
Meeting: Appointments Sub-Committee
Date: 20 March 2014
Subject: Appointment of Director of Children's Services
Report of: Cllr James Jamieson, Leader of the Council
Summary: The report proposes a job description and person specification to be used in the recruitment of the Director of Children's Services. A timetable for the process of recruitment and selection is also proposed.

Contact Officer: Deb Clarke, Director of Improvement and Corporate Services
Public/Exempt: Public
Wards Affected: All
Function of: General Purposes Committee

CORPORATE IMPLICATIONS

Council Priorities:

The appointment to this post will support all Council priorities.

Financial:

1. Appointment to this post is budgeted for in the Council's Medium Term Financial Plan.

Legal:

2. The appointment will be carried out according to the Council's constitution and will not breach any relevant legislation.

Risk Management:

3. No risks identified.

Staffing (including Trades Unions):

4. Not Applicable.

Equalities/Human Rights:

5. This post will be responsible for the legal implementation of equalities and human rights policies.

Public Health

6. Not Applicable.

Community Safety:

7. Not Applicable.

Sustainability:

8. Not Applicable.

Procurement:

9. A recruitment partner has been appointed through a competitive process in line with the Council's procurement rules.

RECOMMENDATIONS:**The Sub-Committee is asked to:**

1. **Approve the proposed job description and person specification**
2. **Approve the proposed timetable for the recruitment and selection process**

Job Description and Person Specification

10. A draft job description and person specification for the post is attached at Appendix A. A draft timetable for use in the recruitment process is attached at Appendix B.

Appendices:

Appendix A – Draft job description and person specification

Appendix B - Draft recruitment timetable

Background Papers: (open to public inspection)

None