

**Central Bedfordshire Council**  
**Forward Plan of Key Decisions**  
**1 September 2018 to 31 August 2019**

- 1) During the period from **1 September 2018 to 31 August 2019**, Central Bedfordshire Council plans to make key decisions on the issues set out below. “Key decisions” relate to those decisions of the Executive which are likely:
- to result in the incurring of expenditure which is, or the making of savings which are, significant having regard to the budget for the service or function to which the decision relates\*; or
  - to be significant in terms of their effects on communities living or working in an area comprising one or more wards in the area of Central Bedfordshire.

\*Savings are significant if they exceed £200,000 per annum (revenue) or £5000,000 whole life cost (capital). Expenditure is significant if it exceeds, in respect of revenue contracts: (i) £300,000 per annum; and (ii) £1m total cost; and (iii) 5 years duration (including contract extension periods); or £750,000 financial commitment (capital).

There are exceptions to these criteria which is set out in Part 2 Article 12 paragraph 1.3 in the Council's Constitution. Specifically, expenditure which is identified in the approved Council revenue and capital budgets are not key decisions.

- 2) The Forward Plan is a general guide to the key decisions to be determined by the Executive and will be updated on a monthly basis. Key decisions will be taken by the Executive as a whole. The Members of the Executive are:

Councillor James Jamieson	Leader of the Council
Councillor Richard Wenham	Deputy Leader and Executive Member for Corporate Resources
Councillor Ian Dalgarno	Executive Member for Community Services
Councillor Steven Dixon	Executive Member for Families, Education and Children and Lead Member for Children's Services
Councillor Eugene Ghent	Executive Member for Assets and Housing Delivery
Councillor Carole Hegley	Executive Member for Adults, Social Care and Housing Operations (HRA)
Councillor Brian Spurr	Executive Member for Health
Councillor Nigel Young	Executive Member for Regeneration

- 3) Whilst the majority of the Executive's business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is a formal notice under the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012 that part of the Executive meeting listed in this Forward Plan will be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

- 4) Those items identified for decision more than one month in advance may change in forthcoming Plans. Each new Plan supersedes the previous Plan. Any person who wishes to make representations to the Executive about the matter in respect of which the decision is to be made should do so to the officer whose telephone number and e-mail address are shown in the Forward Plan. Any correspondence should be sent to the contact officer at the relevant address as shown below. General questions about the Plan such as specific dates, should be addressed to the Committee Services Manager, Priory House, Monks Walk, Chicksands, Shefford SG17 5TQ.
- 5) The agendas for meetings of the Executive will be published as follows:

Meeting Date	Publication of Agenda
3 April 2018	22 March 2018
12 June 2018	31 May 2018
7 August 2018	26 July 2018
9 October 2018	27 September 2018
4 December 2018	22 November 2018
8 January 2019	20 December 2018
5 February 2019	24 January 2019
2 April 2019	21 March 2019

Central Bedfordshire Council

Forward Plan of Key Decisions for the period 1 September 2018 to 31 August 2019

Key Decisions

Date of Publication: 26 July 2018

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Contact officer (method of comment and closing date)
1.	Independent Living Scheme at Houghton Regis Central -	To award the contract for the construction of an Independent Living Scheme at Houghton Regis Central.	11 September 2018 (Special Meeting)		Part exempt Appendices will be exempt due to commercial sensitivity. Independent Living Scheme at Houghton Regis Central	Adults, Social Care & Housing Operations (HRA) - Executive Member Comments by 11/08/2018 to Contact Officer: Ian Johnson, Housing Asset Manager Email: <a href="mailto:ian.johnson@centralbedfordshire.gov.uk">ian.johnson@centralbedfordshire.gov.uk</a> Tel: 0300 300 5202

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
2.	Discharge of Duty to Provide a Suitable Home Policy -	To approve the Discharge of Duty to Provide a Suitable Home Policy.	9 October 2018	Social Care, Health and Housing Overview and Scrutiny Committee on 17 September 2018.	Open  Discharge of Duty to Provide a Suitable Home Policy	Adults, Social Care & Housing Operations (HRA) - Executive Member Comments by 09/09/2018 to Contact Officer: Nick Costin, Head of Housing Service Email: <a href="mailto:nick.costin@centralbedfordshire.gov.uk">nick.costin@centralbedfordshire.gov.uk</a> Tel: 0300 300 5219
3.	Dunstable Place Shaping - Phase 1 Delivery -	Approval of Housing Infrastructure Funded Place Shaping Strategy for Dunstable.	9 October 2018		Open	Regeneration - Executive Member Comments by 09/10/2018 to Contact Officer: Beverley Gaynor, Place Programme Manager Email: <a href="mailto:beverley.gaynor@centralbedfordshire.gov.uk">beverley.gaynor@centralbedfordshire.gov.uk</a> Tel: 0300 300 5111

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4.	Farm Strategy -	To adopt a Farm Strategy for Central Bedfordshire.	9 October 2018	Corporate Resources Overview and Scrutiny Committee on 31 May 2018.	Open	Assets and Housing Delivery - Executive Member Comments by 09/09/2018 to Contact Officer: Andrew Gordon, Head of Estate Management Email: <a href="mailto:andrew.gordon@centralbedfordshire.gov.uk">andrew.gordon@centralbedfordshire.gov.uk</a> Tel: 0300 300 5882
5.	Consultation on the Council's Admission Arrangements for the Academic Year 2020/21 -	To approve the commencement of the Council's consultation on admission arrangements to ensure the statutory requirement for admissions consultation is met. The Council is the admissions authority for Community and Voluntary Controlled schools.	9 October 2018		Open	Families, Education and Children - Executive Member and Lead Member for Children's Services Comments by 09/09/2018 to Contact Officer: Jessica Mortimer Email: <a href="mailto:jessica.mortimer@centralbedfordshire.gov.uk">jessica.mortimer@centralbedfordshire.gov.uk</a> Tel: 0300 300 4766

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6.	Flitwick Station Area Regeneration -	To confirm the delivery mechanism and approve the progression.	9 October 2018	Flitwick Town Council – September 2018.	Open	Regeneration - Executive Member, Assets and Housing Delivery - Executive Member Comments by 09/09/18 to Contact Officer: Sam Caldbeck, Major Projects Officer Email: <a href="mailto:samuel.caldbeck@centralbedfordshire.gov.uk">samuel.caldbeck@centralbedfordshire.gov.uk</a> Tel: 0300 300 4410
7.	The Future of Westlands Older Persons Home - The Outcome of the Consultation and Procurement Processes -	To advise on the outcome of the public consultation into the future of Westlands Older Persons Home and to determine its future. To advise on the outcome of the process to identify a provider for a new care home in Leighton Buzzard and to agree a preferred provider.	9 October 2018	Residents, relatives, stakeholder groups and any other interested parties. Full public consultation - August to November 2017	Part exempt Some information relating to the procurement process may be commercially sensitive. The Future of Westlands Older Persons Home - The outcome of the consultation and procurement processes	Adults, Social Care & Housing Operations (HRA) - Executive Member Comments by 09/09/2018 to Contact Officer Tim Hoyle, MANOP Head of Service Email: <a href="mailto:tim.hoyle@centralbedfordshire.gov.uk">tim.hoyle@centralbedfordshire.gov.uk</a> Tel: 0300 300 6065

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
8.	Recommissioning Support Services for Children and Young People -	To secure provision and delivery of in scope support services for children and young people.	9 October 2018	Stakeholder engagement January – May 2018. Public consultation to take place July – September 2018.	Part exempt Financial Sensitivity	Families, Education and Children - Executive Member and Lead Member for Children's Services Comments by 09/09/2018 to Contact Officer: Jody Nason, Head of Commissioning & Performance Email: <a href="mailto:jody.nason@centralbedfordshire.gov.uk">jody.nason@centralbedfordshire.gov.uk</a> Tel: 0300 300 4512
9.	Repairs Maintenance and Capital Works -	To award the contract for repair, maintenance and capital works to the Council's housing stock.	9 October 2018		Part exempt	Adults, Social Care & Housing Operations (HRA) - Executive Member Comments by 09/09/2018 to Contact Officer: James Yeomans, Routine Maintenance Manager Email: <a href="mailto:james.yeomans@centralbedfordshire.gov.uk">james.yeomans@centralbedfordshire.gov.uk</a> Tel: 0300 300 5957

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10.	Land North of Luton -	To approve the Heads of Terms for the Land North of Luton development and agree to consider the structure of the developer contribution from this and the potential Sundon Rail Freight Interchange towards the balance of delivering the new M1-A6 link road.	9 October 2018		Fully exempt	Regeneration - Executive Member Comments by 09/09/2018 to Contact Officer: Stephen Mooring, Environmental Policy Manager, Andrew Gordon, Head of Estate Management Email: <a href="mailto:stephen.mooring@centralbedfordshire.gov.uk">stephen.mooring@centralbedfordshire.gov.uk</a> , <a href="mailto:andrew.gordon@centralbedfordshire.gov.uk">andrew.gordon@centralbedfordshire.gov.uk</a> Tel: 0300 300 6241, Tel: 0300 300 5882
11.	The Future of Ampthill Day Centre for Older People -	To consider the outcome of the consultation on the options for Ampthill Day Centre for Older People and make a decision about its future.	4 December 2018	Customers, carers, members of the public, statutory organisations, voluntary organisations. Formal public consultation.	Open  The Future of Ampthill Day Centre for Older People	Adults, Social Care & Housing Operations (HRA) - Executive Member Comments by 04/11/2018 to Contact Officer: Tim Hoyle, MANOP Head of Service Email: <a href="mailto:tim.hoyle@centralbedfordshire.gov.uk">tim.hoyle@centralbedfordshire.gov.uk</a> Tel: 0300 300 6065

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12.	Adult Social Care Business System -	To approve the award of contract for the Adult Social Care Business system.	4 December 2018	Business stakeholders consulted throughout 2016 and re-engaged from April 2018.	Part exempt Commercial Sensitivity	Corporate Resources - Executive Member and Deputy Leader of the Council, Adults, Social Care & Housing Operations (HRA) - Executive Member Comments by 04/11/2018 to Contact Officer: Nick Murley, Assistant Director Resources Email: <a href="mailto:nick.murley@centralbedfordshire.gov.uk">nick.murley@centralbedfordshire.gov.uk</a> Tel: 0300 300 4605
13.	Community Safety Partnership Priorities 2019-2022 -	To consider the emerging priorities identified by the Community Safety Partnership.	8 January 2019		Open	Community Services - Executive Member Comments by 08/12/2018 to Contact Officer: Lisa Scott, Community Safety Strategy Officer Email: <a href="mailto:lisa.scott@centralbedfordshire.gov.uk">lisa.scott@centralbedfordshire.gov.uk</a> Tel: 0300 300 5733

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<b>NON KEY DECISIONS</b>						
14.	Quarter 1 Performance Report 2018/19 -	To receive the 2018/19 quarter 1 performance monitoring report.	9 October 2018		Open	Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 09/09/2018 to Contact Officer: Jackie Woods, Head of Knowledge and Insight Email: <a href="mailto:jackie.woods@centralbedfordshire.gov.uk">jackie.woods@centralbedfordshire.gov.uk</a> Tel: 0300 300 5655
15.	Fees and Charges (Excluding Social Care, Health and Housing) 2019/20 -	To approve the Central Bedfordshire Charging Policy and the proposed fees and charges pricing schedule for January 2019.	9 October 2018	Corporate Resources Overview and Scrutiny Committee on 20 September 2018.	Open	Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 09/09/2018 to Contact Officer: Denis Galvin, Assistant Director of Finance Email: <a href="mailto:denis.galvin@centralbedfordshire.gov.uk">denis.galvin@centralbedfordshire.gov.uk</a> Tel: 0300 300 6083

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16.	Council Tax Support Scheme 2019/20 -	To recommend to Council the approval of the Local Council Tax Support Scheme 2019/20.	4 December 2018	Corporate Resources Overview and Scrutiny Committee on 20 November 2018.	Open	Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 04/11/2018 to Contact Officer: Gary Muskett, Head of Revenues & Benefits Email: <a href="mailto:gary.muskett@centralbedfordshire.gov.uk">gary.muskett@centralbedfordshire.gov.uk</a> Tel: 0300 300 4097
17.	Revenue Budget Monitoring 2018/19 - Quarter 2 -	To report the quarter 2 revenue budget monitoring 2018/19 report.	4 December 2018	Corporate Resources Overview and Scrutiny Committee on 31 January 2019.	Open	Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 04/11/2018 to Contact Officer: Denis Galvin, Assistant Director of Finance Email: <a href="mailto:denis.galvin@centralbedfordshire.gov.uk">denis.galvin@centralbedfordshire.gov.uk</a> Tel: 0300 300 6083

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18.	Capital Budget Monitoring 2018/19 - Quarter 2 -	To report the quarter 2 capital budget monitoring 2018/19 report.	4 December 2018	Corporate Resources Overview and Scrutiny Committee on 31 January 2019.	Open	Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 04/11/2018 to Contact Officer: Denis Galvin, Assistant Director of Finance Email: <a href="mailto:denis.galvin@centralbedfordshire.gov.uk">denis.galvin@centralbedfordshire.gov.uk</a> Tel: 0300 300 6083
19.	Housing Revenue Account Budget Monitoring 2018/19 - Quarter 2 -	To report the quarter 2 housing revenue account budget monitoring 2018/19 report.	4 December 2018	Corporate Resources Overview and Scrutiny Committee on 31 January 2019.	Open	Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 04/11/2018 to Contact Officer: Denis Galvin, Assistant Director of Finance Email: <a href="mailto:denis.galvin@centralbedfordshire.gov.uk">denis.galvin@centralbedfordshire.gov.uk</a> Tel: 0300 300 6083

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20.	Quarter 2 Performance Report 2018/19 -	To receive the 2018/19 quarter 2 performance report.	4 December 2018		Open	Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 04/11/18 to Contact Officer: Jackie Woods, Head of Knowledge and Insight Email: <a href="mailto:jackie.woods@centralbedfordshire.gov.uk">jackie.woods@centralbedfordshire.gov.uk</a> Tel: 0300 300 5655
21.	Draft Revenue Budget 2019/20 -	To set out the draft revenue budget for 2019/20 and update the Medium Term Financial Plan.	8 January 2019	Corporate Resources Overview and Scrutiny Committee on 31 January 2019.	Open	Corporate Resources - Executive Member and Deputy Leader of the Council Comment by 08/12/2018 to Contact Officer: Denis Galvin, Assistant Director of Finance Email: <a href="mailto:denis.galvin@centralbedfordshire.gov.uk">denis.galvin@centralbedfordshire.gov.uk</a> Tel: 0300 300 6083

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22.	Draft Capital Budget 2019/20 -	To set out the draft capital budget for 2019/20.	8 January 2019	Corporate Resources Overview and Scrutiny Committee on 31 January 2019.	Open	Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 08/12/2018 to Contact Officer: Denis Galvin, Assistant Director of Finance Email: <a href="mailto:denis.galvin@centralbedfordshire.gov.uk">denis.galvin@centralbedfordshire.gov.uk</a> Tel: 0300 300 6083
23.	Draft Housing Revenue Account Budget 2019/20 -	To set out the draft housing revenue account budget for 2019/20.	8 January 2019	Corporate Resources Overview and Scrutiny Committee on 31 January 2019.	Open	Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 08/12/2018 to Contact Officer: Denis Galvin, Assistant Director of Finance Email: <a href="mailto:denis.galvin@centralbedfordshire.gov.uk">denis.galvin@centralbedfordshire.gov.uk</a> Tel: 0300 300 6083

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24.	Final Revenue Budget 2019/20 -	To recommend the final revenue budget for 2019/20 to Council for approval on 21 February 2019.	5 February 2019		Open	Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 05/01/2019 to Contact Officer: Denis Galvin, Assistant Director of Finance Email: <a href="mailto:denis.galvin@centralbedfordshire.gov.uk">denis.galvin@centralbedfordshire.gov.uk</a> Tel: 0300 300 6083
25.	Final Capital Budget 2019/20 -	To recommend the final capital budget for 2019/20 to Council on 21 February 2019.	5 February 2019	Executive on 8 January 2019. Corporate Resources Overview and Scrutiny Committee on 31 January 2019.	Open	Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 05/01/2019 to Contact Officer: Denis Galvin, Assistant Director of Finance Email: <a href="mailto:denis.galvin@centralbedfordshire.gov.uk">denis.galvin@centralbedfordshire.gov.uk</a> Tel: 0300 300 6083

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26.	Final Housing Revenue Account Budget 2019/20 -	To recommend the final housing revenue account budget for 2019/20 to Council for approval on 21 February 2019.	5 February 2019	Executive on 8 January 2019. Corporate Resources Overview and Scrutiny Committee on 31 January 2019.	Open	Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 05/01/2019 to Contact Officer: Denis Galvin, Assistant Director of Finance Email: <a href="mailto:denis.galvin@centralbedfordshire.gov.uk">denis.galvin@centralbedfordshire.gov.uk</a> Tel: 0300 300 6083
27.	Social Care, Health and Housing Fees and Charges 2019/20 -	To recommend to Council on 21 February 2019 the approval of the fees and charges for social care, health and housing for 2019/20.	5 February 2019	Corporate Resources Overview and Scrutiny Committee on 31 January 2019.	Open	Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 05/01/2019 to Contact Officer: Denis Galvin, Assistant Director of Finance Email: <a href="mailto:denis.galvin@centralbedfordshire.gov.uk">denis.galvin@centralbedfordshire.gov.uk</a> Tel: 0300 300 6083

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28.	Proposed Charges for Traded Services to Schools and Academies 2019/20 -	To recommend to Council on 21 February 2019 the approval of the charges for traded services to schools and academies for 2019/20.	5 February 2019	Corporate Resources Overview and Scrutiny Committee on 31 January 2019.	Open	Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 05/01/2019 to Contact Officer: Denis Galvin, Assistant Director of Finance Email: <a href="mailto:denis.galvin@centralbedfordshire.gov.uk">denis.galvin@centralbedfordshire.gov.uk</a> Tel: 0300 300 6083
29.	Treasury Management Strategy and Treasury Management Policy 2019/20 -	To recommend to Council on 21 February 2019 the approval of the Treasury Management Strategy Statement, Prudential Indicators and Minimum Revenue Provision Policy for 2019/20.	5 February 2019	Corporate Resources Overview and Scrutiny Committee on 31 January 2019.	Open	Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 05/01/2019 to Contact Officer: Denis Galvin, Assistant Director of Finance Email: <a href="mailto:denis.galvin@centralbedfordshire.gov.uk">denis.galvin@centralbedfordshire.gov.uk</a> Tel: 0300 300 6083

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30.	Capital Strategy 2019/20 -	To recommend to Council the approval of the Capital Strategy for 2019/20.	5 February 2019	Corporate Resources Overview and Scrutiny Committee on 31 January 2019.	Open	Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 05/01/2019 to Contact Officer Denis Galvin, Assistant Director of Finance Email: <a href="mailto:denis.galvin@centralbedfordshire.gov.uk">denis.galvin@centralbedfordshire.gov.uk</a> Tel: 0300 300 6083
31.	Housing Revenue Budget Monitoring 2018/19 - Quarter 3 -	To report the quarter 3 housing revenue account budget monitoring 2018/19 report.	2 April 2019	Corporate Resources Overview and Scrutiny Committee on 30 May 2019.	Open	Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 02/03/2019 to Contact Officer: Denis Galvin, Assistant Director of Finance Email: <a href="mailto:denis.galvin@centralbedfordshire.gov.uk">denis.galvin@centralbedfordshire.gov.uk</a> Tel: 0300 300 6083

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32.	Capital Budget Monitoring 2018/19 - Quarter 3 -	To report the quarter 2 capital budget monitoring 2018/19 report.	2 April 2019	Corporate Resources Overview and Scrutiny Committee on 30 May 2019.	Open	Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 02/03/2019 to Contact Officer: Denis Galvin, Assistant Director of Finance Email: <a href="mailto:denis.galvin@centralbedfordshire.gov.uk">denis.galvin@centralbedfordshire.gov.uk</a> Tel: 0300 300 6083
33.	Revenue Budget Monitoring 2018/19 - Quarter 3 -	To report the quarter 3 revenue budget monitoring 2018/19 report.	2 April 2019	Corporate Resources Overview and Scrutiny Committee on 30 May 2019.	Open	Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 02/03/2019 to Contact Officer: Denis Galvin, Assistant Director of Finance Email: <a href="mailto:denis.galvin@centralbedfordshire.gov.uk">denis.galvin@centralbedfordshire.gov.uk</a> Tel: 0300 300 6083

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34.	Quarter 3 Performance Report 2018/19 -	To receive the 2018/19 quarter 3 performance monitoring report.	2 April 2019		Open	Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 02/03/19 to Contact Officer: Jackie Woods, Head of Knowledge and Insight Email: <a href="mailto:jackie.woods@centralbedfordshire.gov.uk">jackie.woods@centralbedfordshire.gov.uk</a> Tel: 0300 300 5655

**Postal address for Contact Officers: Central Bedfordshire Council, Priory House, Monks Walk, Chicksands, Shefford SG17 5TQ**

**Central Bedfordshire Council**  
**Forward Plan of Decisions on Key Issues**

For the Municipal Year 2017/18 the Forward Plan will be published on the following dates:

<b>Period of Plan</b>	<b>Date of Publication</b>
1 May 2018 – 30 April 2019	22 March 2018
1 June 2018 – 31 May 2019	3 May 2018
1 July 2018 – 30 June 2019	31 May 2018
1 August 2018 – 31 July 2019	2 July 2018
1 September 2018 – 31 August 2019	26 July 2018
1 October 2018 – 30 September 2019	31 August 2018
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