

**Central Bedfordshire Council
Forward Plan of Key Decisions
1 November 2016 to 31 October 2017**

- 1) During the period from **1 November 2016 to 31 October 2017**, Central Bedfordshire Council plans to make key decisions on the issues set out below. “Key decisions” relate to those decisions of the Executive which are likely:
- to result in the incurring of expenditure which is, or the making of savings which are, significant (namely £200,000 or above per annum) having regard to the budget for the service or function to which the decision relates; or
 - to be significant in terms of their effects on communities living or working in an area comprising one or more wards in the area of Central Bedfordshire.

There are exceptions to these criteria which is set out in C2 1.3 in the Council’s Constitution. Specifically, expenditure which is identified in the approved Council revenue and capital budgets are not key decisions.

- 2) The Forward Plan is a general guide to the key decisions to be determined by the Executive and will be updated on a monthly basis. Key decisions will be taken by the Executive as a whole. The Members of the Executive are:

Councillor James Jamieson	Leader of the Council
Councillor Maurice Jones	Deputy Leader and Executive Member for Health
Councillor Steven Dixon	Executive Member for Education and Skills
Councillor Carole Hegley	Executive Member for Social Care and Housing and Lead Member for Children’s Services
Councillor Nigel Young	Executive Member for Regeneration
Councillor Brian Spurr	Executive Member for Community Services
Councillor Richard Wenham	Executive Member for Corporate Resources

- 3) Whilst the majority of the Executive’s business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is a formal notice under the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012 that part of the Executive meeting listed in this Forward Plan will be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

- 4) Those items identified for decision more than one month in advance may change in forthcoming Plans. Each new Plan supersedes the previous Plan. Any person who wishes to make representations to the Executive about the matter in respect of which the decision is to be made should do so to the officer whose telephone number and e-mail address are shown in the Forward Plan. Any correspondence should be sent to the contact officer at the relevant address as shown below. General questions about the Plan such as specific dates, should be addressed to the Committee Services Manager, Priory House, Monks Walk, Chicksands, Shefford SG17 5TQ.
- 5) The agendas for meetings of the Executive will be published as follows:

Meeting Date	Publication of Agenda
7 June 2016	26 May 2016
2 August 2016	21 July 2016
11 October 2016	29 September 2016
6 December 2016	24 November 2016
10 January 2017	22 December 2016
7 February 2017	26 January 2017
4 April 2017	23 March 2017

Central Bedfordshire Council

Forward Plan of Key Decisions for the period 1 November 2016 to 31 October 2017

Key Decisions

Date of Publication: 29 September 2016

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Contact officer (method of comment and closing date)
1.	Refresh of the Partnership Vision for Education -	To provide the Executive with the refreshed Partnership Vision for Education which has been developed following the Peer Review of Arrangements for School Improvement in March 2016.	6 December 2016	Engagement will take place with a range of key partners, including schools.	Open Refresh of the Partnership Vision for Education	Executive Member for Education and Skills Comments by 06/11/16 to Contract Officer: Helen Redding, Assistant Director School Improvement Email: helen.redding@centralbedfordshire.gov.uk Tel: 0300 300 6057

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
2.	Local Council Tax Support Scheme 2017/18 -	The purpose of the report is for the Executive to review the Council's Local Council Tax Support Scheme and address the requirement to recommend to Council the approach to Local Council Tax Support for 2017/18.	6 December 2016	The relevant Overview and Scrutiny Committee will be asked to review and comments on the scheme.	Open Local Council Tax Support Scheme 2017/18	Executive Member for Corporate Resources Comments by 06/11/2016 to Contact Officer: Gary Muskett, Head of Revenues & Benefits Email: gary.muskett@centralbedfordshire.gov.uk Tel: 0300 300 4097
3.	Award of Contract - Development of Biggleswade South Gypsy and Traveller Site -	Tender evaluation submission for Executive approval for the construction of a new Gypsy and Traveller Site at Biggleswade South.	6 December 2016		Open Award of Contract - Development of Biggleswade South Gypsy and Traveller Site	Executive Member for Social Care and Housing Comments by 06/11/2016 to Contact Officer: Ian Johnson, Housing Asset Manager Email: ian.johnson@centralbedfordshire.gov.uk Tel: 0300 300 5202

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4.	Using Compulsory Purchase Orders to bring Empty Homes back into Occupation -	The report will present a case for progressing compulsory purchase order (CPO) powers to bring empty homes back into occupation. The report will request the use of CPO for a particular identified case but will also seek delegated authority for further CPO cases to the Director of Social Care health and Housing in consultation with the relevant Executive Member.	6 December 2016		Open Using compulsory purchase orders to bring empty homes back into occupation	Executive Member for Social Care and Housing Comments by 06/11/2016 to Contact Officer Nick Costin, Head of Housing Service Email: nick.costin@centralbedfordshire.gov.uk Tel: 0300 300 5219

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5.	Leisure Management Contract -	To consider the Leisure Management Contract arrangements following capital investment of £20.095m at Dunstable Leisure Centre.	6 December 2016		Open The report contains sensitive commercial and contractual information. Leisure Management Contract	Executive Member for Community Services Comments by 06/11/2016 to Contact Officer: Jill Dickinson, Head of Leisure and Libraries Email: jill.dickinson@centralbedfordshire.gov.uk Tel: 0300 300 4258
6.	Draft Local Plan for Central Bedfordshire -	To agree the draft Local Plan for public consultation (Statutory stage - Reg 18).	20 December 2016	Wide range of Stakeholder and community engagement planned for 2016.	Open Draft Local Plan for Central Bedfordshire	Executive Member for Regeneration Comments by 20/11/2016 to Contact Officer: Sue Frost, Interim Head of Service for Place Delivery Email: sue.frost@centralbedfordshire.gov.uk Tel: 0300 300 4952

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7.	Determination of the Council's Admission Arrangements for the Academic Year 2018/19 -	Determination of the Council's admission arrangements for the academic year 2018/19.	7 February 2017		Open	Executive Member for Education and Skills Comments by 07/01/2017 to Contact Officer: Jessica Mortimer Email: jessica.mortimer@centralbedfordshire.gov.uk Tel: 0300 300 4766

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NON KEY DECISIONS						
8.	Period 6 (Quarter 2) – 2016/17 Revenue Budget Monitoring -	The report sets out the financial position for 2016/17 as at the end of September 2016.	6 December 2016		Open Period 6 (Quarter 2) – 2016/17 Revenue Budget Monitoring	Executive Member for Corporate Resources Comments by 06/11/2016 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083
9.	Period 6 (Quarter 2) – 2016/17 Capital Budget Monitoring -	The report sets out the Capital financial position for 2016/17 as at the end of September 2016. It excludes the Housing Revenue Account (HRA) which is subject to a separate report.	6 December 2016		Open Period 6 (Quarter 2) – 2016/17 Capital Budget Monitoring	Executive Member for Corporate Resources Comments by 06/11/2016 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
10.	Period 6 (Quarter 2) – 2016/17 Housing Revenue Account Budget Monitoring -	The report sets out the financial position for 2016/17 as at the end of September 2016.	6 December 2016		Open Period 6 (Quarter 2) – 2016/17 Housing Revenue Account Budget Monitoring	Executive Member for Corporate Resources, Executive Member for Social Care and Housing Comments by 06/11/2016 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083
11.	Quarter 2 Performance Monitoring -	To receive the quarter 2 (July - September 2016) performance monitoring report.	6 December 2016		Open Quarter 2 Performance Monitoring	Executive Member for Corporate Resources Comments by 06/11/2016 to Contact Officer: Tobin Stephenson, Programme Manager Email: tobin.stephenson@centralbedfordshire.gov.uk Tel: 0300 300 4098

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12.	Children's Services Transformation Programme -	To consider a transformation programme for Children's Services.	6 December 2016		Open Children's Services Transformation Programme	Executive Member for Social Care and Housing Comments by 06/11/2016 to Contact Officer: Sue Harrison, Director of Children's Services Email: sue.harrison@centralbedfordshire.gov.uk Tel: 0300 300 4229
13.	Draft Budget & Medium Term Financial Plan 2017/18 – 2020/21 -	The report proposes the Budget for 2017/18 and updates the Medium Term Financial Plan (MTFP) approved by Council in February 2016.	10 January 2017		Open Draft Budget & Medium Term Financial plan 2017/18 – 2020/21	Executive Member for Corporate Resources Comments by 10/12/2016 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083
14.	Draft Capital Programme 2017/18 – 2020/21 -	The report proposes the Capital Programme for the four years from April 2017. It excludes the Housing Revenue Account (HRA) which is subject to a separate report.	10 January 2017		Open Draft Capital Programme 2017/18 – 2020/21	Executive Member for Corporate Resources Comments by 10/12/2016 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083

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15.	Draft Budget for the Housing Revenue Account 2(Landlord Service) 2017/18 - 2020/21 and Business Plan -	The report sets out the financial position of the Housing Revenue Account (HRA) and the Budget for 2017/18.	10 January 2017		Open Draft Budget for the Housing Revenue Account 2(Landlord Service) 2017/18 - 2020/21 and Business Plan	Executive Member for Social Care and Housing, Executive Member for Corporate Resources Comments by 10/12/2016 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083
16.	Final Budget & Medium Term Financial Plan 2017/18 – 2020/21 -	The report proposes the Budget for 2017/18 and updates the Medium Term Financial Plan (MTFP) approved by Council in February 2016.	7 February 2017		Open Final Budget & Medium Term Financial plan 2017/18 – 2020/21	Executive Member for Corporate Resources Comments by 07/01/2017 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083

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17.	Final Capital Programme 2017/18 – 2020/21 -	The report proposes the Capital Programme for the four years from April 2017. It excludes the Housing Revenue Account (HRA) which is subject to a separate report.	7 February 2017		Open Final Capital Programme 2017/18 – 2020/21	Executive Member for Corporate Resources Comments by 07/01/2017 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083
18.	Final Budget for the Housing Revenue Account (Landlord Service) 2017/18 - 2020/21 and Business Plan -	The report sets out the financial position of the Housing Revenue Account (HRA) and the Budget for 2017/18.	7 February 2017		Open Final Budget for the Housing Revenue Account 2(Landlord Service) 2017/18 - 2020/21 and Business Plan	Executive Member for Corporate Resources, Executive Member for Social Care and Housing Comments by 07/01/2017 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083

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19.	Period 9 (Quarter 3) – 2016/17 Revenue Budget Monitoring -	The report sets out the financial position for 2016/17 as at the end of December 2016.	4 April 2017		Open Period 9 (Quarter 3) – 2016/17 Revenue Budget Monitoring	Executive Member for Corporate Resources Comments by 04/03/2017 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083
20.	Period 9 (Quarter 3) – 2016/17 Capital Budget Monitoring -	The report sets out the Capital financial position for 2016/17 as at the end of December 2016. It excludes the Housing Revenue Account (HRA) which is subject to a separate report.	4 April 2017		Open Period 9 (Quarter 3) – 2016/17 Capital Budget Monitoring	Executive Member for Corporate Resources Comments by 04/03/2017 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083

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21.	Period 9 (Quarter 3) – 2016/17 Housing Revenue Account Budget Monitoring -	The report sets out the financial position for 2016/17 as at the end of December 2016.	4 April 2017		Open Period 9 (Quarter 3) – 2016/17 Housing Revenue Account Budget Monitoring	Executive Member for Social Care and Housing, Executive Member for Corporate Resources Comments by 04/03/2017 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083
22.	Quarter 3 Performance Monitoring -	To receive quarter 3 (October to December 2016) performance monitoring report.	4 April 2017		Open Quarter 3 Performance Monitoring	Executive Member for Corporate Resources Comments by 04/03/2017 to Contact Officer: Tobin Stephenson, Programme Manager Email: tobin.stephenson@centralbedfordshire.gov.uk Tel: 0300 300 4098

Postal address for Contact Officers: Central Bedfordshire Council, Priory House, Monks Walk, Chicksands, Shefford SG17 5TQ

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Forward Plan of Decisions on Key Issues

For the Municipal Year 2016/17 the Forward Plan will be published on the thirtieth day of each month or, where the thirtieth day is not a working day, the working day immediately proceeding the thirtieth day, or in February 2017 when the plan will be published on the twenty-eighth day:

Period of Plan	Date of Publication
1 May 2016 – 30 April 2017	1 April 2016
1 June 2016 – 31 May 2017	29 April 2016
1 July 2016 – 30 June 2017	26 May 2016
1 August 2016 – 31 July 2017	24 June 2016
1 September 2016 – 31 August 2017	21 July 2016
1 October 2016 – 30 September 2017	2 September 2016
1 November 2016 – 31 October 2017	29 September 2016
1 December 2016 – 30 November 2017	28 October 2016
1 January 2017 – 31 December 2017	24 November 2016
1 February 2017 – 31 January 2018	22 December 2016
1 March 2017 – 28 February 2018	26 January 2017
1 April 2017 – 31 March 2018	24 February 2017
1 May 2017 – 30 April 2018	23 March 2017

