

Community and Voluntary Controlled schools Proposed Admission Arrangements for Academic Year 2019/20

If there are fewer applications than places available at a school all applicants will be admitted. If there are more applications than places available, the criteria outlined in this document will be used to prioritize applications. The admissions criteria will be applied separately and sequentially until all places are filled. Priority is not given within each criterion to children who meet other criteria.

Tiebreaker

Straight line distance will be used as a tiebreaker in each criterion where required to determine the allocation of places. The distance the pupil lives from the school which is measured in a straight line, using the Local Authority's computerised measuring system, with those living closer to the school receiving the higher priority. The Local Authority will measure the distance from the address point of the pupil's home to a point on the school site agreed with the governing body of the school, which is known as the designated measuring point. In the event of (a) two or more children living at the same address point (e.g. children resident in a block of flats) or (b) two addresses measuring the same distance from the school, the ultimate tie-breaker will be random selection, using the Tribal Admissions database to allocate the place.

The oversubscription criteria for Community and Voluntary Controlled (VC) schools in Central Bedfordshire (except Leighton Buzzard) is as follows:

- 1) All 'looked after' children or children who were previously 'looked after'
- 2) Children living in the catchment area with siblings at the school
- 3) Children living in the catchment area
- 4) Other children with siblings at the school
- 5) Children who live nearest to the school determined by straight line distance from the school site to the child's home address

School	Published Admission Number
Aspley Guise Lower	27
Caddington Village (Primary)	60
Campton Lower	22
Chalton Lower	15
Dunstable Icknield Lower	60
Everton Heath Primary	10
Flitwick Lower	60
Hawthorn Park Primary	60
Haynes Lower	24

Houghton Conquest Lower	20
Houghton Regis Primary	45
Husborne Crawley Lower	12
Kingsmoor Lower	45
Lawnside Lower	60
Linslade Lower	45
Maulden Lower	30
Ramsey Manor Lower	58
Ridgmont Lower	15
Roecroft Lower	90
Russell Lower	90
Shefford Lower	90
Shillington Lower	30
Silsoe VC Lower	60
Slip End Village (Primary)	24
Southill Lower	15
Stanbridge Lower	24
Stondon Lower	30
St. Swithun's Church of England VC Primary	30
Studham VC Lower	15
Swallowfield Lower	60
Templefield Lower	60
Thomas Johnson Lower	18
Thornhill Primary	30
Tithe Farm Primary	60
Totternhoe Lower	29
Watling Lower	30
Woburn Lower	12
Potton Middle	90

The following Community and Voluntary Controlled schools operate a variation to the standard admissions policy above and their admissions criteria is detailed below:

Applications for Fairfield Park Lower will be ranked according to the standard admissions criteria as mentioned above. Where a place can be offered, the following process will determine at which school site, either Dickens Boulevard or the new school site, the child will attend. Successful applicants will be notified at the time of offer which school site their child will attend. A copy of the priority areas within the school's catchment area is included within this document (see last page).

Fairfield Park Lower School		Published admission number: 90
1.	All 'looked after' children or children who were previously 'looked after'. <i>Looked after children in catchment will be prioritised by which priority area they are in, with those out of catchment being prioritised by straight line distance from their home address to the nearest school site to them.</i>	
2.	Children living in the catchment area with siblings at the school. <i>Before applications in this criterion are allocated children will be prioritised for either the Dickens Boulevard or the new school site according to which priority area they reside in first and be ranked by their straight line distance from the designated measuring point. If children are unable to obtain a place at the site within their priority area they will be then ranked by their straight line distance to the other Fairfield Park site which is not in their priority area. Places</i>	

	<p><i>will be allocated in accordance with this distance after allocations have been made to those in their priority area taking precedence before those from the other priority area.</i></p>
3.	<p>Children living in the catchment area. <i>Before applications in this criterion are allocated children will be prioritised for either the Dickens Boulevard or the new school site according to which priority area they reside in first and be ranked by their straight line distance from the designated measuring point.</i> <i>If children are unable to obtain a place at the site within their priority area they will be then ranked by their straight line distance to the other Fairfield Park site which is not in their priority area. Places will be allocated in accordance with this distance after allocations have been made to those in their priority area taking precedence before those from the other priority area.</i></p>
4.	<p>Other children with siblings at the school, please note: <i>Siblings will be prioritised for either the Dickens Boulevard or the new school site depending on which site their sibling attends and will be ranked by their straight line distance from the designated measuring point. There will be no guarantee that a sibling can attend the same school site.</i></p>
5.	<p>Children who live nearest to the school determined by straight line distance from the school site to the child's home address. <i>Places will be offered to children at either school site depending on place availability and a site will be randomly selected.</i></p>

Dunton VC Lower School	Published admission number: 15
1.	All 'looked after' children or children who were previously 'looked after'
2.	Children living in the catchment area with siblings at the school
3.	Children living in the catchment area
4.	Other children with siblings at the school
5.	Children, one or more of whose parents/carers have, at the time of application, shown commitment to the Church of England or another Christian church by attending a service at least once a month for the year prior to an application being made*.
6.	Children who live nearest to the school determined by straight line distance from the school site to the child's home address

Edward Peake VC Middle School	Published admission number: 150
1.	All 'looked after' children or children who were previously 'looked after'
2.	Children living in the catchment area with siblings at the school
3.	Children living in the catchment area
4.	Other children with siblings at the school
5.	Children attending Dunton VC Lower, Northill VA Lower, Sutton VA Lower and Wrestlingworth VC Lower
6.	Children, one or more of whose parents/carers have, at the time of application, shown commitment to the Church of England or another Christian church by attending a service at least once a month for the year prior to an application being made*.
7.	Children who live nearest to the school determined by straight line distance from the school site to the child's home address

Wrestlingworth VC Lower School		Published admission number: 13
1.	All 'looked after' children or children who were previously 'looked after'	
2.	Children living in the catchment area with siblings at the school	
3.	Children living in the catchment area	
4.	Other children with siblings at the school	
5.	Children, one or more of whose parents/carers have, at the time of application, shown commitment to the Church of England or another Christian church by attending a service at least once a month for the year prior to an application being made*.	
6.	Children who live nearest to the school determined by straight line distance from the school site to the child's home address	

*A Christian Church is defined as one which is a member, or is eligible for membership, of Churches Together in England or the Evangelical Alliance. Applications in this category will need to ask their priest or minister to complete the relevant section of the local authority common application form.

Leighton Buzzard Community Schools

If the following schools listed below are oversubscribed priority for admission will be given to those children who meet the criteria set out below, in order:

- 1) All 'looked after' children or children who were previously 'looked after'
- 2) Children with siblings at the school
- 3) Children for whom the school is their nearest lower school
- 4) Any other children

School	Published Admission Number
Beaundesert Lower	55
Clipstone Brook Lower	75
Doverly Down Lower	30
Greenleas School, Derwent Road	60
Greenleas School, Kestrel Way	60
Heathwood Lower	30
Hockliffe Lower	15
Leedon Lower	90
Linslade Lower	45
Southcott Lower	60
Stanbridge Lower	24
St. George's Lower	30
The Mary Bassett Lower	60

Leighton Middle School	Published Admission Number: 150
<ol style="list-style-type: none"> 1. 2. 3. 4. 5. 6. 	<p>All 'looked after' children or children who were previously 'looked after'</p> <p>Children living in the catchment area with siblings at the school</p> <p>Children living in the catchment area</p> <p>Other children with siblings at the school</p> <p>Children of staff *</p> <p>Children who live nearest to the school determined by straight line distance from the school site to the child's home address</p> <p>* Permanent full or part-time staff who have either been employed at the school for two or more years at the time of application or recruited to fill a vacant post where there was a demonstrable skill shortage. The relationship to the child is defined as by blood or adoption or with legal parental responsibility and living with the child in the same house Monday – Friday.</p>

Notes:

Pupils with a Statement of Special Education Needs or Education, Health and Care Plan.

In accordance with the Education Act 1996, children with a Statement of SEN or Education, Health and Care Plan are required to be admitted to the academy/school named in the Statement or Plan and will be allocated a place ahead of those without a Statement of Special Education Needs or Education, Health and Care Plan in the allocation process. Thereafter the admissions criteria for each academy/school will apply to those children without a Statement of Special Education Needs or Education, Health and Care Plan. After allocations have been made, if an application is made late or is received as part of the in-year process, pupils who have a Statement of Special Educational Needs or Education, Health and Care Plan are required to be admitted to the school which is named on the statement or Plan, even if the school is full.

Fair Access Protocol

All Local Authorities must have a Fair Access Protocol which operates outside of the arrangements of co-ordinated admissions (i.e. those children being admitted to the point of entry at an academy/school) to ensure unplaced children, especially the most vulnerable are offered a suitable school place. Pupils identified for admission through the Fair Access Protocol will be admitted even if the school is full.

Definitions of Admissions Criteria:

'Looked after' children

A 'looked after' child is a child in the care of a local authority as defined by Section 22 of the Children Act 1989. In relation to school admissions legislation a 'looked after child' is a child in public care at the time of application to a school.

Previously ‘looked after’ children

A previously ‘looked after’ child is a child who was ‘looked after’, but ceased to be so because they were adopted or became subject to a residence order or a special guardianship order.

Catchment area

A catchment area is a geographical area from which children are given priority for admission to the particular school. Please see www.centralbedfordshire.gov.uk/admissions for more information on school catchment areas.

Sibling

A sibling refers to a brother or sister, half brother or sister, step brother or sister, adopted brother or sister or fostered brother or sister where foster care has been arranged by a Local Authority or the child of the parent / carer’s partner, and in every case, the child should be living at the same address. The sibling must be in the school at the time of application and be likely to remain in the school at the proposed date of admission.

Children who live nearest to the school determined by straight line distance from the school site to the pupil’s home address

The distance the pupil lives from the school which is measured in a straight line, using the Local Authority’s computerised measuring system, with those living closer to the school receiving the higher priority. The Local Authority will measure the distance from the address point of the pupil’s home to a point on the school site agreed with the governing body of the school, which is known as the designated measuring point.

Unsuccessful applications

Waiting List

All unsuccessful applicants will be added to the waiting list which will run until the end of the academic year (July 2020). Waiting lists are ranked solely by the published oversubscription criteria for the school. The list will be ranked each time a child is added to the waiting list.

Appeals

If a place cannot be offered at a Central Bedfordshire Community or VC school the applicant(s) have the right of appeal. All appeals are heard by an independent panel. Information regarding the appeal process will be sent to all unsuccessful applicants when notified of the outcome of their application.