

Central Bedfordshire Council
Forward Plan of Key Decisions
1 February 2017 to 31 January 2018

- 1) During the period from **1 February 2017 to 31 January 2018**, Central Bedfordshire Council plans to make key decisions on the issues set out below. “Key decisions” relate to those decisions of the Executive which are likely:
- to result in the incurring of expenditure which is, or the making of savings which are, significant (namely £200,000 or above per annum) having regard to the budget for the service or function to which the decision relates; or
 - to be significant in terms of their effects on communities living or working in an area comprising one or more wards in the area of Central Bedfordshire.

There are exceptions to these criteria which is set out in C2 1.3 in the Council’s Constitution. Specifically, expenditure which is identified in the approved Council revenue and capital budgets are not key decisions.

- 2) The Forward Plan is a general guide to the key decisions to be determined by the Executive and will be updated on a monthly basis. Key decisions will be taken by the Executive as a whole. The Members of the Executive are:

Councillor James Jamieson	Leader of the Council
Councillor Maurice Jones	Deputy Leader and Executive Member for Health
Councillor Steven Dixon	Executive Member for Education and Skills
Councillor Carole Hegley	Executive Member for Social Care and Housing and Lead Member for Children’s Services
Councillor Nigel Young	Executive Member for Regeneration
Councillor Brian Spurr	Executive Member for Community Services
Councillor Richard Wenham	Executive Member for Corporate Resources

- 3) Whilst the majority of the Executive’s business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is a formal notice under the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012 that part of the Executive meeting listed in this Forward Plan will be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

- 4) Those items identified for decision more than one month in advance may change in forthcoming Plans. Each new Plan supersedes the previous Plan. Any person who wishes to make representations to the Executive about the matter in respect of which the decision is to be made should do so to the officer whose telephone number and e-mail address are shown in the Forward Plan. Any correspondence should be sent to the contact officer at the relevant address as shown below. General questions about the Plan such as specific dates, should be addressed to the Committee Services Manager, Priory House, Monks Walk, Chicksands, Shefford SG17 5TQ.
- 5) The agendas for meetings of the Executive will be published as follows:

Meeting Date	Publication of Agenda
7 June 2016	26 May 2016
2 August 2016	21 July 2016
11 October 2016	29 September 2016
6 December 2016	24 November 2016
10 January 2017	22 December 2016
7 February 2017	26 January 2017
4 April 2017	23 March 2017

Central Bedfordshire Council

Forward Plan of Key Decisions for the period 1 February 2017 to 31 January 2018

Key Decisions

Date of Publication: 22 December 2016

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Contact officer (method of comment and closing date)
1.	Refresh of the Partnership Vision for Education -	To provide the Executive with the refreshed Partnership Vision for Education which has been developed following the Peer Review of Arrangements for School Improvement in March 2016.	7 February 2017	Engagement will take place with a range of key partners, including schools.	Open Refresh of the Partnership Vision for Education	Executive Member for Education and Skills Comments by 07/01/17 to Contract Officer: Helen Redding, Assistant Director School Improvement Email: helen.redding@centralbedfordshire.gov.uk Tel: 0300 300 6057

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2.	Determination of the Council's Admission Arrangements for the Academic Year 2018/19 -	Determination of the Council's admission arrangements for the academic year 2018/19.	7 February 2017		Open	Executive Member for Education and Skills Comments by 07/01/2017 to Contact Officer: Jessica Mortimer Email: jessica.mortimer@centralbedfordshire.gov.uk Tel: 0300 300 4766
3.	2016 Economic Insight -	To review the economic assessment for Central Bedfordshire.	7 February 2017	Internal consultation and informal consultation with external partners undertaken between April 2016 to October 2016. The Business Survey – October 2015.	Open 2016 Economic Insight	Deputy Executive Member for Regeneration Comments by 07/01/2017 to Contact Officer: Linda Kitchener, Economic Policy Officer Email: linda.kitchener@centralbedfordshire.gov.uk Tel: 0300 300 6415

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4.	Improving Care Home Provision for Older People in Central Bedfordshire -	For the Executive to consider the opportunity to improve care home provision and to authorise the commencement of a consultation process.	7 February 2017	Affected residents and their relatives, key stakeholder groups. If approved, this report authorises the commencement of a full public consultation process prior to a decision being made about the future of a home.	Open Improving Care Home Provision for Older People in Central Bedfordshire	Executive Member for Social Care and Housing Comments by 07/01/2017 to Contact Officer: Tim Hoyle, MANOP Head of Service Email: tim.hoyle@centralbedfordshire.gov.uk Tel: 0300 300 6065
5.	Proposal to Change of Age Range for Shillington Lower School -	To seek approval for the launch of the statutory consultation and subsequent determination of proposal by delegated authority for a proposed change of age range for Shillington Lower School from 4-9 years of age to 2-9 years of age.	7 February 2017		Open Proposal to Change of Age Range for Shillington Lower School	Executive Member for Education and Skills Comments by 07/01/2017 to Contact Officer: Victor Wan, Senior Education Officer (Planning) Email: victor.wan@centralbedfordshire.gov.uk Tel: 0300 300 5574

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6.	Proposal to Change the Age Range at Robert Peel, St Swithuns VC and John Donne CofE Lower Schools -	To seek approval to launch the statutory consultation and subsequent determination of proposal be delegated authority for a prescribed alteration to Robert Peel, St Swithuns VC Lower Schools in Sandy and John Donne CofE Lower School in Bedford. (This is on the proviso that the governing body agree to the change of age range following the school consultation.)	7 February 2017		Open Proposal to Change the Age Range at Robert Peel, St Swithuns VC and John Donne CofE Lower Schools	Executive Member for Education and Skills Comments by 07/01/2017 to Contact Officer: Victor Wan, Senior Education Officer (Planning) Email: victor.wan@centralbedfordshire.gov.uk Tel: 0300 300 5574

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7.	Contract Standing Order - Waiver for Children's & Young People's Drug and Alcohol Contract -	Report on the context and rationale behind the waiver following Head of Procurement's recent decision that all additional spend requirements which exceed £200k revenue or £500k capital need to be reported to the Executive unless they were previously approved.	7 February 2017		Open Waiver for CYP D&A Contract Options Appraisal CYP D&A Contract Contract Standing Order - Waiver for Children's & Young People's Drug and Alcohol Contract	Deputy Leader and Executive Member for Health Comments by 07/01/2017 to Contact Officer: Martin Westerby, Head of Public Health Email: martin.westerby@centralbedfordshire.gov.uk Tel: 0300 300 4615
8.	European Structural Investment Funds (ESIF) – ESF SEaMLESS Programme -	Update on the ESF SEaMLESS bid application, seeking permission to enter into a funding agreement, should the programme be approved by DWP.	7 February 2017		Open European Structural Investment Funds (ESIF) – ESF SEaMLESS Programme	Deputy Executive Member for Education and Skills Comments by 07/01/2017 to Contact Officer: Jodie Yandall, Head of Investment and Employment Email: jodie.yandall@centralbedfordshire.gov.uk Tel: 0300 300 6288

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9.	Contract Procedure Rules - Waiver from Procurement Procedures to extend the current Domiciliary Care Framework Contract -	In line with Council Contract Standing Orders to approve a waiver from procurement procedure rules to extend the current Domiciliary Care Framework contract that has been in place since 2013 to 30 September 2017 to enable a new framework to be procured. The sum for this period exceeds the £200,000 threshold and as such the requires Executive approval.	7 February 2017	Stakeholder consultation and engagement on proposals: Domiciliary Care Provider Forums - September, December 2016 and January 2017. Children's Services and Bedfordshire CCG ongoing engagement through project team.	Open Contract Procedure Rules - Waiver from Procurement Procedure for Domiciliary Care Framework	Executive Member for Social Care and Housing Comments by 07/01/2016 to Contact Officer: Jane Moakes, Head of Strategic Commissioning Email: jane.moakes@centralbedfordshire.gov.uk Tel: 0300 300 5441

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10.	Contract Procedure Rules - Waiver from Procurement Procedures to Continue to Grant Fund Healthwatch -	In line with Council Contract Standing Orders to approve a waiver from procurement procedure rules to continue to grant fund Healthwatch for the next 3 years as the grant sum for the period exceeds the £200,000 threshold and as such the requires Executive approval.	7 February 2017		Open Contract Procedure Rules - Waiver to Continue to Grant Fund Healthwatch	Executive Member for Social Care and Housing Comments by 07/01/2017 to Contact Officer: Jane Moakes, Head of Strategic Commissioning Email: jane.moakes@centralbedfordshire.gov.uk Tel: 0300 300 5441
11.	Disposal Site - Village Farm Sutton -	To consider disposal of land at Village Farm Sutton.	7 February 2017		Part exempt Commercially sensitive Disposal Site - Village Farm Sutton	Executive Member for Corporate Resources Comments by 07/01/2017 to Contact Officer: Andrew Gordon, Head of Estate Management Email: andrew.gordon@centralbedfordshire.gov.uk Tel: 0300 300 5882

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12.	Award of Contract - Development of Biggleswade South Gypsy and Traveller Site -	Tender evaluation submission for Executive approval for the construction of a new Gypsy and Traveller Site at Biggleswade South.	7 February 2017		Part exempt Award of Contract - Development of Biggleswade South Gypsy and Traveller Site	Executive Member for Social Care and Housing Comments by 07/01/2017 to Contact Officer: Ian Johnson, Housing Asset Manager Email: ian.johnson@centralbedfordshire.gov.uk Tel: 0300 300 5202
13.	Tender Award for the Contract for Central Heating and Boiler Replacements to Council Housing 2017-2020 -	Tender Award for the Contract for Central Heating and Boiler Replacements to Council Housing 2017-2020.	7 February 2017	Tenants Improvement Panel Tenants Improvement Panel	Part exempt Appendix Award of the Central Heating Installation and Boiler Programme 2017-20 Tender Award for the Contract for Central Heating and Boiler Replacements to Council Housing 2017-2020	Cllr Carole Hegley Comments by 07/01/2017 to Contact Officer: Stephen Jeremy Email: stephen.jeremy@centralbedfordshire.gov.uk Tel: 0300 300 4655

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14.	Leisure Management Contract -	To consider the Leisure Management Contract arrangements following capital investment of £20.095m at Dunstable Leisure Centre.	7 February 2017		Fully exempt The report contains sensitive commercial and contractual information. Leisure Management Contract	Executive Member for Community Services Comments by 06/01/2017 to Contact Officer: Jill Dickinson, Assistant Director Leisure, Libraries and Countryside Email: jill.dickinson@centralbedfordshire.gov.uk Tel: 0300 300 4258
15.	Proposal to Change the Age Range of Everton Lower School -	To seek the Executive Member for Education and Skills via delegated authority to approve the proposed change of age range for Everton Lower School if the responses received during the statutory consultation period are favourable.	21 March 2017	The Executive Member for Education and Skill will exercise the Council's duty to determine proposals to alter the upper and lower age range of pupils in schools as prescribed by School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2013 at a Delegated Decisions meeting on 21 March 2017.	Open	Executive Member for Education and Skills Comments by 21/02/2017 to Contact Officer: Victor Wan, Senior Education Officer (Planning) Email: victor.wan@centralbedfordshire.gov.uk Tel: 0300 300 5574

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16.	Change of Age Range for Everton Lower School -	This report will seek the Executive's approval for the proposed change of age range for Everton Lower School, if responses received during the statutory consultation period are not favourable and determination cannot therefore be made by the Executive Member for Education and Skills via delegated authority on 21 March 2017.	4 April 2017		Open Change of Age Range for Everton Lower School	Executive Member for Education and Skills Comments by 04/03/2017 to Contact Officer: Victor Wan, Senior Education Officer (Planning) Email: victor.wan@centralbedfordshire.gov.uk Tel: 0300 300 5574

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17.	Commissioning of New School Places in Barton-Le-Clay and Marston Moretaine for September 2018 -	To provide the outcome of the consultation by Arnold Academy, Barton-Le-Clay and Church End Lower School, Marston Moretaine to expand by one form of entry (30 places in each year group) by September 2018.	4 April 2017		Open Commissioning of New School Places in Barton-Le-Clay for September 2018	Executive Member for Education and Skills Comments by 04/04/2017 to Contact Officer: Victor Wan, Senior Education Officer (Planning) Email: victor.wan@centralbedfordshire.gov.uk Tel: 0300 300 5574
18.	Proposal to Change the Age Range at Robert Peel, St Swithuns VC and John Donne CofE Lower Schools -	To consider the responses to statutory consultation and determine the proposal for the prescribed alterations of Robert Peel Lower School, Sandy, John Donne CofE Lower School, Blunham and St Swithuns VC Lower School, Sandy.	4 April 2017		Open Proposal to Change the Age Range at Robert Peel, St Swithuns VC and John Donne CofE Lower Schools	Executive Member for Education and Skills Comments by 04/03/2017 to Contact Officer: Victor Wan, Senior Education Officer (Planning) Email: victor.wan@centralbedfordshire.gov.uk Tel: 0300 300 5574

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19.	Proposed Change of Age Range for Shillington Lower School -	To determine the proposal to change the age range of Shillington Lower School from 4-9 years of age to 2-9 years of age.	4 April 2017		Open Proposed Change of Age Range for Shillington Lower School	Executive Member for Education and Skills Comments by 04/03/2017 to Contact Officer: Victor Wan, Senior Education Officer (Planning) Email: victor.wan@centralbedfordshire.gov.uk Tel: 0300 300 5574
20.	Commissioning of New School Places in Cranfield for September 2018 -	To seek support for the consultation by Holywell CoE, Cranfield (middle academy) to commission new school places for September 2018.	4 April 2017		Open Commissioning of New School Places in Cranfield for September 2018	Executive Member for Education and Skills Comments by 04/03/2017 to Contact Officer: Victor Wan, Senior Education Officer (Planning) Email: victor.wan@centralbedfordshire.gov.uk Tel: 0300 300 5574

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21.	Parking Strategy -	To receive the outcome of the consultation and adopt the Parking Strategy.	4 April 2017	Sustainable Communities Overview and Scrutiny Committee on 16 March 2017. 12 weeks public consultation commencing in November 2016.	Open Parking Strategy	Executive Member for Community Services Comments by 04/03/2017 to Contact Officer: Gerri Davies, Principal Strategic Transport Officer Email: geraldine.davies@centralbedfordshire.gov.uk Tel: 0300 300 4854
22.	The Integration of Health and Social Care in Central Bedfordshire -	To provide the Executive with the Council's emerging vision for the integration of Health and Social care in Central Bedfordshire.	4 April 2017	Social Care Health and Housing Overview and Scrutiny Committee and Task and Finish Group	Open The Integration of Health and Social Care in Central Bedfordshire	Deputy Leader and Executive Member for Health, Executive Member for Social Care and Housing Comments by 04/03/2017 to Contact Officer: Jonathon Partridge, Head of Governance Email: jonathon.partridge@centralbedfordshire.gov.uk Tel: 0300 300 4634

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23.	The Day Offer for Older People and Adults with Disabilities -	To report back to the Executive with the outcome of Stage 1 to improve the day offer for older people and adults with disabilities and to seek approval of Stage 2.	4 April 2017		Open The Day Offer for Older People and Adults with Disabilities	Executive Member for Social Care and Housing Comments by 04/03/2017 to Contact Officer: John King, System Redesign Officer (Prevention) Email: john.king@centralbedfordshire.gov.uk Tel: 0300 300 6310
24.	Children's Services Transformation Programme -	To consider an update on the transformation programme for Children's Services.	4 April 2017		Open Children's Services Transformation Programme	Executive Member for Social Care and Housing Comments by 04/03/2017 to Contact Officer: Sue Harrison, Director of Children's Services Email: sue.harrison@centralbedfordshire.gov.uk Tel: 0300 300 4229

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25.	CCTV Review -	The report sets out options and recommendations for the future development of public space CCTV in Central Bedfordshire	4 April 2017		Open CCTV Review	Executive Member for Community Services Comments by 04/03/2017 to Contact Officer: Jeanette Keyte, Head of Community Safety Email: jeanette.keyte@centralbedfordshire.gov.uk Tel: 0300 300 5252
26.	Superfast Broadband Extension project -	Executive approval to contract additional external secured funding of £3.482m to extend superfast fast broadband coverage, following a competitive tender process.	4 April 2017		Open Superfast Broadband Extension project	Executive Member for Corporate Resources Comments by 04/03/2017 to Contact Officer: James Cushing, Head of Investment Email: james.cushing@centralbedfordshire.gov.uk Tel: 0300 300 4984

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27.	Re-development of Croft Green, Dunstable -	To award the tender for the construction phase of the re-development of Croft Green, Dunstable.	4 April 2017		Part exempt Appendix will contain commercially sensitive information. Re-development of Croft Green, Dunstable	Deputy Executive Member for Social Care and Housing (Volunteering) Comments by 04/03/2017 to Contact Officer: Matt Berry, Interim Regeneration & Renewal Manager Email: matthew.berry@centralbedfordshire.gov.uk Tel: 0300 300 4493
28.	Commissioning of New Middle School Places in Cranfield by September 2018 -	To consider the outcome of consultation by Holywell CoE (middle academy) and to seek approval of the proposal.	6 June 2017		Open	Executive Member for Corporate Resources Comments by 06/05/2017 to Contact Officer: Victor Wan, Senior Education Officer (Planning) Email: victor.wan@centralbedfordshire.gov.uk Tel: 0300 300 5574

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NON KEY DECISIONS						
29.	Final Budget & Medium Term Financial Plan 2017/18 – 2020/21 -	The report proposes the Budget for 2017/18 and updates the Medium Term Financial Plan (MTFP) approved by Council in February 2016.	7 February 2017		Open Final Budget & Medium Term Financial plan 2017/18 – 2020/21	Executive Member for Corporate Resources Comments by 07/01/2017 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083
30.	Final Capital Programme 2017/18 – 2020/21 -	The report proposes the Capital Programme for the four years from April 2017. It excludes the Housing Revenue Account (HRA) which is subject to a separate report.	7 February 2017		Open Final Capital Programme 2017/18 – 2020/21	Executive Member for Corporate Resources Comments by 07/01/2017 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
31.	Final Budget for the Housing Revenue Account (Landlord Service) 2017/18 - 2020/21 and Business Plan -	The report sets out the financial position of the Housing Revenue Account (HRA) and the Budget for 2017/18.	7 February 2017		Open Final Budget for the Housing Revenue Account 2(Landlord Service) 2017/18 - 2020/21 and Business Plan	Executive Member for Corporate Resources, Executive Member for Social Care and Housing Comments by 07/01/2017 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083
32.	Treasury Management Strategy and Treasury Policy -	To recommend the Treasury Management Strategy and Treasury Policy for approval.	7 February 2017		Open Treasury Management Strategy and Treasury Policy	Executive Member for Corporate Resources Comments by 07/01/2017 to Contact Officer: Anthony Dodridge Email: anthony.dodridge@centralbedfordshire.gov.uk Tel: 0300 300 5206

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
33.	Period 9 (Quarter 3) – 2016/17 Revenue Budget Monitoring -	The report sets out the financial position for 2016/17 as at the end of December 2016.	4 April 2017		Open Period 9 (Quarter 3) – 2016/17 Revenue Budget Monitoring	Executive Member for Corporate Resources Comments by 04/03/2017 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083
34.	Period 9 (Quarter 3) – 2016/17 Capital Budget Monitoring -	The report sets out the Capital financial position for 2016/17 as at the end of December 2016. It excludes the Housing Revenue Account (HRA) which is subject to a separate report.	4 April 2017		Open Period 9 (Quarter 3) – 2016/17 Capital Budget Monitoring	Executive Member for Corporate Resources Comments by 04/03/2017 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083

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35.	Period 9 (Quarter 3) – 2016/17 Housing Revenue Account Budget Monitoring -	The report sets out the financial position for 2016/17 as at the end of December 2016.	4 April 2017		Open Period 9 (Quarter 3) – 2016/17 Housing Revenue Account Budget Monitoring	Executive Member for Corporate Resources, Executive Member for Social Care and Housing Comments by 04/03/2017 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083
36.	Quarter 3 Performance Monitoring -	To receive quarter 3 (October to December 2016) performance monitoring report.	4 April 2017		Open Quarter 3 Performance Monitoring	Executive Member for Corporate Resources Comments by 04/03/2017 to Contact Officer: Tobin Stephenson, Programme Manager Email: tobin.stephenson@centralbedfordshire.gov.uk Tel: 0300 300 4098

Postal address for Contact Officers: Central Bedfordshire Council, Priory House, Monks Walk, Chicksands, Shefford SG17 5TQ

Central Bedfordshire Council
Forward Plan of Decisions on Key Issues

For the Municipal Year 2016/17 the Forward Plan will be published on the thirtieth day of each month or, where the thirtieth day is not a working day, the working day immediately proceeding the thirtieth day, or in February 2017 when the plan will be published on the twenty-eighth day:

Period of Plan	Date of Publication
1 May 2016 – 30 April 2017	1 April 2016
1 June 2016 – 31 May 2017	29 April 2016
1 July 2016 – 30 June 2017	26 May 2016
1 August 2016 – 31 July 2017	24 June 2016
1 September 2016 – 31 August 2017	21 July 2016
1 October 2016 – 30 September 2017	2 September 2016
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