

Appendix B

From: NEE, Emma 8518 [REDACTED]
Sent: 18 May 2015 13:50
To: Patricia Davies; Maija Bissett
Cc: MITCHELL, Liam 5844; GURR, Craig 75
Subject: Premises Licence Application for Unique

Good Afternoon Pat,

Bedfordshire Police have received an application for a new premises from Mr Tayyab Mushtaq for Unique Food and Bars Limited, 25-27 High Street North, Dunstable, Bedfordshire, LU6 1HX, Listed below is the e-mail that has been sent to Mr Mushtaq with regards to the application, the e-mail includes a list of conditions and notification that Bedfordshire Police are objecting to some of the timings as stated in the application.

Good Afternoon Mr Mushtaq,

Bedfordshire Police have received an application for a premises licence for Unique Food and Bars Limited, 25-27 High Street, Dunstable, Bedfordshire, LU6 1HX. Detailed below are the conditions which Bedfordshire Police propose are appended to the licence.

CCTV CONDITIONS

Ensure that CCTV at the Premises is installed and maintained in an efficient working order

Any Area of the premises to which the public have access(except toilets) must be covered by CCTV and shall operate at all times when the premises are open to the Public

The Quality and standard of recorded images must meet the requirements of the Police and Local Authority, to enable positive identification of individuals

Recorded images shall be retained by the venue for a period of no less than 31 days.

Recorded images shall be supplied to the Police, Fire Service and Licensing Authority upon reasonable request in a format so it can be played back on a standard personal computer or standard DVD player.e.g(Memory stick/CD/DVD).

Authorised Staff shall be trained in the operations and usage of the CCTV system including the viewing and downloading of images in order that they can be made available to the Police or an authorised officer of a responsible authority upon reasonable request.

DOOR SUPERVISORS

The frequency, number, location and times that door supervisors will be deployed at the venue will be discussed and agreed with the Bedfordshire Police Licensing Officer. The agreement will be in a written format and the venue, Police and Local Authority will retain copies. The venue will only operate in accordance with this agreement and the frequency, number and times of door supervisors cannot be reduced without written authorisation from Bedfordshire Police.

The wearing of High Visibility jackets by door supervisors will be undertaken by all Door Supervisors whilst on duty from 21:00hrs on any given day of the week and regardless of where they are deployed within the venue to assist in the identification of Door Supervisors.

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No Patrons shall be admitted or re-admitted to the premises after 23:00hrs on any given day of the week unless they have been scanned by a search wand and, if the search wand is activated, the patron will then be physically searched which will include a 'pat down search' and a full bag search by an SIA trained member of staff.

The licensees/Door Supervisors will ensure there is an effective system for monitoring capacity (such as by the accurate, consistent and effective use of clickers).

The Door supervisors shall ensure that any queue to enter the premises which forms outside the premises is orderly and supervised by the Door staff so as to ensure the designated queuing area shall be enclosed within the appropriate barriers to ensure that the foot path is kept clear.

CRIME PREVENTION

The Premises participate in the collective banning of individuals from participating venues of the Dunstable Safe banned scheme and regularly collect photographs to enable identification of individuals subject to the scheme.

The venue will ensure that the Nite-Net radio system is used during the hours of Dunstable Safe and other weekday evening to receive information from other licensed premises, CCTV operators and Bedfordshire Police and to transmit details of those who are disruptive/ejected from the licensed premises and to maintain contact with CCTV and Bedfordshire Police.

Any weapons or Drugs seized shall be placed in a safe or secure area within the venue and the police contacted at the earliest opportunity re collection of items.

In Order to discourage the potential for Crime and Disorder and personal harm to patrons, the Designated Premises Supervisor shall ensure that the price of intoxicating liquor sold at the premises does not encourage excessive consumption of alcohol.

A4 size printed drugs notices to be positioned in prominent positions within the venue, These notices will have wording similar to "ANY PERSON FOUND USING OR IN POSSESSION OF ANY DRUGS WILL BE BANNED FROM THE PREMISES AND REPORTED TO THE POLICE"

REGISTERS/LOGBOOKS

An incident Log shall be maintained and kept at the premises and made available on request to an authorised officer of Bedfordshire Police, Bedford and Luton Fire and Rescue Service and Central Bedfordshire Council which will record the following

- (a) All Crimes which occur within the venue
- (b) All Ejections of Patrons
- (c) Any incidents of disorder
- (d) Seizures of drugs or offensive weapons

A refusals log/electronic till record shall be kept detailing all refused sales of age related products including alcohol. The Log should include the date and time of the refused sale and the name of the member of staff who refused the sale. The log shall be available for inspection at the premises by an

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authorised officer of Bedfordshire Police. Bedford and Luton Fire and Rescue Service and Central Bedfordshire council at all times whilst the premises are open.

Where Door Supervisors are Employed/engaged at the premises, a register of door supervisors engaged/employed at the premises shall be kept at the premises for a period of 12 months. The register shall be in a diary format with pages consecutively numbered and be produced for inspection by Police, Fire and Rescue service or the licensing Authority on request, and shall include the date, name and SIA registration number, start/finish time for each door supervisor on duty at the premises.

Staff will be trained with regards to their responsibilities in the retail sale of alcohol and licence conditions and the measures necessary for compliance with those conditions. A record should be made of the training provided and this record shall be made available to an authorised officer of Bedfordshire Police, Bedford and Luton fire and Rescue Service and Central Bedfordshire Council.

DRINKS/GLASSES

No drinks shall be consumed at the front of the premises from any open vessels on any given day off the week.

That the premises prohibits the use of annealed glass, where toughened glassware is available.

PROOF OF AGE SCHEME

In relation to the sale of alcohol the premises will adopt a Challenge 21 policy whereby at the entrance or as soon as possible after the person enters the premises, any person who appears to be 21 years of age or under will be asked to provide identification to prove that they are in fact over 18. The only acceptable forms of identification are a passport, a photo style driving licence or a PASS logo ID card.

Signage/posters will be displayed in a prominent position throughout the venue re-challenge 21 policy.

MISC

Designated staff to check the premises and the immediate vicinity and clear away all undesirable objects such as, amongst other things, glass and vomit.

There shall be no sales of alcohol for consumption off the premises.

A direct telephone number for the manager at the premises shall be publicly available at all times the premises is open. This telephone number is to be made available to residents in the vicinity.

Any special events or promoters wishing to hold events at the venue must with the Designated Premises Supervisor provide Bedfordshire Police with a Risk Assessment 28 Days before the event is due to take place.

Whilst the premises is open to the public no members of Bar staff/Door Staff/Designated Premises Supervisor/Owner or Management are to consume Alcohol or smoke in any part of the Premises.

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Bedfordshire Police however object to the following:

Films Friday and Saturday 10.00am-06.30am - Bedfordshire Police would accept 10:00am till 03:30hrs

Live Music - Friday and Saturday 10:00am to 06:00am – Bedfordshire Police would accept 10:00am till 03:30hrs

Recorded Music – Friday and Saturday 10:00 am to 06:00am - Bedfordshire Police would accept 10:00am 03:30hrs

Anything Similar – Friday and Saturday 10:00am to 06:00am – Bedfordshire Police would accept 10:00am to 03:30hrs

Supply of Alcohol – Friday and Saturday 10:00am to 06:00am – Bedfordshire Police Would accept 10:00 to 03:30hrs

Hours open to the Public – Friday and Saturday 10:00 to 06:30 – Bedfordshire Police Would accept 10.00 to 04:00hrs

Should the timings and conditions be acceptable to you please reply back to the following e-mail address and confirm that this is the case licensingcentral@bedfordshire.pnn.police.uk

Kind Regards

Emma Nee

Licensing Officer(Mid County)

Greyfriars Police Station

Greyfriars

Bedford

MK40 1HR

[REDACTED]

