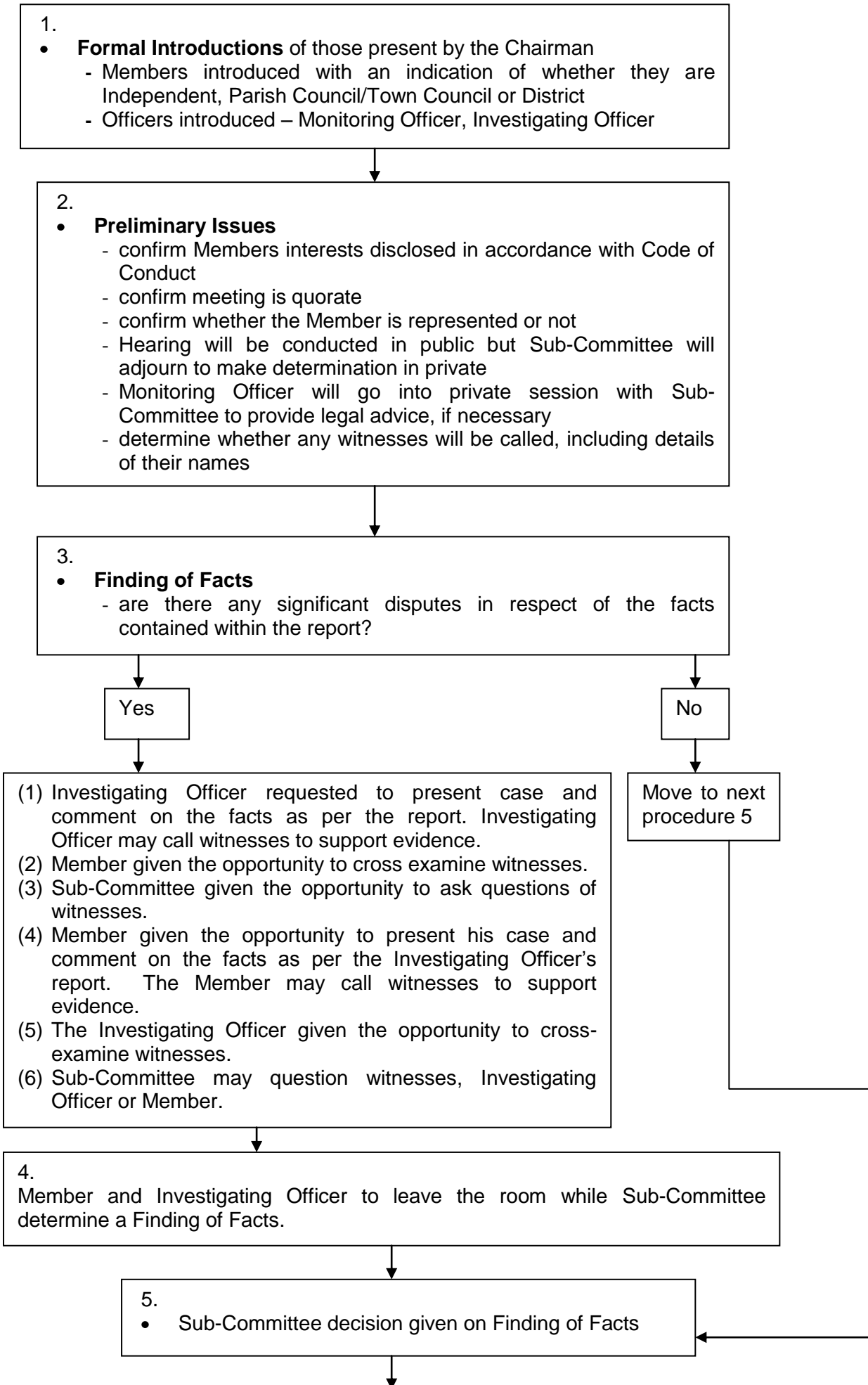


**FLOW CHART
STANDARDS SUB-COMMITTEE HEARING PROCEDURE**



6.

- **Did Member fail to follow Code of Conduct?**
 - Member to make submissions
 - Investigating Officer to make any submissions
 - Sub-Committee may request further information

7.

Member and Investigating Officer leave the room

8.

Sub-Committee give their decision in respect of:-

- (1) No breach of Code
- (2) Breach of the Code but no action
- (3) Breach of the Code and sanctions will be applied.

9. **If breached the Code then Sub-Committee consider applying sanctions**

- representation from Investigating Officer
- representation from Member

- **Decision given on whether failed to follow Code**

If no breach or breach but no action to be taken, matter concluded

10.

The Member and Investigating Officer leave the room.

11.

- **Decision on sanction given by the Sub-Committee and any recommendations to the Authority**

- Final written decision will be despatched within 2 weeks
- Right of appeal to Central Bedfordshire Council within 21 days of the full written decision

NB: Sanctions

- Censure
- Restrict access to resources
- Apologies, training, mediation, conciliation