

# 2018 Fees & Charges

## Community Services

### 2018 Fees & Charges – Community Services. Charges with effect from 1<sup>st</sup> January 2018

Name of F&C	Charge for 2017 (£)	Percentage Increase for 2017	Proposed charge for 2018 (£)	Percentage Increase for 2018
<b>Highway Licences :</b>				
Deposit for scaffolding on or over highway	No charge	0%	<b>No charge</b>	n/a
Deposit for hoarding/fences on highway	No charge	0%	<b>No charge</b>	n/a
Construction of crossover	At cost	0%	<b>At cost</b>	0.0%
Mobile Food Trading - First application inspection fee	0.00	0%	<b>0.00</b>	0.0%
Mobile Food Trading - Annual fee	0.00	0%	<b>0.00</b>	0.0%
Provision of estimate for construction of crossover	114.00 (+10% admin fee)	1%	<b>116.60</b>	2.3%
Provision of H bar road markings	Cost	0%	<b>Cost</b>	0.0%
Over sailing of crane over the highway	112.10	1%	<b>114.70</b>	2.3%
Charges for damaged highway assets	Cost	0%	<b>Cost</b>	0.0%

<b>Temporary Traffic Regulation Orders (including where orders extended by applicant)</b>				
Orders from companies	1,530.00	1%	<b>1,565.20</b>	2.3%
Orders from individuals	803.00	1%	<b>821.50</b>	2.3%
Temporary Traffic Regulation Orders for special events	1,530.00	1%	<b>1,565.20</b>	2.3%
Special Events Orders for charities and local authorities	164.00	1%	<b>167.80</b>	2.3%
Street works Licences	278.00	1%	<b>284.40</b>	2.3%
Road Opening Permit Fee (non refundable)	101.00	1%	<b>103.30</b>	2.3%

Name of F&C	Charge for 2017 (£)	Percentage Increase for 2017	Proposed charge for 2018 (£)	Percentage Increase for 2018
Road Opening Permits (Refundable Bond) - less £100 inspection fee	480.00	1%	<b>491.00</b>	2.3%
Additional charge for above, over 5m2 (Refundable Bond) per m2	101.00	1%	<b>103.30</b>	2.3%
Tourist and Temporary Directional Signage - per application (non refundable)	150.00 or cost if higher	1%	<b>153.50 or cost if higher</b>	2.3%
Developer Directional Signage - per application (non refundable)	150.00 or cost if higher	1%	<b>153.50 or cost if higher</b>	2.3%

### Highways and Transportation

Application for a temporary traffic regulation order on the highway - emergency (Companies)	765.00	1%	<b>782.60</b>	2.3%
Application for a temporary traffic regulation order on the highway - emergency (Individuals)	392.00	1%	<b>401.00</b>	2.3%
Additional charge for excavations of footway or verge (Refundable Bond) per m2	32.00	1%	<b>32.70</b>	2.3%
Temporary Directional Signage (per sign) refundable deposit	66.00	1%	<b>67.50</b>	2.3%
Consent to deposit materials on the highway	38.40	1%	<b>39.30</b>	2.3%
Permission to place skip on highway	38.40	1%	<b>39.30</b>	2.3%
Scaffold licence	112.00	1%	<b>114.60</b>	2.3%

### Private Hire Vehicle and Hackney Cab Driver Licence:

New or renewal combined 1 year driver's licence	97.00	1%	<b>99.20</b>	2.3%
Disclosure and Barring Scheme (admin fee)	15.40	1%	<b>15.80</b>	2.3%
DVLA enquiry fee	7.20	1%	<b>7.40</b>	2.3%
DBS enhanced check	45.50	1%	<b>46.50</b>	2.3%
Variation / withdrawal / application administration fee	27.30	1%	<b>27.90</b>	2.3%

Name of F&C	Charge for 2017 (£)	Percentage Increase for 2017	Proposed charge for 2018 (£)	Percentage Increase for 2018
<b>Private Hire Operators Licence:</b>				
New Private Hire Operators Licence	204.00	1%	<b>208.70</b>	2.3%
Renewal Private Hire Operators Licence	77.00	1%	<b>78.80</b>	2.3%
Hackney cab and private hire vehicle licence - pre- application advice Per hour	27.30	1%	<b>27.90</b>	2.3%
Transfer of Ownership of Vehicles: Where the ownership of a vehicle already licensed by Central Bedfordshire Council is transferred to another person the following fees will be due by the new owner upon receipt of a successful application	117.00	1%	<b>119.70</b>	2.3%
Transfer of Ownership of Vehicles: Where the vehicle licence is transferred and is to remain in force until its expiry date	117.00	1%	<b>119.70</b>	2.3%

<b>Hackney Cabs and Private Hire Vehicle - Licence Fee (12 months or less)</b>				
Hackney Carriage - New	306.00	1%	<b>313.00</b>	2.3%
Temporary Replacement Vehicle (3 Month Licence)	97.00	1%	<b>99.20</b>	2.3%
Replacement Plate	27.30	1%	<b>27.90</b>	2.3%
Variation / withdrawal / application administration fee	27.30	1%	<b>27.90</b>	2.3%
Replacement badge	21.20	1%	<b>21.70</b>	2.3%
CRB Check - Standard	not carried out by CBC	0%	not carried out by CBC	0.0%
CRB Check - Enhanced	not carried out by CBC	0%	not carried out by CBC	0.0%
CRB check administration fee	not carried out by CBC	0%	not carried out by CBC	0.0%
Driver knowledge check	26.00	0%	<b>26.00</b>	0.0%

Name of F&C	Charge for 2017 (£)	Percentage Increase for 2017	Proposed charge for 2018 (£)	Percentage Increase for 2018
<b>Public Protection</b>				
<b>Licences - Animals</b>				
Licences - Animals- Riding Establishments -full licence:1-5 Horses	125.00	1%	<b>127.90</b>	2.3%
Licences - Animals- Riding Establishments -full licence:6-12 Horses	188.00	1%	<b>192.30</b>	2.3%
Licences - Animals- Riding Establishments -full licence:13+ Horses	261.00	1%	<b>267.00</b>	2.3%
Licences - Animals- Riding Establishments :Provisional Licence	25% of relevant full fee	1%	25% of relevant full fee	2.3%
Licences - Animals- :Dangerous Wild Animals	198.00	1%	<b>202.60</b>	2.3%
Licences - Animals- :Renewal of Dangerous Wild Animals	84.00	1%	<b>85.90</b>	2.3%
Licences - Animals- :Pet Shops	199.00	1%	<b>203.60</b>	2.3%
Licences - Animals- :Animal Breeders	184.00	1%	<b>188.20</b>	2.3%
Licences - Animals- :Animal Boarding Establishments	184.00	1%	Removed for 2018 and replaced with below 3 Licences	n/a
Licences - Animals- :Animal Boarding Establishments (including home boarders) : 1 to 10 animals	n/a		<b>130.00</b>	n/a
Licences - Animals- :Animal Boarding Establishments: 11 to 20 animals	n/a		<b>160.00</b>	n/a
Licences - Animals- :Animal Boarding Establishments: more than 21 animals	n/a		<b>190.00</b>	n/a
Licences - Animals- :Animal Boarding and Breeding	235.00	1%	Removed for 2018 and replaced with below 3 Licences	n/a

Name of F&C	Charge for 2017 (£)	Percentage Increase for 2017	Proposed charge for 2018 (£)	Percentage Increase for 2018
Licences - Animals- :Animal Boarding and Breeding: 1 to 10 animals	n/a		<b>180.00</b>	n/a
Licences - Animals- :Animal Boarding and Breeding: 11 to 20 animals	n/a		<b>210.00</b>	n/a
Licences - Animals- :Animal Boarding and Breeding: more than 21 animals	n/a		<b>240.00</b>	n/a
Licences - Animals- :Animal Home Boarding	126.00	1%	Removed for 2018	n/a
Licences - Animals: Performing Animals (per licence)	35.40	1%	<b>110.00</b>	Increased to £110.00 from January 2018 to reflect the cost
Licences - Animals-: Zoos	50.00 Plus costs calculated on basis of officer	0%	50.00 Plus costs calculated on basis of officer	0.0%
Licences - Animals Grant / New	hourly rate for each hour spent	0%	hourly rate for each hour spent	0.0%
Licences - Animals Renewal	hourly rate for each hour spent	0%	hourly rate for each hour spent	0.0%

<b>Other Licensing</b>				
Skin Piercing, including Tattooing, Acupuncture, Electrolysis and Ear Piercing; One-off registration fees: Premises	159.00	1%	<b>162.70</b>	2.3%
Skin Piercing, including Tattooing, Acupuncture, Electrolysis and Ear Piercing; One-off registration fees: Person	149.00	1%	<b>110.00</b>	n/a

Name of F&C	Charge for 2017 (£)	Percentage Increase for 2017	Proposed charge for 2018 (£)	Percentage Increase for 2018
Skin Piercing, including Tattooing, Acupuncture, Electrolysis and Ear Piercing; One-off registration fees: Person (if member of accredited body or already registered with another local authority)	47.50	1%	<b>48.60</b>	2.3%
Gambling Act 2005 Premises Licence Fees: New Premises Licence	627.00	1%	<b>641.40</b>	2.3%
Gambling Act 2005 Premises Licence Fees: Vary a Premises Licence	627.00	1%	<b>641.40</b>	2.3%
Gambling Act 2005 Premises Licence Fees: Transfer a Premises Licence	162.00	1%	<b>165.70</b>	2.3%
Gambling Act 2005 Premises Licence Fees: Re-instatement of a Premises Licence	286.00	1%	<b>292.60</b>	2.3%
Gambling Act 2005 Premises Licence Fees: Provisional Statement	627.00	1%	<b>641.40</b>	2.3%
Gambling Act 2005 Premises Licence Fees: Premises Licence with a Provisional Statement	112.00	1%	<b>114.60</b>	2.3%
Gambling Act 2005 Premises Licence Fees: Annual Premises Licence Fee	286.00	1%	<b>292.60</b>	2.3%
Gambling Act 2005 Premises Licence Fees: Copy of Licence	22.20	1%	<b>22.70</b>	2.3%
Gambling Act 2005 Premises Licence Fees: Notification of Change of Address	35.40	1%	<b>36.20</b>	2.3%
Sex Shop/Cinema licence: Grant	626.00	1%	<b>640.40</b>	2.3%
Sex Shop/Cinema licence: Renewal	434.00	1%	<b>444.00</b>	2.3%
Sex Shop/Cinema licence: Transfer or Variation	434.00	1%	<b>444.00</b>	2.3%
Sexual Entertainment Venues licence: Grant	1,459.00	1%	<b>1,492.60</b>	2.3%
Sexual Entertainment Venues licence: Renewal	1,045.00	1%	<b>1,069.00</b>	2.3%
Sexual Entertainment Venues licence: Transfer or Variation	1,045.00	1%	<b>1,069.00</b>	2.3%

Name of F&C	Charge for 2017 (£)	Percentage Increase for 2017	Proposed charge for 2018 (£)	Percentage Increase for 2018
Poisons Act 1972: Alteration to premises (where listed person is entitled to sell)	10.20	1%	N/A - poisons licences no longer exist	n/a
Poisons Act 1972: New entry or change of name on list	36.40	1%	N/A - poisons licences no longer exist	n/a
Poisons Act 1972: Subsequent renewal of name on list	19.70	1%	N/A - poisons licences no longer exist	n/a
Contaminated Land Enquiries	95.00	1%	<b>97.20</b>	2.3%
Food Premises Register: Full	1,050.00	1%	<b>1,074.20</b>	2.3%
Food Export Certificate	57.00	1%	<b>58.30</b>	2.3%
Food Premises Register: Single Entry	20.70	1%	<b>21.20</b>	2.3%
Preparation of report for accident investigation	74.00	1%	<b>75.70</b>	2.3%
Street Trading - annual	409.00	1%	<b>418.40</b>	2.3%
Street Trading - One off event	92.00	1%	<b>94.10</b>	2.3%
Voluntary Surrender Certificate	111.00	1%	<b>113.60</b>	2.3%
Food Hygiene Course Lecturing	68.00	1%	<b>69.60</b>	2.3%
Water Sampling	Cost Recovery	0%	Cost Recovery	0.0%
Scrap Metal Dealers Licence: Collectors Licence (3 years)	464.10	1%	<b>474.80</b>	2.3%
Scrap Metal Dealers Licence: Site Licence (3 years)	540.70	1%	<b>553.10</b>	2.3%
<b>Trading Standards</b>				
Trading Standards: Annual Membership Fee	193.00	1%	<b>197.40</b>	2.3%
Trading Standards: Renewal Fee for Existing Member	145.00	1%	<b>148.30</b>	2.3%
Trading Standards: United Kingdom Trade Confederation Membership Fee	163.00	1%	<b>166.70</b>	2.3%

Name of F&C	Charge for 2017 (£)	Percentage Increase for 2017	Proposed charge for 2018 (£)	Percentage Increase for 2018
Trading Standards: United Kingdom Trade Confederation Renewal Fee	163.00	1%	<b>166.70</b>	2.3%
Trading Standards Approved Stickers per 100	14.10	1%	<b>14.40</b>	2.3%
Trading Standards Approved Stickers per 500	19.70	1%	<b>20.20</b>	2.3%
Trading Standards Approved Stickers per 1000	26.30	1%	<b>26.90</b>	2.3%
Trading Standards Approved Plaque	40.40	1%	<b>41.30</b>	2.3%
Trading Standards Replacement/Additional Membership Certificate	14.10	1%	<b>14.40</b>	2.3%
Consumer Guide Leaflet per 100	31.30	1%	<b>32.00</b>	2.3%
Consumer Guide Leaflet per 500	79.30	1%	<b>81.10</b>	2.3%
Consumer Guide Leaflet per 1000	162.00	1%	<b>165.70</b>	2.3%

#### Concessionary Fares

Concessionary Fares - Replacement concessionary travel permits	11.10	1%	<b>11.40</b>	2.3%
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#### Environmental Information Searches:

Searches relating to Environmental Information Regulations	46.00	1%	<b>47.10</b>	2.3%
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#### Waste - other charges

Fridge and freezer collection (Full price) - Domestic	41.90	1%	<b>42.90</b>	2.3%
Fridge and freezer collection (Concession) - Domestic	21.00	1%	<b>21.50</b>	2.3%
End of Life Caravan collection	177.00	1%	<b>181.10</b>	2.3%
Bulky waste collection (full price) - Domestic	53.00	1%	<b>54.20</b>	2.3%
Bulky waste collection - concessions – Domestic	26.50	1%	<b>27.10</b>	2.3%





Name of F&C	Charge for 2017 (£)	Percentage Increase for 2017	Proposed charge for 2018 (£)	Percentage Increase for 2018
<b>Dog Control</b>				
Collection of dogs from kennels	58.10	1%	<b>59.40</b>	2.3%
Collection of dogs from kennels (not chipped or information out of date and no permission to chip prior to release) (NEW)	<b>New</b>	n/a	<b>82.50</b>	n/a
Collection of dogs from kennels (not chipped, permission to chip prior to release, cost of chip included) (NEW)	<b>New</b>	n/a	<b>72.50</b>	n/a
Dog warden returns dog from kennels	116.00	1%	<b>118.70</b>	2.3%
Dog warden returns dog from kennels (not chipped or information out of date and no permission to chip prior to release) (NEW)	<b>New</b>	n/a	<b>141.80</b>	<b>n/a</b>
Dog warden returns dog from kennels (not chipped, permission to chip prior to release, cost of chip included) (NEW)	<b>New</b>	n/a	<b>131.80</b>	<b>n/a</b>
Direct return to owner where dogs are chipped / tagged	29.30	1%	<b>30.00</b>	2.3%
Kennelling of stray dogs	11.40	1%	<b>11.70</b>	2.3%
<b>Parking Charges</b>				
Parking: 30 minutes	0.50	0%	<b>0.50</b>	0.0%
Parking: Up to 1 hour	1.00	0%	<b>1.00</b>	0.0%
Parking: Up to 2 hours	1.50	0%	<b>1.50</b>	0.0%
Parking: Up to 3 hours	2.00	0%	<b>2.00</b>	0.0%
Parking: Up to 5 hours	3.50	0%	<b>3.50</b>	0.0%
Parking: Up 10 hours	6.50	0%	<b>6.50</b>	0.0%
Parking: 1 Week	15.00	0%	<b>15.00</b>	0.0%
Parking: Dispensation per vehicle - 1 day	6.50	0%	<b>6.50</b>	0.0%
Parking: Dispensation per vehicle - 1 week	25.00	0%	<b>25.00</b>	0.0%
Parking: Market Trader Permit - 1 day	3.50	0%	<b>3.50</b>	0.0%
Parking: Market Trader Permit - 12 months	64.00	0%	<b>64.00</b>	0.0%
Employee Permit - 1 month	52.00	0%	<b>52.00</b>	0.0%
Employee Permit - 3 months	129.00	0%	<b>129.00</b>	0.0%
Employee Permit - 12 months	386.00	0%	<b>386.00</b>	0.0%

Name of F&C	Charge for 2017 (£)	Percentage Increase for 2017	Proposed charge for 2018 (£)	Percentage Increase for 2018
Disabled Badge Holders	Free in designated bays only	0%	Free in designated bays only	0.0%
Parking: Steppingley Road - 1 Day (Mon-Fri)	5.00	0%	<b>5.00</b>	0.0%
Parking: Steppingley Road - 1 week (Mon-Sun)	25.00	0%	<b>25.00</b>	0.0%
Parking: Steppingley Road - 1 Day (Sat & Sun)	1.00	0%	<b>1.00</b>	0.0%
MSCP Sunday Parking - 1 day	2.00	0%	<b>2.00</b>	0.0%
Parking: Lost Token (MSCP only)	8.50	0%	<b>8.50</b>	0.0%
<b>Permits</b>				
Resident Permit per annum	10.00	0%	<b>10.00</b>	0.0%
Resident Permit: Incremental increased fee - 2nd vehicle	70.00	0%	<b>70.00</b>	0.0%
Resident Permit: Incremental increased fee - 3rd and subsequent vehicle	90.00	0%	<b>90.00</b>	0.0%
Commercial Permit (for town centre businesses) (for use in CBC car parks): 12 months	386.00	0%	<b>386.00</b>	0.0%
Visiting Carers Permit	Free	0%	<b>Free</b>	0.0%
Book 25 visitor's day tickets	30.00	0%	<b>30.00</b>	0.0%

<b>Libraries:</b>				
Libraries: Room Hire charges - hourly rate . Library Meeting Rooms. -Flitwick within opening hours-Commercial	21.70	1%	<b>21.70</b>	0.0%
Libraries: Room Hire charges - hourly rate . Library Meeting Rooms. -Flitwick within opening hours-Community	10.60	1%	<b>10.60</b>	0.0%
Libraries: Room Hire charges - hourly rate . Library Meeting Rooms. -Flitwick outside opening hours-Commercial	36.90	1%	<b>36.90</b>	0.0%
Libraries: Room Hire charges - hourly rate . Library Meeting Rooms. -Flitwick outside opening hours-Community	25.80	1%	<b>25.80</b>	0.0%

Name of F&C	Charge for 2017 (£)	Percentage Increase for 2017	Proposed charge for 2018 (£)	Percentage Increase for 2018
Libraries: Room Hire charges - hourly rate . Library Meeting Rooms. -Flitwick small meeting room within opening hours-Commercial	14.10	1%	<b>14.10</b>	0.0%
Libraries: Room Hire charges - hourly rate . Library Meeting Rooms. -Flitwick small meeting room outside opening hours-Community	7.10	1%	<b>7.10</b>	0.0%
Libraries: Room Hire charges - hourly rate . Library Meeting Rooms. -Flitwick small meeting room outside opening hours-Commercial	29.30	1%	<b>29.30</b>	0.0%
Libraries: Room Hire charges - hourly rate . Library Meeting Rooms. -Flitwick small meeting room outside opening hours-Community	22.20	1%	<b>22.20</b>	0.0%
Libraries: Room Hire charges - hourly rate . Library Meeting Rooms. - Biggleswade lvel room within opening hours-Commercial	14.10	1%	<b>14.10</b>	0.0%
Libraries: Room Hire charges - hourly rate . Library Meeting Rooms. - Biggleswade lvel room within opening hours-Community	7.10	1%	<b>7.10</b>	0.0%
Libraries: Room Hire charges - hourly rate . Library Meeting Rooms. - Biggleswade lvel room outside opening hours-Commercial	29.30	1%	<b>29.30</b>	0.0%
Libraries: Room Hire charges - hourly rate . Library Meeting Rooms. - Biggleswade lvel room outside opening hours-Community	22.20	1%	<b>22.20</b>	0.0%
Libraries: Room Hire charges - hourly rate . Library Meeting Rooms. -Leighton Buzzard Learning room 1 (first floor) within opening hours-Commercial	14.10	1%	<b>14.10</b>	0.0%

Name of F&C	Charge for 2017 (£)	Percentage Increase for 2017	Proposed charge for 2018 (£)	Percentage Increase for 2018
Libraries: Room Hire charges - hourly rate . Library Meeting Rooms. -Leighton Buzzard Learning room 1 (first floor) within opening hours-Community	7.10	1%	<b>7.10</b>	0.0%
Libraries: Room Hire charges - hourly rate . Library Meeting Rooms. -Leighton Buzzard Learning room 1 (first floor) outside opening hours-Commercial	29.30	1%	<b>29.30</b>	0.0%
Libraries: Room Hire charges - hourly rate . Library Meeting Rooms. -Leighton Buzzard Learning room 1 (first floor) outside opening hours-Community	22.20	1%	<b>22.20</b>	0.0%
Libraries: Room Hire charges - hourly rate . Library Meeting Rooms. -Leighton Buzzard Learning room 2 (first floor) within opening hours-Commercial	20.20	1%	<b>20.20</b>	0.0%
Libraries: Room Hire charges - hourly rate . Library Meeting Rooms. -Leighton Buzzard Learning room 2 (first floor) within opening hours-Community	10.10	1%	<b>10.10</b>	0.0%
Libraries: Room Hire charges - hourly rate . Library Meeting Rooms. -Leighton Buzzard Learning room 2 (first floor) outside opening hours-Commercial	35.40	1%	<b>35.40</b>	0.0%
Libraries: Room Hire charges - hourly rate . Library Meeting Rooms. -Leighton Buzzard Learning room 2 (first floor) outside opening hours-Community	25.30	1%	<b>25.30</b>	0.0%
Libraries: Room Hire charges - hourly rate . Library Meeting Rooms. -Leighton Buzzard Activities Room within opening hours-Commercial	10.10	1%	<b>10.10</b>	0.0%
Libraries: Room Hire charges - hourly rate . Library Meeting Rooms. -Leighton Buzzard Activities Room within opening hours-Community	5.10	1%	<b>5.10</b>	0.0%

Name of F&C	Charge for 2017 (£)	Percentage Increase for 2017	Proposed charge for 2018 (£)	Percentage Increase for 2018
Libraries: Room Hire charges - hourly rate . Library Meeting Rooms. -Leighton Buzzard Activities Room outside opening hours-Commercial	25.30	1%	<b>25.30</b>	0.0%
Libraries: Room Hire charges - hourly rate . Library Meeting Rooms. -Leighton Buzzard Activities Room outside opening hours-Community	20.20	1%	<b>20.20</b>	0.0%
Libraries: Room Hire charges - hourly rate . Library Meeting Rooms. -Sandy Library meeting Room within opening hours- Commercial	14.10	1%	<b>14.10</b>	0.0%
Libraries: Room Hire charges - hourly rate . Library Meeting Rooms. -Sandy Library meeting Room within opening hours-Community	7.10	1%	<b>7.10</b>	0.0%
Libraries: Room Hire charges - hourly rate . Library Meeting Rooms. -Houghton Regis Library meeting Room within opening hours-Commercial	14.10	1%	<b>14.10</b>	0.0%
Libraries: Room Hire charges - hourly rate . Library Meeting Rooms. -Houghton Regis Library meeting Room within opening hours-Community	7.10	1%	<b>7.10</b>	0.0%
Libraries: Room Hire charges - hourly rate . Library Meeting Rooms. -Dunstable Library meeting Room within opening hours-Commercial	14.10	1%	<b>14.10</b>	0.0%
Libraries: Room Hire charges - hourly rate . Library Meeting Rooms. -Dunstable Library meeting Room within opening hours-Community	7.10	1%	<b>7.10</b>	0.0%
Libraries: Leighton Buzzard Theatre - Meeting Rooms (hourly charge)-Theatre Lounge - within opening hours-Commercial	27.30	1%	<b>27.30</b>	0.0%

Name of F&C	Charge for 2017 (£)	Percentage Increase for 2017	Proposed charge for 2018 (£)	Percentage Increase for 2018
Libraries: Leighton Buzzard Theatre - Meeting Rooms (hourly charge)-Theatre Lounge - within opening hours-Community	19.20	1%	<b>19.20</b>	0.0%
Libraries: Leighton Buzzard Theatre - Meeting Rooms (hourly charge)-Theatre Lounge - outside opening hours-Commercial	42.40	1%	<b>42.40</b>	0.0%
Libraries: Leighton Buzzard Theatre - Meeting Rooms (hourly charge)-Theatre Lounge - outside opening hours-Community	34.30	1%	<b>34.30</b>	0.0%
Libraries: Leighton Buzzard Theatre - Meeting Rooms (hourly charge)-Meeting Room - within opening hours-Commercial	21.20	1%	<b>21.20</b>	0.0%
Libraries: Leighton Buzzard Theatre - Meeting Rooms (hourly charge)-Meeting Room - within opening hours-Community	13.60	1%	<b>13.60</b>	0.0%
Libraries: Leighton Buzzard Theatre - Meeting Rooms (hourly charge)-Meeting Room - outside opening hours-Commercial	36.40	1%	<b>36.40</b>	0.0%
Libraries: Leighton Buzzard Theatre - Meeting Rooms (hourly charge)-Meeting Room - outside opening hours-Community	28.80	1%	<b>28.80</b>	0.0%
Libraries: Shefford - Meeting Rooms (hourly charge)-Meeting Room - outside opening hours-Commercial	14.10	1%	<b>14.10</b>	0.0%
Libraries: Shefford - Meeting Rooms (hourly charge)-Meeting Room - outside opening hours-Community	7.10	1%	<b>7.10</b>	0.0%
Refreshment facilities at Libraries	2.00	1%	<b>2.00</b>	2.3%
Theatre hires: Auditorium - Private booking/Non Performance-Community per hour (NO VAT)	32.00	0%	<b>32.00</b>	0.0%
Theatre hires: Auditorium - Private booking/Non Performance-Commercial per hour (NO VAT)	42.00	0%	<b>43.00</b>	Commercial rate to be 1/3 more than comm. rate.

Name of F&C	Charge for 2017 (£)	Percentage Increase for 2017	Proposed charge for 2018 (£)	Percentage Increase for 2018
Theatre hires: Auditorium - Private booking/Non Performance-Sunday per hour - (Standard charge for 4 hours maximum) - Community. Sunday bookings by special arrangement only (NO VAT)	53.00	0%	<b>53.00</b>	0.0%
Theatre hires: Auditorium - Private booking/Non Performance-Sunday per hour - (Standard charge for 4 hours maximum) - Commercial. Sunday bookings by special arrangement only (NO VAT)			<b>71.00</b>	Commercial rate to be 1/3 more than community rate.
Theatre hires: Auditorium - Rehearsals and set up -Community - Mon-Sat per hour (4 hours minimum) PLUS VAT	32.00	0%	<b>32.00</b>	0.0%
Theatre hires: Auditorium - Rehearsals and set up -Commercial - Mon-Sat per hour (4 hours minimum) PLUS VAT	42.00	0%	<b>43.00</b>	Commercial rate to be 1/3 more than community rate.
Theatre hires: Auditorium - Get-ins and Get outs -Community - Sunday per hour (Standard charge for 4 hours maximum. Available only if full week is booked) PLUS VAT	53.00	0%	<b>53.00</b>	0.0%
Theatre hires: Auditorium - Get-ins and Get outs -Commercial - Sunday per hour (Standard charge for 4 hours maximum. Available only if full week is booked) PLUS VAT			<b>71.00</b>	Commercial rate to be 1/3 more than community rate.
Theatre hires: Auditorium - Performance-Community - Mon-Sat per hour (4 hours minimum) PLUS VAT	53.00	0%	<b>53.00</b>	0.0%
Theatre hires: Auditorium - Performance-Commercial - Mon-Sat per hour (4 hours minimum) PLUS VAT			<b>71.00</b>	Commercial rate to be 1/3 more than community rate.

Name of F&C	Charge for 2017 (£)	Percentage Increase for 2017	Proposed charge for 2018 (£)	Percentage Increase for 2018
Theatre hires: Auditorium - Performance-Commercial - Mon-Wed 9.30 to 23.00	609.00	0%	No longer used/relevant	0.0%
Theatre hires: Auditorium - Performance-Non commercial - Mon-Wed 9.30 to 23.00	525.00	0%	No longer used/relevant	0.0%
Theatre hires: Auditorium - Performance-Commercial - Thru-Sat per hour (4 hours minimum)	58.00	0%	No longer used/relevant	0.0%
Theatre hires: Auditorium - Performance-Commercial - Thur-Sat 9.30 to 23.00	683.00	0%	No longer used/relevant	0.0%
Theatre hires: Auditorium - Performance-Non commercial Thur-Sat 9.30 to 23.00	578.00	0%	No longer used/relevant	0.0%
Theatre hires: Auditorium - Non Performance Plus Meeting Room-Commercial per hour	52.00	0%	No longer used/relevant	0.0%
Theatre hires: Auditorium - Non Performance Plus Meeting Room-Non-Commercial per hour	38.00	0%	No longer used/relevant	0.0%
Theatre hires: Auditorium - Performance-Community - Sunday per hour (4 hours minimum) PLUS VAT Sunday bookings by special arrangement only	74.00	0%	<b>74.00</b>	0.0%
Theatre hires: Auditorium - Performance-Commercial - Sunday per hour (4 hours minimum) PLUS VAT Sunday bookings by special arrangement only			<b>99.00</b>	Commercial rate to be 1/3 more than community rate.
Theatre hires: Auditorium - Performance Plus Meeting Room-Commercial per hour (4 hours minimum)	67.00	0%	N/A - replaced	0.0%
Theatre hires: Auditorium - Performance Plus Meeting Room-Non-Commercial per hour (4 hours minimum)	50.00	0%	No longer used/relevant	0.0%
Theatre hires: Auditorium - Performance Plus Meeting Room-Commercial - Mon-Wed 9.30 to 23.00	685.00	0%	No longer used/relevant	0.0%
Theatre hires: Auditorium - Performance Plus Meeting Room-Non-commercial - Mon-Wed 9.30 to 23.00	575.00	0%	No longer used/relevant	0.0%



Name of F&C	Charge for 2017 (£)	Percentage Increase for 2017	Proposed charge for 2018 (£)	Percentage Increase for 2018
Theatre hires: Auditorium - Performance Plus Meeting Room-Commercial - Thur-Sat per hour (4 hours minimum)	78.00	0%	No longer used/relevant	0.0%
Theatre hires: Auditorium - Performance Plus Meeting Room-Non commercial - Thur-Sat per hour (4 hours minimum)	60.00	0%	No longer used/relevant	0.0%
Theatre hires: Auditorium - Performance Plus Meeting Room-Commercial - Thur-Sat 9.30 to 23.00	757.00	0%	No longer used/relevant	0.0%
Theatre hires: Auditorium - Performance Plus Meeting Room-Non commercial Thur-Sat 9.30 to 23.00	628.00	0%	No longer used/relevant	0.0%
Theatre hires: Other Charges-Technician per hour - VAT applicable at standard rate	21.00	0%	<b>21.00</b>	0.0%
Theatre hires: Other Charges-Late Vacating - to be charged at the appropriate hourly rate above,(minimum charge one hour) -plus late vacating fee	See hourly rate above	0%	<b>See hourly rate above</b>	0.0%
Theatre hires: Other Charges-Late Vacating Fee	<b>New</b>		<b>25.00</b>	n/a
Theatre hires: Other Charges-Block bookings of 5 days inclusive of 'get in and get out' 20% discount	Other charge	0%	<b>Other charge</b>	n/a
Theatre hires: Other Charges-Note - In addition to the Fees and Charges a number of long standing and regular hirers have 'side agreements' within the Terms & Conditions of hire	Other charge	0%	<b>Other charge</b>	n/a
Black and white microfilm reader/printers - per copy A4	0.35	0%	<b>0.35</b>	0.0%
Colour CD-ROM and Internet prints - containing photographs, artwork or charts	0.50	0%	<b>0.50</b>	0.0%

**Libraries:**

Libraries: CDs (full price)	1.10	0%	<b>1.10</b>	0.0%
Libraries: CDs - concessions	0.55	0%	<b>0.55</b>	0.0%
Libraries: Spoken word (full price)	1.60	0%	<b>1.60</b>	0.0%

Name of F&C	Charge for 2017 (£)	Percentage Increase for 2017	Proposed charge for 2018 (£)	Percentage Increase for 2018
Libraries: Spoken word - concessions	0.80	0%	<b>0.80</b>	0.0%
Libraries: DVDs	2.50	0%	<b>2.50</b>	0.0%
Libraries: DVDs – concessions	1.25	0%	<b>1.25</b>	0.0%
Libraries: Requests	1.20	0%	<b>1.20</b>	0.0%
Libraries: Requests - (viewpoint and staff assisted) charge per request – concessions	0.60	0%	<b>0.60</b>	0.0%
Libraries: Request charges for 16 – 18 year olds are at the concessionary rate	0.60	0%	<b>0.60</b>	0.0%

<b>Libraries - Photocopies and Print Outs</b>				
Photocopies (black & white) - A4	0.10	0%	<b>0.10</b>	0.0%
Photocopies (black & white) - A3	0.15	0%	<b>0.15</b>	0.0%
Photocopies (colour) - A4	1.00	0%	<b>1.00</b>	0.0%
Photocopies (colour) - A3	1.50	0%	<b>1.50</b>	0.0%

<b>Libraries fax charges per copy sent</b>				
Fax charges - UK (75p sub sheet)	1.55	0%	<b>1.55</b>	0.0%
Fax charges - Europe (£1.60 sub sheet)	2.90	0%	<b>2.90</b>	0.0%
Fax charges - Rest of World (£2.30 sub sheet)	4.20	0%	<b>4.20</b>	0.0%
Receiving faxes (per sheet)	1.00	0%	<b>1.00</b>	0.0%
Receiving faxes from premium rate lines - Standard charge	3.50	0%	<b>3.50</b>	0.0%
Receiving faxes from premium rate lines - plus price per sheet	1.20	0%	<b>1.20</b>	0.0%

<b>Library Fines</b>				
Fines - per day adults (max £7.80)	0.26	0%	<b>0.26</b>	0.0%
Fines - per day children (max £2.10)	0.07	0%	<b>0.07</b>	0.0%
Fines - per day concessions (max £3.90); concession rate 2015 - 60, 2016 – 65	0.13	0%	<b>0.13</b>	0.0%

<b>Internet Access</b>				
Internet access - First 2 hours	Free	0%	<b>Free</b>	0.0%
Internet charges per additional hour (volume= sessions)	1.00	0%	<b>1.00</b>	0.0%

Name of F&C	Charge for 2017 (£)	Percentage Increase for 2017	Proposed charge for 2018 (£)	Percentage Increase for 2018
Lost and Damaged items (No charge for damaged books borrowed by or for children aged 0 – 5 years. Charges for lost children’s books, adult books damaged by a child, or damaged audio visual items still apply).	Charge on library catalogue plus £1. If not on catalogue refer to Service Development Manager	0%	Charge on library catalogue plus £1. If not on catalogue refer to Service Development Manager	0.0%
Magazines - charged at face value plus	0.65	0%	<b>0.65</b>	0.0%
Additional charge for books borrowed from outside Bedfordshire	2.55	0%	<b>2.55</b>	0.0%
Vocal scores : per set of 5 – 30	6.10	0%	<b>6.10</b>	0.0%
Vocal scores per set of 31+	12.20	0%	<b>12.20</b>	0.0%
Lost Ticket Replacement - Charge per lost ticket (Adult only)	1.50	0%	<b>1.50</b>	0.0%
Events and activities for adults and children	Charge to be determined as appropriate by the service for events and activities outside the core offer	0%	Charge to be determined as appropriate by the service for events and activities outside the core offer	0.0%

### Pest Control

Pest Control: Rats (charge for each infestation treated in a twelve month period)	39.50	0%	<b>40.40</b>	2.3%
Pest Control: Rats Concession	19.75	0%	<b>20.20</b>	2.3%
Pest Control: Mice (charge for each infestation treated in a twelve month period)	39.50	0%	<b>40.40</b>	2.3%
Pest Control: Mice Concession	19.75	0%	<b>20.20</b>	2.3%

Name of F&C	Charge for 2017 (£)	Percentage Increase for 2017	Proposed charge for 2018 (£)	Percentage Increase for 2018
Pest Control: Bed Bugs (charge for each infestation treated in a twelve month period)	78.00	0%	<b>79.80</b>	2.3%
Pest Control: Bedbugs Concession	39.00	0%	<b>39.90</b>	2.3%
Pest Control: Cockroaches (charge for each infestation treated in a twelve month period)	58.00	0%	<b>59.30</b>	2.3%
Pest Control: Cockroach Concession	29.00	0%	<b>29.70</b>	2.3%
Pest Control: Wasps	45.00	0%	<b>46.00</b>	2.3%
Pest Control: Wasps (Concession)	22.50	0%	<b>23.00</b>	2.3%
Pest Control: Ants	58.00	0%	<b>59.30</b>	2.3%
Pest Control: Ant (Concession)	29.00	0%	<b>29.70</b>	2.3%
Pest Control: Fleas	58.00	0%	<b>59.30</b>	2.3%
Pest Control: Flea (Concession)	29.00	0%	<b>29.70</b>	2.3%
Veterinary fee	Cost Recovery	0%	Cost Recovery	0.0%
To collect cement-bound asbestos from domestic premises:	Assessed on individual case basis - contact the Service	0%	Assessed on individual case basis - contact the Service	0.0%
To collect cement-bound asbestos - Persons in receipt of means tested benefit	Assessed on individual case basis - contact the Service	0%	Assessed on individual case basis - contact the Service	0.0%



Name of F&C	Charge for 2017 (£)	Percentage Increase for 2017	Proposed charge for 2018 (£)	Percentage Increase for 2018
<b>Rights of Way</b>				
<b>Growth and Infrastructure Act documents:</b>				
Landowner Statements (village greens)	£500 plus £95 per initial site notice	0%	Remove duplicated with Processing application below	n/a
Processing applications:	Cost Recovery using flat rate fee of £49.00 per hour	0%	Cost Recovery using flat rate fee of £50.00 per hour	0.0%
Additional site notices	£20.50 each + mileage and travel time at £49/ hour	0%	£20.50 each + mileage and travel time at £50.00/ hour	0.0%

<b>Highways statements and declarations (Section 31 deposits)</b>				
Processing applications	318.00	1%	<b>325.30</b>	2.3%
Highway Enquiry & Search Letters : per non standard enquiry including VAT	£52.50 (plus VAT)	1%	<b>£53.40 (plus VAT)</b>	2.3%
Highway Enquiry and Search letters: per standard enquiry	30.3 (inc VAT)	1%	<b>£31.00 (inc VAT)</b>	2.3%

<b>Definitive Map Modification Orders</b>				
All aspects of processing applications	No Charge	0%	No Charge	0.0%
Pre application advice - only charged if an application is subsequently submitted and an order made.	Cost Recovery using flat rate fee of £49.00 per hour	0%	Cost Recovery using flat rate fee of £50.00 per hour	0.0%



Name of F&C	Charge for 2017 (£)	Percentage Increase for 2017	Proposed charge for 2018 (£)	Percentage Increase for 2018
Processing where no objection received	£2,071 or actual cost	1%	<b>£2118.60 or actual cost</b>	2.3%
Processing past point where an objection is received	Actual cost based on hourly rate [set out in Deregulation Act]	0%	Actual cost based on hourly rate [set out in Deregulation Act]	0.0%
Advertising costs	Cost Recovery based on charges from publishing paper	0%	Cost Recovery based on charges from publishing paper	0.0%

**Public documents: All copies listed below, sent by post, are subject to £2 P&P charge.**

**Documents/requests relating to statutory procedures**

Definitive Statement	1.00	1%	<b>1.00</b>	2.3%
Confirmed Orders	4.00	1%	<b>4.10</b>	2.3%
Policy statements	12.00	1%	<b>12.30</b>	2.3%
Completed user evidence forms	3.00	0%	<b>3.00</b>	0.0%
Witness interview write ups	3.00	0%	<b>3.00</b>	0.0%
Statutory declarations by Council officers [per hour]	49.50	1%	<b>50.60</b>	2.3%
Certified true copy of Definitive Map - per copy A4	24.00	1%	<b>24.60</b>	2.3%
Certified true copy of Definitive Map - per copy A3	32.00	1%	<b>32.70</b>	2.3%
Certified true copy of Definitive Map - per copy 60x80cm	42.00	0%	<b>42.00</b>	0.0%
Certified true copy of Definitive Statement	1.00	0%	<b>1.00</b>	0.0%
GIS Maps - A4	4.00	1%	<b>4.10</b>	2.3%
GIS Maps - A3	8.00	1%	<b>8.20</b>	2.3%
GIS Maps - A2	16.00	1%	<b>16.40</b>	2.3%
GIS Maps - A1	20.00	1%	<b>20.50</b>	2.3%
GIS Maps - A0	52.00	1%	<b>53.20</b>	2.3%



Name of F&C	Charge for 2017 (£)	Percentage Increase for 2017	Proposed charge for 2018 (£)	Percentage Increase for 2018
<b>Other:</b>				
One-off Definitive Map searches, planning enquiries etc.	62.00	1%	<b>63.40</b>	2.3%
Produce plan	Cost Recovery using flat rate fee of £49.00 per hour	0%	Cost Recovery using flat rate fee of £50.00 per hour	0.0%

<b>Highways Agreements under the Highways Act 1980:</b>				
Section 38 Highways Act 1980 Agreements - Technical audit, administration and supervision - percentage based on estimated cost of works before a signed Agreement for a proposed road scheme is in place	11% for schemes up to a value of £750K, For schemes above this the percentage to be negotiated	0%	11% for schemes up to a value of £750K, For schemes above this the percentage to be negotiated	0.0%
Section 38 Highways Act 1980 Agreements - Technical audit, administration and supervision - percentage based on estimated cost of works after a signed Agreement for a road scheme is in place.	8.5% for schemes up to a value of £750K. For schemes above this the percentage to be negotiated.	0%	8.5% for schemes up to a value of £750K. For schemes above this the percentage to be negotiated.	0.0%
Section 278 Highways Act 1980 Agreements - Administration of schemes for the improvement or alteration to a public highway - percentage of fee based on scheme value.	7%	0%	<b>7%</b>	0.0%





Name of F&C	Charge for 2017 (£)	Percentage Increase for 2017	Proposed charge for 2018 (£)	Percentage Increase for 2018
<b>Highways Development Management (Extent of the Highway Boundary Searches)</b>				
Highway Enquiry & Search Letters : per non standard enquiry including VAT	£43.90 (inc VAT)	1%	<b>£44.90 (inc VAT)</b>	2.3%
Highway Enquiry and Search letters: per standard enquiry	17.7 (inc VAT)	1%	<b>£18.10 (inc VAT)</b>	2.3%

<b>School Transport (formerly Children's Services)</b>				
School Transport- Concessions & Post 16 bus pass: per term	157.00	1%	<b>161.00</b>	2.3%
School Transport- Concessions & Post 16 bus pass: half term	78.00	1%	<b>80.00</b>	2.3%
School Transport- Concessions & Post 16 bus pass: year	423.00	1%	<b>433.00</b>	2.3%
School Transport: Replacement Bus Pass	Tour operators charge plus a handling fee of £10.40	1%	Tour operators charge plus a handling fee of £10.60	2.3%

### Contact us...

by email: [customers@centralbedfordshire.gov.uk](mailto:customers@centralbedfordshire.gov.uk)  
on the web: [www.centralbedfordshire.gov.uk](http://www.centralbedfordshire.gov.uk)

Write to Central Bedfordshire Council, Priory House,  
Monks Walk, Chicksands, Shefford, Bedfordshire SG17 5TQ

