

Actions from Schools Forum

Agenda item	Action	Lead Officer	Date required
9 January 2017			
CBSF/16/18 High Needs Block of the Dedicated Schools Grant (DSG) Update Report regarding Pressures on the High Needs Block	Alternative ways to fund the Academy of Bedfordshire (ACB) would be discussed by the High Needs Technical Sub Group and reported back to the Schools Forum.	Stuart Powell / Leo Jones	October 2017
CBSF/16/29 Dedicated Schools Grant (DSG)	The DSG funding costs requested for the Schools Admissions Team would be re-explored and an update given at the November meeting of the Schools Forum.	Leo Jones	November 2017
6 March 2017			
CBSF/16/46 Inclusion for High Needs	Clarification that the Early Years Team would support children with additional needs who become 5 in the Reception year 4 to the end of Year 5 in conjunction with the School SENCo where appropriate would be included in Central Essentials.	Sue Tyler	October 2017
Para 8 – Statements/ECH plans	Monitoring of the number of children on Statements/ENC Plans to be put in place and reported to Schools Forum. The figures in this report and SEND forecast do not align. The pressures and risks to the Council are to be flagged with Finance. The outcomes of the work undertaken to calculate the level of risk from the forecast rise in number of Statements/EHC Plans would be circulated to Members of Schools Forum.	Gerard Jones Gerard Jones Gerard Jones	24 April 2017 and monthly thereafter. Monthly monitoring. Monthly monitoring.
Para 11 – Special Schools Outreach	Funding decisions to be evidenced (accurate costs and projections) and reported to Schools Forum on a regular basis. A review of the gatekeeping and referral process for Outreach services would be undertaken.	Gerard Jones Gerard Jones	Monthly monitoring. Based on the above.
Para 18 – DSG contribution to Central Overheads	The DSG contribution to Central Overheads had been flagged as a Children's Services pressure as part of the MTFP process for 2018/19. An update on the MTFP process would be given at a future meeting of the Schools Forum when the budgets had been set for 2018/19.	Dawn Hill	

Para 30 – Special Schools - banding	Banding values are to be re-visited and considered by the High Needs Technical Sub Group.	Gerard Jones Fiona Nnanyere	October 2017
12 June 2017			
Matters Arising	A full review of Special Needs and Inclusion spend carried out in the Early Years as part of the bigger review of High Needs spend would be reported back to the Schools Forum in autumn 2017.	Sue Tyler	January 2018
18 September 2017			
CBSF/17/13 Chairman's Announcements and Communications	An explanatory note about LAG funding would be sent to all schools in the Sandy area.	Stuart Powell	September 2017
CBSF/17/14 Chairman of the Sub Groups of the Schools Forum	A full review of the membership of the Schools Forum and sub-groups and their purpose and remit would be undertaken in consultation with the current Chairman and that the outcome reported at the November meeting for approval by Members. An election would take place for Chairman of the sub-groups as part of the process following the outcome of the review of the membership.	Leo Jones Schools Forum Members	November 2017
CBSF/17/17 Vacancies, training and Terms of Reference	Analysis would be undertaken in order to obtain an understanding from Members of their training needs and requirements.	Leo Jones	November 2017
CBSF/17/19 Growth Fund responses	The Growth Fund Technical Sub Group would undertake a review of the 'pilot year' of the Growth Fund payments arrangements. All schools are advised in writing of the change in the payment of the Growth Fund award from an annual basis to monthly basis. The wording in paragraph 13 of the report is to be amended to Lower, Middle and all Primary/Secondary school places. The Admissions statement would include the number of school places available. A review of the funding blocks for Early Years settings and Special Schools and how Infant Class Size applications are addressed will be discussed at relevant Sub Group of the Schools Forum.	Victor Wan Victor Wan Victor Wan Victor Wan Early Years/ High Needs Technical Sub Groups	2018 October 2017 October 2017 October 2017 2017

<p>CBSF/17/20 School Finance update</p>	<p>A draft email to local authority maintained schools holding surplus balances would be sent to Members of the Forum for approval.</p> <p>The outcome of a working group to agree the criteria for the retention of excess surplus balances, and feedback from those schools currently retaining excess surplus balances would be reported at the November meeting of the Schools Forum.</p> <p>The amendment of the criteria for the Schools risk register 2017/18 to include surplus balances would be discussed at future meeting of the Schools Forum</p>	<p>Dawn Hill</p> <p>Dawn Hill</p> <p>Dawn Hill</p>	<p>September 2017</p> <p>October / November 2017</p>
<p>CBSF/17/21 DSG update</p>	<p>A briefing note explaining the process for reviewing and consulting on the pre-16 funding formula 2018/19 would be sent to all schools.</p> <p>The outcome of a working group to discuss the proposed response to the consultation would be reported at the November meeting of the Schools Forum.</p> <p>A survey about the consultation on the pre-16 funding formula 2018/19 would be sent to all schools and stakeholders which would include an appendix showing the impact of the formula on schools in Central Bedfordshire</p>	<p>Dawn Hill</p> <p>Dawn Hill</p> <p>Leo Jones</p>	<p>October 2017</p> <p>November 2017</p> <p>October 2017</p>
<p>CBSF/17/22 Dedicated School Grant Contingency Budgets</p>	<p>An update on Early Years funding would be given at the next meeting of the Schools Forum.</p>	<p>Sue Tyler</p>	<p>November 2017</p>
<p>CBSF/17/24 High Needs Block - Budget Monitoring and next steps</p>	<p>The pressures on the High Needs Block would be discussed at the High Needs Technical Sub Group and reported at the next meeting of the Schools Forum.</p>	<p>Leo Jones</p>	<p>October / November 2017</p>
<p>CBSF/17/25 Work Programme</p>	<p>The work programme for the Central Bedfordshire Schools Forum would be updated as required.</p>	<p>Sharon Griffin</p>	