

**Central Bedfordshire Council**

**SOCIAL CARE HEALTH AND HOUSING OVERVIEW AND SCRUTINY  
COMMITTEE**

**18 September 2017**

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**Work Programme and Executive Forward Plan**

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**Purpose of this report**

The report provides Members with details of the currently drafted Committee work programme and the latest Executive Forward Plan.

**RECOMMENDATIONS**

The Committee is asked to:

1. Consider and approve the work programme attached, subject to any further amendments it may wish to make.
2. Consider the Executive Forward Plan; and
3. Consider whether it wishes to suggest any further items for the work programme and/or establish any enquiries to assist it in reviewing specific items.

**Overview and Scrutiny Work Programme**

1. Throughout June and July 2016 residents were encouraged to propose items to be considered by the Council's overview and scrutiny committees.
2. In addition a workshop took place in June 2016 at which Members and partners were invited to propose additional items and to indicate the priorities that they would like to consider throughout 2016/17.
3. Throughout this process Members have been encouraged to adopt several key principles relating to ways of working that were previously agreed by the Overview and Scrutiny Co-ordination Panel, namely:-
  - Minimising duplication
  - Focusing on requested items
  - Focusing on outcomes and the 5-year plan

4. A long-list of items was presented to the OSC at their previous meeting where Members agreed those items they would like to be added to further meetings.
5. This work programme aims to provide a balance of those items on which the Executive would be grateful for a steer in addition to those items that the Overview and Scrutiny Committee (OSC) has proactively requested to receive.
6. The Committee is requested to consider the work programme and the indicated outcomes at **appendix 1** and to amend or add to it as necessary.

### Overview and Scrutiny Task Forces

7. In addition to consideration of the work programme, Members may also wish to consider how each item will be reviewed, i.e. by the Committee itself (over one or a number of Committee meetings) or by establishing a Member Task Force to review an item in greater depth and report back its findings.

### Executive Forward Plan

8. Listed below are those items relating specifically to this Committee's terms of reference contained in the latest version of the Executive Forward Plan that are **not** presently included in the Committee's work programme. The full Executive Forward Plan can be viewed on the Council's website at the link at the end of this report:-

Item	Indicative Exec Meeting date
Central Bedfordshire Empty Homes Strategy	10 October 2017
Letting of Contract for Residential and Nursing Home Placements	05 December 2017
Non Key Decisions	Indicative Exec Meeting date
Fees & Charges Policy 2018 – 2021	10 October 2017
Fees and Charges 2018	10 October 2017
Quarter 1 2017/18 Revenue Budget Monitoring	10 October 2017
Quarter 1 2017/18 Capital Budget Monitoring	10 October 2017
Quarter 1 2017/18 Housing Revenue Account Budget Monitoring	10 October 2017
Local Council Tax Support Scheme 2018/19	5 December 2017
Quarter 2 2017/18 Revenue Budget Monitoring	5 December 2017
Quarter 2 2017/18 Capital Budget Monitoring	5 December 2017
Draft Budget 2018/19 and Medium Term Financial Plan	5 December 2017
2017/18 Quarter 2 Performance Report	5 December 2017
Draft Budget 2018/19 and Medium Term Financial Plan	9 January 2018
Draft Capital Programme 2018/19 To 2021/22	9 January 2018

Draft Budget for the Housing Revenue Account (Landlord Business Plan) 2018/19	9 January 2018
Treasury Management Strategy and Treasury Policy	6 February 2018
Fees and Charges, Social Care Health & Housing April 2018	6 February 2018
Final Budget 2018/19 and Medium Term Financial Plan	6 February 2018
Final Capital Programme 2018/19 to 2021/22	6 February 2018
Final Budget for the Housing Revenue Account (Landlord Business Plan) 2018/19	6 February 2018
2017/18 Quarter 3 Performance Report	

### **Corporate Implications**

9. The work programme of the Overview and Scrutiny Committee will contribute indirectly to all 5 Council priorities. Whilst there are no direct implications arising from this report the implications of proposals will be details in full in each report submitted to the Committee.

### **Conclusion and next Steps**

10. Members are requested to consider and agree the attached work programme, subject to any further amendment/additions they may wish to make and highlight those items within it where they may wish to establish a Task Force to assist the Committee in its work. This will allow officers to plan accordingly but will not preclude further items being added during the course of the year if Members so wish and capacity exists.

### **Appendix A - OSC work programme**

#### **Background Papers**

Executive Forward Plan (can be viewed at any time on the Council's website) at the following link:-

<http://centralbeds.moderngov.co.uk/mgListPlans.aspx?RPId=577&RD=0>