

**Central Bedfordshire Council**  
**Forward Plan of Key Decisions**  
**1 February 2018 to 31 January 2019**

- 1) During the period from **1 February 2018 to 31 January 2019**, Central Bedfordshire Council plans to make key decisions on the issues set out below. “Key decisions” relate to those decisions of the Executive which are likely:
- to result in the incurring of expenditure which is, or the making of savings which are, significant (namely £200,000 or above per annum) having regard to the budget for the service or function to which the decision relates; or
  - to be significant in terms of their effects on communities living or working in an area comprising one or more wards in the area of Central Bedfordshire.

There are exceptions to these criteria which is set out in C2 1.3 in the Council’s Constitution. Specifically, expenditure which is identified in the approved Council revenue and capital budgets are not key decisions.

- 2) The Forward Plan is a general guide to the key decisions to be determined by the Executive and will be updated on a monthly basis. Key decisions will be taken by the Executive as a whole. The Members of the Executive are:

Councillor James Jamieson	Leader of the Council
Councillor Richard Wenham	Deputy Leader and Executive Member for Corporate Resources
Councillor Ian Dalgarno	Executive Member for Community Services
Councillor Steven Dixon	Executive Member for Education and Skills
Councillor Carole Hegley	Executive Member for Social Care and Housing and Lead Member for Children’s Services
Councillor Brian Spurr	Executive Member for Health
Councillor Nigel Young	Executive Member for Regeneration

- 3) Whilst the majority of the Executive’s business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is a formal notice under the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012 that part of the Executive meeting listed in this Forward Plan will be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

- 4) Those items identified for decision more than one month in advance may change in forthcoming Plans. Each new Plan supersedes the previous Plan. Any person who wishes to make representations to the Executive about the matter in respect of which the decision is to be made should do so to the officer whose telephone number and e-mail address are shown in the Forward Plan. Any correspondence should be sent to the contact officer at the relevant address as shown below. General questions about the Plan such as specific dates, should be addressed to the Committee Services Manager, Priory House, Monks Walk, Chicksands, Shefford SG17 5TQ.
- 5) The agendas for meetings of the Executive will be published as follows:

Meeting Date	Publication of Agenda
20 June 2017	12 June 2017
1 August 2017	20 July 2017
10 October 2017	28 September 2017
5 December 2017	23 November 2017
9 January 2018	21 December 2017
6 February 2018	25 January 2018
3 April 2018	22 March 2018

## Central Bedfordshire Council

### Forward Plan of Key Decisions for the period 1 February 2018 to 31 January 2019

#### Key Decisions

Date of Publication: 21 December 2017

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Contact officer (method of comment and closing date)
1.	Southill Lower School - Change of Age Range -	To seek approval for the publication of a statutory notice for the proposed change of age range from 4-9 to 2-9 years.	6 February 2018		Open  Southill Lower School	Education and Skills - Executive Member Comments by 06/01/2018 to Contact Officer: Victor Wan, Senior Education Officer (Planning) Email: <a href="mailto:victor.wan@centralbedfordshire.gov.uk">victor.wan@centralbedfordshire.gov.uk</a> Tel: 0300 300 5574

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
2.	Southcott Lower School, Linslade - Change of Age Range -	Approval for launch of statutory consultation & subsequent determination of proposal by delegated authority for a proposed permanent change of age range for Southcott Lower School, Linslade - from 4-9 years to 2-9 years.	6 February 2018		Open  Southcott Lower School, Linslade	Education and Skills - Executive Member Comments by 06/01/2018 to Contact Officer: Victor Wan, Senior Education Officer (Planning) Email: <a href="mailto:victor.wan@centralbedfordshire.gov.uk">victor.wan@centralbedfordshire.gov.uk</a> Tel: 0300 300 5574
3.	Permission to Award Dial a Ride Contracts -	To seek permission from Executive to award contracts to provide dial a ride services in Central Bedfordshire.	6 February 2018		Open  Permission to Award Dial a Ride Contracts	Community Services - Executive Member Comments by 06/01/2018 to Contact Officer: Susan Childerhouse, Head of Public Protection (North) Email: <a href="mailto:susan.childerhouse@centralbedfordshire.gov.uk">susan.childerhouse@centralbedfordshire.gov.uk</a> Tel: 0300 300 4394

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4.	Dunstable High Street - Regeneration Proposals -	To allow members to review the proposed designs following feasibility and consultation.	6 February 2018	Members, officers and public consultation.	Open  Dunstable High St - Regeneration proposals	Cllr J Nigel Young Comments by 06/01/2018 to Contact Officer: Gerri Davies, Principal Strategic Transport Officer Email: <a href="mailto:geraldine.davies@centralbedfordshire.gov.uk">geraldine.davies@centralbedfordshire.gov.uk</a> Tel: 0300 300 4854
5.	Waste Collection & Street Cleansing- Service Design and Delivery Method -	The current Waste Collection and Street Cleansing contracts end on 31st March 2019. This report details the options and seeks approval for the recommended design and delivery method of future household waste collection and street cleansing services.	6 February 2018		Open  Waste Collection & Street Cleansing- Methodolgy and Procurement	Community Services - Executive Member Comments by 06/01/2018 to Contact Officer: Tracey Harris (Waste), Head of Waste Services Email: <a href="mailto:tracey.harris2@centralbedfordshire.gov.uk">tracey.harris2@centralbedfordshire.gov.uk</a> Tel: 0300 300 4646

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6.	Travel Assistance Policies for School Children and Post 16 Students -	Adoption of Reviewed Transport Assistance Policies for school children and post 16 students.	6 February 2018		Open  Travel Assistance Policies	Community Services - Executive Member, Education and Skills - Executive Member Comments by 06/01/18 to Contact Officer: Susan Childerhouse, Head of Public Protection (North) Email: <a href="mailto:susan.childerhouse@centralbedfordshire.gov.uk">susan.childerhouse@centralbedfordshire.gov.uk</a> Tel: 0300 300 4394
7.	Community Safety Accreditation Scheme (CSAS) -	The report seeks approval for the Council to submit an application to be an accredited organisation under the Community Safety Accreditation Scheme.	6 February 2018		Open  Community Safety Accreditation Scheme (CSAS)	Community Services - Executive Member Comments by 06/01/2018 to Contact Officer: Jeanette Keyte, Head of Community Safety Email: <a href="mailto:jeanette.keyte@centralbedfordshire.gov.uk">jeanette.keyte@centralbedfordshire.gov.uk</a> Tel: 0300 300 5252

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8.	Cranfield Community Building -	To approve the transfer of the Cranfield Community Building when built, on the Home Farm development in Cranfield, to Cranfield Parish Council.	3 April 2018		Open  Cranfield Community Building	Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 03/03/2018 to Contact Officer: Sarah Hughes, Community Engagement Manager Email: <a href="mailto:sarah.hughes@centralbedfordshire.gov.uk">sarah.hughes@centralbedfordshire.gov.uk</a> Tel: 0300 300 6166
9.	Permission to Award Repair and Maintenance Contract for Fleet -	To seek permission from Executive to award the repair and maintenance contract for council operated and managed fleet vehicles.	3 April 2018		Open  Permission to Award Repair and maintenance Contract for Fleet	Community Services - Executive Member Comments by 03/03/2018 to Contact Officer: Susan Childerhouse, Head of Public Protection (North) Email: <a href="mailto:susan.childerhouse@centralbedfordshire.gov.uk">susan.childerhouse@centralbedfordshire.gov.uk</a> Tel: 0300 300 4394

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10.	The Future of Westlands Older Persons Home - The Outcome of the Consultation and Procurement Processes -	To advise on the outcome of the public consultation into the future of Westlands Older Persons Home and to determine its future. To advise on the outcome of the process to identify a provider for a new care home in Leighton Buzzard and to agree a preferred provider.	3 April 2018	Residents, relatives, stakeholder groups and any other interested parties. Full public consultation - August to November 2017	Part exempt Some information relating to the procurement process may be commercially sensitive. The Future of Westlands Older Persons Home - The outcome of the consultation and procurement processes	Social Care & Housing - Executive Member and Lead Member for Children's Services Comments by 03/03/2018 to Contact Officer Tim Hoyle, MANOP Head of Service Email: <a href="mailto:tim.hoyle@centralbedfordshire.gov.uk">tim.hoyle@centralbedfordshire.gov.uk</a> Tel: 0300 300 6065
11.	Independent Living Scheme at Houghton Regis Central -	To award the contract for the construction of an Independent Living Scheme at Houghton Regis Central.	7 August 2018		Part exempt Appendices will be exempt due to commercial sensitivity. Independent Living Scheme at Houghton Regis Central	Social Care & Housing - Executive Member and Lead Member for Children's Services Comments by 07/07/2018 to Contact Officer: Ian Johnson, Housing Asset Manager Email: <a href="mailto:ian.johnson@centralbedfordshire.gov.uk">ian.johnson@centralbedfordshire.gov.uk</a> Tel: 0300 300 5202



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<b>NON KEY DECISIONS</b>						
12.	Treasury Management Strategy and Treasury Policy -	The report proposes the Treasury Management Strategy and Treasury Policy for 2018/19.	6 February 2018		Open  Treasury Management Strategy and Treasury Policy	Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 06/01/2018 to Contact Officer: Denis Galvin, Head of Financial Performance Email: <a href="mailto:denis.galvin@centralbedfordshire.gov.uk">denis.galvin@centralbedfordshire.gov.uk</a> Tel: 0300 300 6083
13.	Traded Services to Schools & Academies – Proposed Charges for 2018/19. -	The report proposes the revised 2018/19 charges for Traded Services to Schools & Academies for non statutory services.	6 February 2018		Open  Traded Services to Schools & Academies – Proposed charges for 2018/19.	Education and Skills - Executive Member, Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 06/01/2018 to Contact Officer: Denis Galvin, Head of Financial Performance Email: <a href="mailto:denis.galvin@centralbedfordshire.gov.uk">denis.galvin@centralbedfordshire.gov.uk</a> Tel: 0300 300 6083

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14.	Fees and Charges - Social Care Health & Housing – April 2018 -	The report proposes the revised Fees and Charges prices for April 2018; identifies new services for which it is proposed that Fees or Charges will be levied; and identifies those charges where proposed increases are significantly different from the advisory increase as per the 2018/19 Budget Strategy.	6 February 2018		Open  Fees and Charges - Social Care Health & Housing – April 2018	Social Care & Housing - Executive Member and Lead Member for Children's Services, Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 06/01/2018 to Contact Officer: Denis Galvin, Head of Financial Performance Email: <a href="mailto:denis.galvin@centralbedfordshire.gov.uk">denis.galvin@centralbedfordshire.gov.uk</a> Tel: 0300 300 6083
15.	Final Budget 2018/19 and Medium Term Financial Plan -	The report proposes the Final Budget for 2018/19 and updates the Medium Term Financial Plan (MTFP) approved by Council in February 2017.	6 February 2018		Open  Final Budget 2018/19 and Medium Term Financial Plan	Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 06/01/2018 to Contact Officer: Denis Galvin, Head of Financial Performance Email: <a href="mailto:denis.galvin@centralbedfordshire.gov.uk">denis.galvin@centralbedfordshire.gov.uk</a> Tel: 0300 300 6083

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16.	Final Capital Programme 2018/19 to 2021/22 -	The purpose of this report is to seek Member approval for a Capital Programme for the Medium Term Financial Plan (MTFP) period 2018/19 to 2021/22 to facilitate effective financial management and planning.	6 February 2018		Open  Final Capital Programme 2018/19 TO 2021/22	Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 06/01/2018 to Contact Officer: Denis Galvin, Head of Financial Performance Email: <a href="mailto:denis.galvin@centralbedfordshire.gov.uk">denis.galvin@centralbedfordshire.gov.uk</a> Tel: 0300 300 6083

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17.	Final Budget for the Housing Revenue Account (Landlord Business Plan) 2018/19 -	The report sets out the Final Housing Revenue Account (HRA) Landlord Business Plan Budget for 2018/19, with proposals that respond to legislative changes; make best use of the investment potential; account for the rent reduction; and align to the debt strategy in the context of long term Business Planning.	6 February 2018		Open  Final Budget for the Housing Revenue Account (Landlord Business Plan) 2018/19	Corporate Resources - Executive Member and Deputy Leader of the Council, Social Care & Housing - Executive Member and Lead Member for Children's Services Comments by 06/01/2018 to Contact Officer: Denis Galvin, Head of Financial Performance Email: <a href="mailto:denis.galvin@centralbedfordshire.gov.uk">denis.galvin@centralbedfordshire.gov.uk</a> Tel: 0300 300 6083
18.	2017/18 Quarter 3 Performance Report -	To receive the 2017/18 quarter 3 performance monitoring report.	3 April 2018		Open	Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 03/03/2018 to Contact Officer: Tobin Stephenson, Programme Manager Email: <a href="mailto:tobin.stephenson@centralbedfordshire.gov.uk">tobin.stephenson@centralbedfordshire.gov.uk</a> Tel: 0300 300 4098

**Postal address for Contact Officers: Central Bedfordshire Council, Priory House, Monks Walk, Chicksands, Shefford SG17 5TQ**

**Central Bedfordshire Council**  
**Forward Plan of Decisions on Key Issues**

For the Municipal Year 2017/18 the Forward Plan will be published on the following dates:

<b>Period of Plan</b>	<b>Date of Publication</b>
1 May 2017 – 30 April 2018	4 April 2017
1 June 2017 – 31 May 2018	3 May 2017
1 July 2017 – 30 June 2018	25 May 2017
1 August 2017 – 31 July 2018	30 June 2017
1 September 2017 – 31 August 2018	20 July 2017
1 October 2017 – 30 September 2018	1 September 2017
1 November 2017 – 31 October 2018	28 September 2017
1 December 2017 – 30 November 2018	2 November 2017
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