

Central Bedfordshire Council
Forward Plan of Key Decisions
1 September 2017 to 31 August 2018

- 1) During the period from **1 September 2017 to 31 August 2018**, Central Bedfordshire Council plans to make key decisions on the issues set out below. “Key decisions” relate to those decisions of the Executive which are likely:
- to result in the incurring of expenditure which is, or the making of savings which are, significant (namely £200,000 or above per annum) having regard to the budget for the service or function to which the decision relates; or
 - to be significant in terms of their effects on communities living or working in an area comprising one or more wards in the area of Central Bedfordshire.

There are exceptions to these criteria which is set out in C2 1.3 in the Council’s Constitution. Specifically, expenditure which is identified in the approved Council revenue and capital budgets are not key decisions.

- 2) The Forward Plan is a general guide to the key decisions to be determined by the Executive and will be updated on a monthly basis. Key decisions will be taken by the Executive as a whole. The Members of the Executive are:

Councillor James Jamieson	Leader of the Council
Councillor Richard Wenham	Deputy Leader and Executive Member for Corporate Resources
Councillor Ian Dalgarno	Executive Member for Community Services
Councillor Steven Dixon	Executive Member for Education and Skills
Councillor Carole Hegley	Executive Member for Social Care and Housing and Lead Member for Children’s Services
Councillor Brian Spurr	Executive Member for Health
Councillor Nigel Young	Executive Member for Regeneration

- 3) Whilst the majority of the Executive’s business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is a formal notice under the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012 that part of the Executive meeting listed in this Forward Plan will be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

- 4) Those items identified for decision more than one month in advance may change in forthcoming Plans. Each new Plan supersedes the previous Plan. Any person who wishes to make representations to the Executive about the matter in respect of which the decision is to be made should do so to the officer whose telephone number and e-mail address are shown in the Forward Plan. Any correspondence should be sent to the contact officer at the relevant address as shown below. General questions about the Plan such as specific dates, should be addressed to the Committee Services Manager, Priory House, Monks Walk, Chicksands, Shefford SG17 5TQ.
- 5) The agendas for meetings of the Executive will be published as follows:

Meeting Date	Publication of Agenda
20 June 2017	12 June 2017
1 August 2017	20 July 2017
10 October 2017	28 September 2017
5 December 2017	23 November 2017
9 January 2018	21 December 2017
6 February 2018	25 January 2018
3 April 2018	22 March 2018

Central Bedfordshire Council

Forward Plan of Key Decisions for the period 1 September 2017 to 31 August 2018

Key Decisions

Date of Publication: 20 July 2017

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Contact officer (method of comment and closing date)
1.	Parking Strategy -	To receive the outcome of the consultation and adopt the Parking Strategy.	10 October 2017	Sustainable Communities Overview and Scrutiny Committee on 16 March 2017. 12 weeks public consultation commencing in November 2016.	Open Parking Strategy	Executive Member for Community Services Comments by 10/09/2017 to Contact Officer: Jeanette Keyte, Head of Community Safety Email: jeanette.keyte@centralbedfordshire.gov.uk Tel: 0300 300 5252
2.	Central Bedfordshire Empty Homes Strategy -	The report will present the refreshed Empty Homes Strategy for approval.	10 October 2017	To be determined but to include those with an interest in empty homes and housing supply in Central Bedfordshire. To be determined. Wide range consultation anticipated along with stakeholder engagement	Open Central Bedfordshire Empty Homes Strategy	Executive Member for Social Care and Housing Comments by 10/09/2017 to Contact Officer: Nick Costin, Head of Housing Service Email: nick.costin@centralbedfordshire.gov.uk Tel: 0300 300 5219

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
3.	Consultation for the Council's Admission Arrangements for Academic Year 2019/20 -	To approve the commencement of the Council's consultation on admission arrangements to ensure the statutory requirement for admissions consultation is met. The Council is the admissions authority for Community and Voluntary Controlled schools.	10 October 2017		Open Consultation for the Council's Admission Arrangements for Academic Year 2019/20	Executive Member for Education and Skills Comments by 10/09/2017 to Contact Officer: Jessica Mortimer Email: jessica.mortimer@centralbedfordshire.gov.uk Tel: 0300 300 4766
4.	Travel Assistance Policies -	Adoption of Reviewed Transport assistance Policies for school children and post 16 students.	10 October 2017		Open Travel Assistance Policies	Executive Member for Education and Skills, Executive Member for Community Services Comments by 10/09/17 to Contact Officer: Susan Childerhouse, Head of Public Protection (North) Email: susan.childerhouse@centralbedfordshire.gov.uk Tel: 0300 300 4394

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5.	Flitwick Station Area Regeneration -	Consideration of recommendations for the regeneration of Flitwick Station area.	10 October 2017		Part exempt The report will contain commercially sensitive information. Flitwick Station area regeneration	Executive Member for Regeneration Comments by 10/09/2017 to Contact Officer: Sam Caldbeck, Major Projects Officer Email: samuel.caldbeck@centralbedfordshire.gov.uk Tel: 0300 300 4410
6.	Letting of Contract for Residential and Nursing Home Placements -	To advise on the outcome of the procurement process and to award contracts for the provision of residential and nursing home places for older people.	5 December 2017	Existing and potential care home providers; customers and carers; stakeholder organisations. Workshops with providers and informal consultation with customers and carers through existing engagement arrangements.	Part exempt The contract award element may contain commercially sensitive information. Letting of Contract for Residential and Nursing Home Placements	Executive Member for Social Care and Housing Comments by 05/11/2017 to Contact Officer: Tim Hoyle, MANOP Head of Service, Ann Knought, Contract Manager - Older People Email: tim.hoyle@centralbedfordshire.gov.uk , ann.knought@centralbedfordshire.gov.uk Tel: 0300 300 6065

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
7.	Determination of the Council's Admission Arrangements for Academic Year 2019/20 -	To seek approval to determine the Admission Arrangements for 2019/20 for Community and Voluntary Controlled schools for which the Council is responsible.	6 February 2018		Open Determination of the Council's Admission Arrangements for Academic Year 2019/20	Executive Member for Education and Skills Comments by 06/01/2018 to Contact Officer: Jessica Mortimer Email: jessica.mortimer@centralbedfordshire.gov.uk Tel: 0300 300 4766
NON KEY DECISIONS						
8.	Fees & Charges Policy 2018 - 2021 -	The paper proposes the Fees & Charges Policy covering the three years 2018 to 2021.	10 October 2017		Open Fees & Charges Policy 2018 - 2021	Deputy Leader and Executive Member for Corporate Resources Comments by 10/09/2017 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
9.	Fees and Charges 2018 -	The report proposes the revised Fees and Charges prices for 2018; identifies new services for which it is proposed that Fees or Charges will be levied; and identifies those charges where proposed increases are significantly different from the advisory increase as per the 2017/18 Budget Strategy.	10 October 2017		Open Fees and Charges 2018	Deputy Leader and Executive Member for Corporate Resources Comments by 10/09/2017 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
10.	Quarter 1 2017/18 Revenue Budget Monitoring -	The report sets out the provisional outturn financial position for 2017/18 as at the end of June 2017. It sets out spend against the approved budget and it excludes the Housing Revenue Account which is subject to a separate report.	10 October 2017		Open Q1 2017/18 Revenue Budget Monitoring	Deputy Leader and Executive Member for Corporate Resources Comments by 10/09/2017 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083
11.	Quarter 1 2017/18 Capital Budget Monitoring -	The report sets out the Capital projected outturn for 2017/18 as at the end of June 2017. It excludes the Housing Revenue Account (HRA) which is subject to a separate report.	10 October 2017		Open Q1 2017/18 Capital Budget Monitoring	Deputy Leader and Executive Member for Corporate Resources Comments by 10/09/2017 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083

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12.	Quarter 1 2017/18 Housing Revenue Account Budget Monitoring -	The report provides information on the 2017/18 Housing Revenue Account (HRA) projected outturn revenue and capital position as at June 2017.	10 October 2017		Open Q1 2017/18 Housing Revenue Account Budget Monitoring	Executive Member for Social Care and Housing, Deputy Leader and Executive Member for Corporate Resources Comments by 10/09/2017 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083
13.	Local Council Tax Support Scheme 2018/19 -	To review the Council's Local Council Tax Support Scheme and address the requirement to recommend to Council the approach to Local Council Tax Support Scheme for 2018/19.	5 December 2017		Open Local Council Tax Support Scheme 2018/19	Deputy Leader and Executive Member for Corporate Resources Comments by 05/11/2017 to Contact Officer: Gary Muskett, Head of Revenues & Benefits Email: gary.muskett@centralbedfordshire.gov.uk Tel: 0300 300 4097

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
14.	Quarter 2 2017/18 Revenue Budget Monitoring -	The report sets out the provisional outturn financial position for 2017/18 as at the end of September 2017. It sets out spend against the approved budget and it excludes the Housing Revenue Account which is subject to a separate report.	5 December 2017		Open Q2 2017/18 Revenue Budget Monitoring	Deputy Leader and Executive Member for Corporate Resources Comments by 05/11/2017 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083
15.	Quarter 2 2017/18 Capital Budget Monitoring -	The report sets out the Capital projected outturn for 2017/18 as at the end of September 2017. It excludes the Housing Revenue Account (HRA) which is subject to a separate report.	5 December 2017		Open Q2 2017/18 Capital Budget Monitoring	Deputy Leader and Executive Member for Corporate Resources Comments by 05/11/2017 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083

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16.	Quarter 2 2017/18 Housing Revenue Account Budget Monitoring -	The report provides information on the 2017/18 Housing Revenue Account (HRA) projected outturn revenue and capital position as at September 2017.	5 December 2017		Open Q2 2017/18 Housing Revenue Account Budget Monitoring	Executive Member for Social Care and Housing, Deputy Leader and Executive Member for Corporate Resources Comments by 05/11/2017 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083
17.	2017/18 Quarter 2 Performance Report -	To receive the 2017/18 quarter 2 performance monitoring report.	5 December 2017		Open	Deputy Leader and Executive Member for Corporate Resources Comments by 05/11/2017 to Contact Officer: Tobin Stephenson, Programme Manager Email: tobin.stephenson@centralbedfordshire.gov.uk Tel: 0300 300 4098

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
18.	Draft Budget 2018/19 and Medium Term Financial Plan -	The report proposes the draft Budget for 2018/19 and updates the Medium Term Financial Plan (MTFP) approved by Council in February 2017.	9 January 2018		Open Draft Budget 2018/19 and Medium Term Financial Plan	Deputy Leader and Executive Member for Corporate Resources Comments by 09/12/2017 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083
19.	Draft Capital Programme 2018/19 To 2021/22 -	The purpose of this report is to seek Member approval for a draft Capital Programme for the Medium Term Financial Plan (MTFP) period 2018/19 to 2021/22 to facilitate effective financial management and planning.	9 January 2018		Open Draft Capital Programme 2018/19 To 2021/22	Deputy Leader and Executive Member for Corporate Resources Comments by 09/12/2017 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
20.	Draft Budget for the Housing Revenue Account (Landlord Business Plan) 2018/19 -	The report sets out the Draft Housing Revenue Account (HRA) Landlord Business Plan Budget for 2018/19, with proposals that respond to legislative changes; make best use of the investment potential; account for the rent reduction; and align to the debt strategy in the context of long term Business Planning.	9 January 2018		Open Draft Budget for the Housing Revenue Account (Landlord Business Plan) 2018/19	Deputy Leader and Executive Member for Corporate Resources, Executive Member for Social Care and Housing Comments by 09/12/2017 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083
21.	Treasury Management Strategy and Treasury Policy -	The report proposes the Treasury Management Strategy and Treasury Policy for 2018/19.	6 February 2018		Open Treasury Management Strategy and Treasury Policy	Deputy Leader and Executive Member for Corporate Resources Comments by 06/01/2018 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083

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22.	Traded Services to Schools & Academies – Proposed Charges for 2018/19. -	The report proposes the revised 2018/19 charges for Traded Services to Schools & Academies for non statutory services.	6 February 2018		Open Traded Services to Schools & Academies – Proposed charges for 2018/19.	Executive Member for Education and Skills, Deputy Leader and Executive Member for Corporate Resources Comments by 06/01/2018 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083
23.	Fees and Charges - Social Care Health & Housing – April 2018 -	The report proposes the revised Fees and Charges prices for April 2018; identifies new services for which it is proposed that Fees or Charges will be levied; and identifies those charges where proposed increases are significantly different from the advisory increase as per the 2018/19 Budget Strategy.	6 February 2018		Open Fees and Charges - Social Care Health & Housing – April 2018	Executive Member for Social Care and Housing, Deputy Leader and Executive Member for Corporate Resources Comments by 06/01/2018 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
24.	Final Budget 2018/19 and Medium Term Financial Plan -	The report proposes the Final Budget for 2018/19 and updates the Medium Term Financial Plan (MTFP) approved by Council in February 2017.	6 February 2018		Open Final Budget 2018/19 and Medium Term Financial Plan	Deputy Leader and Executive Member for Corporate Resources Comments by 06/01/2018 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083
25.	Final Capital Programme 2018/19 to 2021/22 -	The purpose of this report is to seek Member approval for a Capital Programme for the Medium Term Financial Plan (MTFP) period 2018/19 to 2021/22 to facilitate effective financial management and planning.	6 February 2018		Open Final Capital Programme 2018/19 TO 2021/22	Deputy Leader and Executive Member for Corporate Resources Comments by 06/01/2018 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
26.	Final Budget for the Housing Revenue Account (Landlord Business Plan) 2018/19 -	The report sets out the Final Housing Revenue Account (HRA) Landlord Business Plan Budget for 2018/19, with proposals that respond to legislative changes; make best use of the investment potential; account for the rent reduction; and align to the debt strategy in the context of long term Business Planning.	6 February 2018		Open Final Budget for the Housing Revenue Account (Landlord Business Plan) 2018/19	Deputy Leader and Executive Member for Corporate Resources, Executive Member for Social Care and Housing Comments by 06/01/2018 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083
27.	2017/18 Quarter 3 Performance Report -	To receive the 2017/18 quarter 3 performance monitoring report.	3 April 2018		Open	Deputy Leader and Executive Member for Corporate Resources Comments by 03/03/2018 to Contact Officer: Tobin Stephenson, Programme Manager Email: tobin.stephenson@centralbedfordshire.gov.uk Tel: 0300 300 4098

Postal address for Contact Officers: Central Bedfordshire Council, Priory House, Monks Walk, Chicksands, Shefford SG17 5TQ

Central Bedfordshire Council
Forward Plan of Decisions on Key Issues

For the Municipal Year 2017/18 the Forward Plan will be published on the following dates:

Period of Plan	Date of Publication
1 May 2017 – 30 April 2018	4 April 2017
1 June 2017 – 31 May 2018	3 May 2017
1 July 2017 – 30 June 2018	25 May 2017
1 August 2017 – 31 July 2018	30 June 2017
1 September 2017 – 31 August 2018	20 July 2017
1 October 2017 – 30 September 2018	1 September 2017
1 November 2017 – 31 October 2018	28 September 2017
1 December 2017 – 30 November 2018	2 November 2017
1 January 2018 – 31 December 2018	23 November 2017
1 February 2018 – 31 January 2019	21 December 2017
1 March 2018 – 28 February 2019	25 January 2018
1 April 2018 – 31 March 2019	2 March 2018
1 May 2018 – 30 April 2019	22 March 2018