



**THE LICENSING ACT 2003  
CENTRAL BEDFORDSHIRE COUNCIL  
PREMISES LICENCE  
PART A**

<b>Premises licence number</b>	2000274
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**Part 1 – Premises details**

<b>Postal address of premises, or if none, ordnance survey map reference or description</b>	
The Rufus Centre Steppingley Road	
<b>Town</b> Flitwick	<b>Post code</b> MK45 1AH
<b>Telephone number</b> 01525 631900	

<b>Where the licence is time limited the dates</b>
Not applicable

<b>Licensable activities authorised by the licence</b>
Plays, Films, Indoor sporting events Live and Recorded Music Performance of dance, Anything similar Supply of alcohol

<b>The times the licence authorises the carrying out of licensable activities</b>
<b>Plays/Films (Indoors and outdoors)</b> Monday to Thursday 09:00hrs to 00:00hrs. Friday, Saturday and Sunday 09:00hrs to 01:00hrs.
<b>Boxing and wrestling/Live music/Recorded music/Performances of dance/ Anything similar/Late night refreshment (All Indoors and outdoors)</b> Sunday to Thursday 09:00hrs to 00:00hrs. Friday and Saturday 09:00hrs to 01:00hrs
<b>Supply of alcohol – On and off the premises</b> Sunday to Thursday 09:00hrs to 00:00hrs. Friday and Saturday 09:00hrs to 01:00hrs.
<b>Non standard timings</b> Christmas Eve, Boxing Day, Valentines Day, St Patrick's Day, St Georges Day. Easter Friday, Saturday, Sunday and Monday. May bank holiday, Saturday, Sunday & Monday. Spring bank holiday, Saturday, Sunday & Monday. August Bank Holiday, Saturday, Sunday & Monday. Halloween. The pre-booked special and sporting events would be notified to the police and council 10 days prior to the event. All the above 10:00 until 01:00.

**The opening hours of the premises**

Sunday to Thursday 10:00hrs to 00:30hrs. Friday and Saturday 10:00hrs to 01:30hrs.

**Where the licence authorises supplies of alcohol whether these are on and/or off supplies**

On and off the premises.

**Part 2**

**Name, (registered) address, telephone number and e-mail (where relevant) of holder of premises licence**

Flitwick Town Council  
The Rufus Centre, Steppingley Road, Flitwick  
01525 631900

**Registered number of holder, for example company number, charity number (where applicable)**

Not applicable.

**Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol**

Carol Ann Carter



**Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises the supply of alcohol**

MBD1000447  
**Issued by** Mid Bedfordshire District Council

This licence was granted on the 24<sup>th</sup> November 2005

Dated the 14<sup>th</sup> February 2014



**Susan Childerhouse**  
**Head of Public Protection**

## **Annex 1 - Mandatory conditions**

### **Mandatory conditions where licence authorises supply of alcohol**

- 1) No supply of alcohol may be made under the premises licence-
  - (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
  - b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
- 2) Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

*All relevant mandatory conditions as per current legislation (see attached sheet)*

## **Annex 2 - Conditions consistent with the Operating Schedule**

### **a) General – all four licensing objectives (b, c, d, e)**

See below

#### **b) The prevention of crime and disorder**

The licence is only operative when functions have been pre-booked by a person over the age of 18 years.

Nationally recognised proof of age cards and other photographic ID cards to be requested as verification of proof of age.

#### **c) Public safety**

##### **Fire Risk Assessment Conditions**

Please note that Bedfordshire Fire & Rescue Service has calculated that the number of persons permitted to resort to the premises is: **Main Hall – 380, Partitioned Dining Area – 100** based upon available fire exits, for this premises. If you wish to discuss this aspect please contact the Fire Safety Office, Southfields Road, Kempston, Bedford MK42 7NR.

#### **d) The prevention of public nuisance**

No live or recorded amplified music or speech is to be performed within outdoor areas after 23:00hrs.

The outdoor area shall only be used for live or recorded amplified music or speech events or sessions on not more than 20 days per calendar year and there shall be a maximum of two events or sessions per calendar month.

The applicant shall notify in advance the Local Authority and the occupants of the residential premises opposite the entrance to the Rufus Centre on Steppingley Road and on Froghall Road of evening events involving the performance of live or recorded amplified music. Notification will include details of the event to be held and contact details of the duty manager to be contacted in the event of complaints being received. The applicant shall also publicise in advance details of live evening concerts at a suitable location.

During evening events involving the performance of live or recorded amplified music, management shall conduct subjective aural monitoring of noise levels in the vicinity

of the nearest residential premises to ensure that levels are not excessive and that condition 1 is complied with.

Any plant, equipment or machinery involved in the performance of licensed events shall be suitably located and attenuated as necessary to minimise disturbance to residential premises in the vicinity.

**e) The protection of children from harm**

Children must be supervised by an adult.

**Annex 3 - Conditions attached after a hearing by the licensing authority**

None.

**Annex 4 – Plans**

See attached.



**THE LICENSING ACT 2003**  
**CENTRAL BEDFORDSHIRE COUNCIL**  
**PREMISES LICENCE SUMMARY**  
**PART B**

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**Name, (registered) address of holder of premises licence**

Flitwick Town Council  
The Rufus Centre  
Steppingley Road  
Flitwick  
MK45 1AH

**Registered number of holder, for example company number, charity number (where applicable)**

N/A

**Name of designated premises supervisor where the premises licence authorises the supply of alcohol**

Carol Ann Carter

**State whether access to the premises by children is restricted or prohibited**

Children must be supervised by an adult.