

Central Bedfordshire  
Council  
Priory House  
Monks Walk  
Chicksands,  
Shefford SG17 5TQ

**This meeting  
will be filmed.\***



**Central  
Bedfordshire**

**please ask for** Leslie Manning  
**direct line** 0300 300 5132  
**date** 8 November 2018

## **NOTICE OF MEETING**

### **AUDIT COMMITTEE**

Date & Time

**Monday, 19 November 2018 10.00 a.m.**

Venue at

**Council Chamber, Priory House, Monks Walk, Shefford**

Richard Carr  
**Chief Executive**

To: The Chairman and Members of the AUDIT COMMITTEE:

Cllrs M C Blair (Chairman), D J Lawrence (Vice-Chairman), N B Costin,  
P Downing, R Morris, D Shelvey and A Zerny

[Named Substitutes:

Cllrs D Bowater, F Firth, Mrs J G Lawrence and I Shingler]

All other Members of the Council - on request

***MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THIS  
MEETING***

**\*This meeting will be filmed by the Council for live and/or subsequent broadcast online and can be viewed at <https://centralbedfordshire.public-i.tv/core/portal/home>.**

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## AGENDA

1. **Apologies for Absence**

To receive apologies for absence and notification of substitute Members.

2. **Minutes**

To approve as a correct record the minutes of the meeting of the Audit Committee held on 30 July 2018 (copy attached).

3. **Members' Interests**

To receive from Members any declarations of interest.

4. **Chairman's Announcements and Communications**

To receive any announcements from the Chairman and any matters of communication.

5. **Petitions**

To receive petitions from members of the public in accordance with the Public Participation Procedure as set out in Annex 2 of Part 4G of the Constitution.

6. **Questions, Statements or Deputations**

To receive any questions, statements or deputations from members of the public in accordance with the Public Participation Procedure as set out in Annex 1 of Part 4G of the Constitution.

### Reports

**Item      Subject**

7. **Presentation on LGSS Law Ltd**

To receive a presentation on aspects of the operation of LGSS Law Ltd within Central Bedfordshire Council.

8. **Annual Audit Letter for the Year Ended 31 March 2018**

To consider the Annual Audit Letter from Ernst & Young LLP which sets out the key issues arising from the external auditor's work, which the external auditor feels should be brought to the attention of the Council.

9. **Revisions to Internal Audit Charter**

To consider proposed revisions to the Internal Audit Charter following changes to the Public Sector Internal Auditing Standards (PSIAS).

10. **Risk Update Report**

To consider an overview of the Council's risk position as at October 2018.

11. **Internal Audit Progress Report**

To consider an update on the progress of work by Internal Audit for 2018/19.

12. **Work Programme**

To consider the Audit Committee's work programme.