

**Central Bedfordshire Council
Forward Plan of Key Decisions
1 November 2017 to 31 October 2018**

- 1) During the period from **1 November 2017 to 31 October 2018**, Central Bedfordshire Council plans to make key decisions on the issues set out below. “Key decisions” relate to those decisions of the Executive which are likely:
- to result in the incurring of expenditure which is, or the making of savings which are, significant (namely £200,000 or above per annum) having regard to the budget for the service or function to which the decision relates; or
 - to be significant in terms of their effects on communities living or working in an area comprising one or more wards in the area of Central Bedfordshire.

There are exceptions to these criteria which is set out in C2 1.3 in the Council’s Constitution. Specifically, expenditure which is identified in the approved Council revenue and capital budgets are not key decisions.

- 2) The Forward Plan is a general guide to the key decisions to be determined by the Executive and will be updated on a monthly basis. Key decisions will be taken by the Executive as a whole. The Members of the Executive are:

Councillor James Jamieson	Leader of the Council
Councillor Richard Wenham	Deputy Leader and Executive Member for Corporate Resources
Councillor Ian Dalgarno	Executive Member for Community Services
Councillor Steven Dixon	Executive Member for Education and Skills
Councillor Carole Hegley	Executive Member for Social Care and Housing and Lead Member for Children’s Services
Councillor Brian Spurr	Executive Member for Health
Councillor Nigel Young	Executive Member for Regeneration

- 3) Whilst the majority of the Executive’s business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is a formal notice under the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012 that part of the Executive meeting listed in this Forward Plan will be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

- 4) Those items identified for decision more than one month in advance may change in forthcoming Plans. Each new Plan supersedes the previous Plan. Any person who wishes to make representations to the Executive about the matter in respect of which the decision is to be made should do so to the officer whose telephone number and e-mail address are shown in the Forward Plan. Any correspondence should be sent to the contact officer at the relevant address as shown below. General questions about the Plan such as specific dates, should be addressed to the Committee Services Manager, Priory House, Monks Walk, Chicksands, Shefford SG17 5TQ.
- 5) The agendas for meetings of the Executive will be published as follows:

Meeting Date	Publication of Agenda
20 June 2017	12 June 2017
1 August 2017	20 July 2017
10 October 2017	28 September 2017
5 December 2017	23 November 2017
9 January 2018	21 December 2017
6 February 2018	25 January 2018
3 April 2018	22 March 2018

Central Bedfordshire Council

Forward Plan of Key Decisions for the period 1 November 2017 to 31 October 2018

Key Decisions

Date of Publication: 28 September 2017

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Contact officer (method of comment and closing date)
1.	Travel Assistance Policies -	Adoption of Reviewed Transport Assistance Policies for school children and post 16 students.	5 December 2017		Open Travel Assistance Policies	Community Services - Executive Member, Education and Skills - Executive Member Comments by 05/11/17 to Contact Officer: Susan Childerhouse, Head of Public Protection (North) Email: susan.childerhouse@centralbedfordshire.gov.uk Tel: 0300 300 4394

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
2.	Cranfield University Masterplan -	To adopt the Cranfield University Masterplan as a technical guidance document for the determination of planning applications for Cranfield University.	5 December 2017	Public consultation – July/August 2017 (5 week). Two day exhibition at Cranfield University, information available online and at University and Priory House.	Open Cranfield University Masterplan	Regeneration - Executive Member Comments by 05/11/2017 to Contact Officer: Saskia Duncan, Christine McGoldrick, Project Manager Email: saskia.duncan@centralbedfordshire.gov.uk , christine.mcgoldrick@centralbedfordshire.gov.uk Tel: 0300 300 6973, Tel: 0300 300 4557
3.	Children and Young People's Plan for Central Bedfordshire -	To endorse the Children and Young People's Plan for Central Bedfordshire.	5 December 2017		Open Children and Young People's Plan for Central Bedfordshire	Social Care & Housing - Executive Member and Lead Member for Children's Services Comments by 05/11/2017 to Contact Officer: Amanda Coleman, Partnership and Performance Officer Email: amanda.coleman2@centralbedfordshire.gov.uk Tel: 0300 300 4650

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4.	Billington Gypsy and Traveller Sites -	Report on the outcomes of consultation and seek agreement for next steps.	5 December 2017		Open Billington Gypsy and Traveller Sites	Community Services - Executive Member Comments by 05/11/2017 to Contact Officer: Jeanette Keyte, Head of Community Safety Email: jeanette.keyte@centralbedfordshire.gov.uk Tel: 0300 300 5252
5.	Resilient Highway Network -	To adopt the Resilient Highway Network.	5 December 2017	This follows the public consultation on the resilient network from 7 August to 30 October 2017.	Open Resilient Highway Network	Community Services - Executive Member Comments by 05/11/2017 to Contact Officer: Jade Jones, Project Manager Email: jade.jones@centralbedfordshire.gov.uk Tel: 0300 300 5584

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6.	Waste Collection & Street Cleansing- Service Design and Delivery Method -	The current Waste Collection and Street Cleansing contracts end on 31st March 2019. This report details the options and seeks approval for the recommended design and delivery method of future household waste collection and street cleansing services.	5 December 2017		Open Waste Collection & Street Cleansing- Methodology and Procurement	Community Services - Executive Member Comments by 05/11/2017 to Contact Officer: Tracey Harris (Waste), Head of Waste Services Email: tracey.harris2@centralbedfordshire.gov.uk Tel: 0300 300 4646
7.	Letting of Contract for Residential and Nursing Home Placements -	To advise on the outcome of the procurement process and to award contracts for the provision of residential and nursing home places for older people.	5 December 2017	Existing and potential care home providers; customers and carers; stakeholder organisations. Workshops with providers and informal consultation with customers and carers through existing engagement arrangements.	Part exempt The contract award element may contain commercially sensitive information. Letting of Contract for Residential and Nursing Home Placements	Social Care & Housing - Executive Member and Lead Member for Children's Services Comments by 05/11/2017 to Contact Officer: Tim Hoyle, MANOP Head of Service, Ann Knought, Contract Manager - Older People Email: tim.hoyle@centralbedfordshire.gov.uk , ann.knought@centralbedfordshire.gov.uk Tel: 0300 300 6065

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8.	Determination of the Council's Admission Arrangements for Academic Year 2019/20 -	To seek approval to determine the Admission Arrangements for 2019/20 for Community and Voluntary Controlled schools for which the Council is responsible.	6 February 2018		Open Determination of the Council's Admission Arrangements for Academic Year 2019/20	Education and Skills - Executive Member Comments by 06/01/2018 to Contact Officer: Jessica Mortimer Email: jessica.mortimer@centralbedfordshire.gov.uk Tel: 0300 300 4766
9.	The Future of Westlands Older Persons Home - The Outcome of the Consultation and Procurement Processes -	To advise on the outcome of the public consultation into the future of Westlands Older Persons Home and to determine its future. To advise on the outcome of the process to identify a provider for a new care home in Leighton Buzzard and to agree a preferred provider.	3 April 2018	Residents, relatives, stakeholder groups and any other interested parties. Full public consultation - August to November 2017	Part exempt Some information relating to the procurement process may be commercially sensitive. The Future of Westlands Older Persons Home - The outcome of the consultation and procurement processes	Social Care & Housing - Executive Member and Lead Member for Children's Services Comments by 03/03/2018 to Contact Officer Tim Hoyle, MANOP Head of Service Email: tim.hoyle@centralbedfordshire.gov.uk Tel: 0300 300 6065

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NON KEY DECISIONS						
10.	Local Council Tax Support Scheme 2018/19 -	To review the Council's Local Council Tax Support Scheme and address the requirement to recommend to Council the approach to Local Council Tax Support Scheme for 2018/19.	5 December 2017		Open Local Council Tax Support Scheme 2018/19	Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 05/11/2017 to Contact Officer: Gary Muskett, Head of Revenues & Benefits Email: gary.muskett@centralbedfordshire.gov.uk Tel: 0300 300 4097
11.	Quarter 2 2017/18 Revenue Budget Monitoring -	The report sets out the provisional outturn financial position for 2017/18 as at the end of September 2017. It sets out spend against the approved budget and it excludes the Housing Revenue Account which is subject to a separate report.	5 December 2017		Open Q2 2017/18 Revenue Budget Monitoring	Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 05/11/2017 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
12.	Quarter 2 2017/18 Capital Budget Monitoring -	The report sets out the Capital projected outturn for 2017/18 as at the end of September 2017. It excludes the Housing Revenue Account (HRA) which is subject to a separate report.	5 December 2017		Open Q2 2017/18 Capital Budget Monitoring	Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 05/11/2017 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083
13.	Quarter 2 2017/18 Housing Revenue Account Budget Monitoring -	The report provides information on the 2017/18 Housing Revenue Account (HRA) projected outturn revenue and capital position as at September 2017.	5 December 2017		Open Q2 2017/18 Housing Revenue Account Budget Monitoring	Social Care & Housing - Executive Member and Lead Member for Children's Services, Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 05/11/2017 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083

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14.	2017/18 Quarter 2 Performance Report -	To receive the 2017/18 quarter 2 performance monitoring report.	5 December 2017		Open	Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 05/11/2017 to Contact Officer: Tobin Stephenson, Programme Manager Email: tobin.stephenson@centralbedfordshire.gov.uk Tel: 0300 300 4098
15.	Draft Budget 2018/19 and Medium Term Financial Plan -	The report proposes the draft Budget for 2018/19 and updates the Medium Term Financial Plan (MTFP) approved by Council in February 2017.	9 January 2018		Open Draft Budget 2018/19 and Medium Term Financial Plan	Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 09/12/2017 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083

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16.	Draft Capital Programme 2018/19 To 2021/22 -	The purpose of this report is to seek Member approval for a draft Capital Programme for the Medium Term Financial Plan (MTFP) period 2018/19 to 2021/22 to facilitate effective financial management and planning.	9 January 2018		Open Draft Capital Programme 2018/19 To 2021/22	Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 09/12/2017 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083

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17.	Draft Budget for the Housing Revenue Account (Landlord Business Plan) 2018/19 -	The report sets out the Draft Housing Revenue Account (HRA) Landlord Business Plan Budget for 2018/19, with proposals that respond to legislative changes; make best use of the investment potential; account for the rent reduction; and align to the debt strategy in the context of long term Business Planning.	9 January 2018		Open Draft Budget for the Housing Revenue Account (Landlord Business Plan) 2018/19	Corporate Resources - Executive Member and Deputy Leader of the Council, Social Care & Housing - Executive Member and Lead Member for Children's Services Comments by 09/12/2017 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083
18.	Treasury Management Strategy and Treasury Policy -	The report proposes the Treasury Management Strategy and Treasury Policy for 2018/19.	6 February 2018		Open Treasury Management Strategy and Treasury Policy	Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 06/01/2018 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083

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19.	Traded Services to Schools & Academies – Proposed Charges for 2018/19. -	The report proposes the revised 2018/19 charges for Traded Services to Schools & Academies for non statutory services.	6 February 2018		Open Traded Services to Schools & Academies – Proposed charges for 2018/19.	Education and Skills - Executive Member, Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 06/01/2018 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083
20.	Fees and Charges - Social Care Health & Housing – April 2018 -	The report proposes the revised Fees and Charges prices for April 2018; identifies new services for which it is proposed that Fees or Charges will be levied; and identifies those charges where proposed increases are significantly different from the advisory increase as per the 2018/19 Budget Strategy.	6 February 2018		Open Fees and Charges - Social Care Health & Housing – April 2018	Social Care & Housing - Executive Member and Lead Member for Children's Services, Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 06/01/2018 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083

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21.	Final Budget 2018/19 and Medium Term Financial Plan -	The report proposes the Final Budget for 2018/19 and updates the Medium Term Financial Plan (MTFP) approved by Council in February 2017.	6 February 2018		Open Final Budget 2018/19 and Medium Term Financial Plan	Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 06/01/2018 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083
22.	Final Capital Programme 2018/19 to 2021/22 -	The purpose of this report is to seek Member approval for a Capital Programme for the Medium Term Financial Plan (MTFP) period 2018/19 to 2021/22 to facilitate effective financial management and planning.	6 February 2018		Open Final Capital Programme 2018/19 to 2021/22	Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 06/01/2018 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083

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23.	Final Budget for the Housing Revenue Account (Landlord Business Plan) 2018/19 -	The report sets out the Final Housing Revenue Account (HRA) Landlord Business Plan Budget for 2018/19, with proposals that respond to legislative changes; make best use of the investment potential; account for the rent reduction; and align to the debt strategy in the context of long term Business Planning.	6 February 2018		Open Final Budget for the Housing Revenue Account (Landlord Business Plan) 2018/19	Social Care & Housing - Executive Member and Lead Member for Children's Services, Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 06/01/2018 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083
24.	2017/18 Quarter 3 Performance Report -	To receive the 2017/18 quarter 3 performance monitoring report.	3 April 2018		Open	Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 03/03/2018 to Contact Officer: Tobin Stephenson, Programme Manager Email: tobin.stephenson@centralbedfordshire.gov.uk Tel: 0300 300 4098

Postal address for Contact Officers: Central Bedfordshire Council, Priory House, Monks Walk, Chicksands, Shefford SG17 5TQ

Central Bedfordshire Council
Forward Plan of Decisions on Key Issues

For the Municipal Year 2017/18 the Forward Plan will be published on the following dates:

Period of Plan	Date of Publication
1 May 2017 – 30 April 2018	4 April 2017
1 June 2017 – 31 May 2018	3 May 2017
1 July 2017 – 30 June 2018	25 May 2017
1 August 2017 – 31 July 2018	30 June 2017
1 September 2017 – 31 August 2018	20 July 2017
1 October 2017 – 30 September 2018	1 September 2017
1 November 2017 – 31 October 2018	28 September 2017
1 December 2017 – 30 November 2018	2 November 2017
1 January 2018 – 31 December 2018	23 November 2017
1 February 2018 – 31 January 2019	21 December 2017
1 March 2018 – 28 February 2019	25 January 2018
1 April 2018 – 31 March 2019	2 March 2018
1 May 2018 – 30 April 2019	22 March 2018