committee)	Cllr Ray Berry (C) Cllr David Bowater (C) Cllr John Chatterley (C) Cllr Kevin Collins (C) Cllr Ian Dalgarno (C) Cllr Amanda Dodwell (C) Cllr Paul Duckett (C) Cllr Tom Nicols (C) Cllr Peter Smith (C) Cllr Tony Swain (L) Cllr Nigel Warren (C) Cllr Richard Wenham (C)
B2. Joint Committees	Councillors
Biggleswade Joint Committee (4 members + 2 subs)	Cllr David Lawrence (C) Cllr Jane Lawrence (C) Cllr Steve Watkins (C) Cllr Tim Woodward (C) Substitutes Cllr Steven Dixon (C) Cllr Tracey Stock (C)
Dunstable Joint Committee (5 members)	Cllr John Chatterley (C) Cllr Eugene Ghent (C) Cllr Carole Hegley (C) Cllr David McVicar (C) Cllr Nigel Young (C)
Houghton Regis Partnership Committee (4 members)	Cllr Susan Goodchild (LD) Cllr John Kane (C) Cllr Antonia Ryan (L) Cllr Tony Swain (L)
Leighton-Linslade Partnership Committee (5 members)	Cllr Ray Berry (C) Cllr Amanda Dodwell (C) Cllr Ken Ferguson (C) Cllr Brian Spurr (C) Cllr Gary Tubb (C)

B3. Other Panels and Informal Bodies	Councillors
Joint Adoption Panel (1 member)	Cllr Doreen Gurney (C)
Fostering and Permanence Panel (1 member)	Cllr Amanda Dodwell (C)

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Appendix B

Health and Wellbeing Board Nominations and Membership 2018/19

This body is not required to be politically proportionate.

The Terms of Reference of the Health and Wellbeing Board, in accordance with the Health and Social Care Act 2012, provide for the following membership:

<p>Nominations (must be at least one) by the Leader of the Council for appointment to the Central Bedfordshire Health and Wellbeing Board, in accordance with the Health and Social Care Act 2012, s194.</p>	<ul style="list-style-type: none"> • Cllr Steven Dixon, Executive Member for Families, Education and Children • Cllr Carole Hegley, Executive Member for Adults, Social Care and Housing Operations • Cllr Brian Spurr, Executive Member for Health
<p>Members of the Board who are officers of Central Bedfordshire Council, statutorily required by reason of their office</p>	<ul style="list-style-type: none"> • Director of Adult Social Services, Central Bedfordshire Council (Julie Ogley) • Director of Children's Services, Central Bedfordshire Council (Sue Harrison) • Director of Public Health, Central Bedfordshire Council (Muriel Scott)
<p>Representative from Healthwatch, statutorily required</p>	<ul style="list-style-type: none"> • Chief Executive of Healthwatch Central Bedfordshire (Diana Blackmun)
<p>Representatives from the Bedfordshire Clinical Commissioning Group, statutorily required</p>	<ul style="list-style-type: none"> • Chief Accountable Officer • Chairman of the Bedfordshire Clinical Commissioning Group
<p>Such other persons, or representatives of such other persons, as the Council thinks appropriate</p>	<ul style="list-style-type: none"> • Richard Carr, Chief Executive, Central Bedfordshire Council • Marcel Coiffait, Director of Community Services, Central Bedfordshire Council (non-voting observer)

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Appendix C

**NOMINATIONS FOR CHAIRMANSHIP / VICE-CHAIRMANSHIP OF
STANDING COMMITTEES 2018/19**

Committee	Chairman	Vice-Chairman
Corporate Resources Overview & Scrutiny	Cllr Paul Duckett	Cllr John Chatterley
Children's Services Overview & Scrutiny	Cllr Ken Ferguson	Cllr David Shelvey
Social Care, Health & Housing Overview & Scrutiny	Cllr Peter Hollick	Cllr Paul Downing
Sustainable Communities Overview & Scrutiny	Cllr David McVicar	Cllr Brian Saunders
Audit	Cllr Mike Blair	Cllr David Lawrence
Development Management	Cllr Ken Matthews	Cllr Ray Berry
General Purposes	Cllr Jane Lawrence	Cllr Gordon Perham
Licensing	Cllr Tom Nicols	Cllr Kevin Collins
Central Bedfordshire Health and Wellbeing Board	Cllr Brian Spurr	To be elected at the first meeting of the HWB on 11 July 2018

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COMPOSITION OF THE EXECUTIVE 2018/19

Members of the Executive	Deputies to Members of the Executive	Responsibility	Director
<p>Leader</p> <p><i>Cllr James Jamieson</i></p>		<ul style="list-style-type: none"> • Vision & Strategy • External Relations • National, Regional and Sub- Regional Partnerships • Overview and Scrutiny policy • Communications and Corporate Reputation • Consultation & Engagement • Emergency Planning and Business Continuity Planning 	<p>Richard Carr, Chief Executive</p> <p>Charles Warboys, Director of Resources</p> <p>Sue Harrison, Director of Children's Services</p>
<p>Deputy Leader and Executive Member for Corporate Resources</p> <p><i>Cllr Richard Wenham</i></p>	<p>Cllr Kevin Collins</p>	<ul style="list-style-type: none"> • Corporate Performance Management • Diversity & Social Cohesion • Efficiencies Programme • Medium Term Financial Plan • Annual Revenue Budgets • Capital Investment • Treasury Management • Budget Monitoring & Financial Performance • Financial Control • Revenues and Benefits • Human Resources, Learning and Development • Legal Services • Governance Services • Corporate Procurement 	<p>Richard Carr, Chief Executive</p> <p>Charles Warboys, Director of Resources</p> <p>Stephen Rix, Legal Services (Deputy Monitoring Officer)</p> <p>Julie Ogle, Director of Social Care, Health and Housing</p>

Members of the Executive	Deputies to Members of the Executive	Responsibility	Director
		<ul style="list-style-type: none"> • Audit • ICT • Coroner and Registrars • Town and Parish Council* • Community Resilience* • Community Engagement* • Stronger Communities* *See Cllr Stock	
<p>Executive Member for Health</p> <p><i>Cllr Brian Spurr</i></p>	<p>*Cllr Tracey Stock (including Town and Parish Council matters, Community Resilience, Community Engagement and Stronger Communities)</p>	<ul style="list-style-type: none"> • NHS Liaison • Improving health & wellbeing of Central Bedfordshire • Public Health Services • Health and Well-being Board 	<p>Sue Harrison, Director of Children's Services</p> <p>Julie Ogle, Director of Social Care, Health and Housing</p> <p>Muriel Scott, Director of Public Health</p>
<p>Executive Member for Families, Education and Children</p> <p><i>Cllr Steven Dixon</i></p>	<p>Cllr Gary Tubb</p> <p>Cllr Amanda Dodwell</p>	<ul style="list-style-type: none"> • Statutory Lead Member for Children's Services • Schools support • Educational Standards & Achievement • School organisation • Understanding businesses' skills requirements • Adult learning and skills • Child Protection/Children in Need • Adoption & Fostering • Early Years & Child Care • Children and Young People's Engagement 	<p>Sue Harrison, Director of Children's Services</p> <p>Jason Longhurst, Director of Regeneration and Business</p>

Members of the Executive	Deputies to Members of the Executive	Responsibility	Director
		<ul style="list-style-type: none"> • Looked-After Children & Young People Leaving Care • Integrated Youth Services • Family Support • SEND Education Delivery • Advisory role in Property and Assets Management 	
<p><i>Executive Member for Adults, Social Care and Housing Operations (HRA)</i></p> <p><i>Cllr Carole Hegley</i></p>	<p>Cllr Caroline Maudlin (Volunteering)</p>	<ul style="list-style-type: none"> • Adult Social Care Services • Independent Living & Direct Payments • Carers' Support • Adult Protection • Adult Health Improvement & Housing Services and Operational Policies including Housing Needs Assessment • Homelessness • Supporting People, Special Needs Housing • Ageing population, including Learning Disabilities • Housing Operations (HRA) • Housing List • Private Sector Housing • Empty Homes • Housing Solutions (front line/homelessness) • Volunteering* (see Cllr Maudlin) • Customer Relations • Customer Services 	<p>Julie Ogley, Director of Social Care, Health and Housing</p> <p>Muriel Scott, Director of Public Health</p>

Members of the Executive	Deputies to Members of the Executive	Responsibility	Director
<p>Executive Member for Regeneration</p> <p><i>Cllr Nigel Young</i></p>	<p>Cllr Sue Clark</p> <p>Cllr Anthony Brown</p>	<ul style="list-style-type: none"> • Planning and Development Strategy • Housing Strategy and RSL liaison • Development Management • Economic Development and Physical Regeneration • Business Growth, Inward Investment and Employment • Building Control • Environment and Climate Change • Transport Strategy • Joint responsibility for Tourism with the Executive Member for Community Services and only Cllr Young has delegated powers for decision-making purposes 	<p>Jason Longhurst, Director of Regeneration and Business</p> <p>Julie Ogle, Director of Social Care, Health and Housing</p>
<p>Executive Member for Community Services</p> <p><i>Cllr Ian Dalgarno</i></p>	<p>Cllr Budge Wells (Waste Management)</p> <p>*Cllr Steven Watkins</p>	<ul style="list-style-type: none"> • Community Safety and Public Protection • Waste Management • Highways & Transportation • Leisure, Sport and Recreation* • Libraries, Museums and Culture* • Countryside Access and Archives* • Joint responsibility for Tourism with the Executive Member for Regeneration, and only Cllr Young has delegated powers for decision-making purposes. 	<p>Marcel Coiffait, Director of Community Services</p>

Members of the Executive	Deputies to Members of the Executive	Responsibility	Director
<p><i>Executive Member for Assets and Housing Delivery</i></p> <p><i>Cllr Eugene Ghent</i></p>		<ul style="list-style-type: none"> • Property and Asset Management • Delivering Homes/Independent Living/ Learning Disabilities Accommodation/other HRA and Council Delivered Housing 	<p>Marcel Coiffait, Director of Community Services</p> <p>Julie Ogle, Director of Social Care, Health and Housing</p>

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