

Central Bedfordshire
Council
Priory House
Monks Walk
Chicksands,
Shefford SG17 5TQ



please ask for Jonathon Partridge

direct line 0300 300 4634

date 26 March 2019

NOTICE OF MEETING

APPOINTMENTS SUB-COMMITTEE

Date & Time

Wednesday, 3 April 2019 1.30 p.m.

Venue at

Priory House, Monks Walk, Shefford

Richard Carr
Chief Executive

To: The Chairman and Members of the APPOINTMENTS SUB-COMMITTEE:

Clrs Mrs J Lawrence (Chairman), Dixon, Ghent, Wenham and Zerny

AGENDA

1. **Apologies for Absence**

To receive apologies for absence.

2. **Minutes**

To approve as a correct record the Minutes of the meeting of the Committee held on 21 February 2019 (copy attached).

3. **Members' Interests**

To receive from Members any declarations of interest.

4. **Exclusion of Public and Press**

To consider whether to pass a resolution under Section 100A of the Local Government Act 1972 to exclude the Press and Public from the meeting for the following item of business on the grounds that the consideration of the item is likely to involve the disclosure of exempt information as defined in Paragraph 1 of Part I of Schedule 12A of the Act.

5. **Appointment of the Monitoring Officer**

To consider the appointment of the Monitoring Officer.

CENTRAL BEDFORDSHIRE COUNCIL

At a meeting of the **APPOINTMENTS SUB-COMMITTEE** held at Room 14 - Priory House, Monks Walk, Shefford, SG17 5TQ on Thursday, 21 February 2019

PRESENT

Cllr Mrs J G Lawrence (Chairman)

Cllrs S Dixon
E Ghent

Cllrs R D Wenham
A Zerny

Officers in Attendance: Mr R Carr – Chief Executive
Mr J Partridge – Head of Governance
Mr C Warboys – Director of Resources

ASC/18/1. **Appointment of Chairman**

AGREED that Cllr J Lawrence be appointed Chairman for the duration of this process of appointing the Monitoring Officer.

ASC/18/2. **Apologies for Absence**

None.

ASC/18/3. **Members' Interests**

Cllr Wenham declared an interest as a shareholder representative on LGSS Law Ltd.

ASC/18/4. **Appointment of the Monitoring Officer**

The Chief Executive advised Members that the Council had been operating with an Acting Monitoring Officer for some months and now wished to make a permanent appointment. The Sub-Committee was asked to consider the process to be undertaken in order to make a permanent appointment. Members were reminded of the current arrangements with LGSS Law Ltd, which included the provision of Monitoring Officer support to the Council.

In light of the report Members discussed the following: -

- The desirability or otherwise of a single candidate being put forward by LGSS Law Ltd;
- Confirmation that the Acting Monitoring Officer was employed by LGSS Law Ltd, as would be the permanent appointee;
- The arrangements through which notice of the appointment proposed by the Appointment Sub-Committee would be provided to Executive Members as part of the 'well-founded objections' process; and
- Confirmation that role criteria and suggested questions would be provided to the Sub-Committee to support an interview process.

RECOMMENDED

- 1. That LGSS Law Ltd be invited to put forward more than one candidate for the post of Monitoring Officer.**
- 2. That should either of the candidates interviewed be suitable, to confirm their appointment to the position of Monitoring Officer for Central Bedfordshire Council and their designation as the Council's Monitoring Officer.**

(Note: The meeting commenced at 5.00 p.m. and concluded at 5.15 p.m..)

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